

APPROVED

by Order No. R-101 of 17 March 2017

of the Pro-Rector for Studies of Vilnius University
(wording of Order No. R-314 of 30 August 2023 of
the Pro-Rector for Studies of Vilnius University)

VILNIUS UNIVERSITY SCHOLARSHIP REGULATIONS

CHAPTER I GENERAL PROVISIONS

1. The Vilnius University Scholarship Regulations (hereinafter the ‘Regulations’) govern the distribution of funds for the scholarships of Vilnius University (hereinafter the ‘University’) students, the types of scholarships, the conditions for awarding scholarships, and the procedure for organising and supervising scholarships.

2. The Regulations were prepared in accordance with the Statute of Vilnius University, the Republic of Lithuania Law on Higher Education and Research, and the Study Regulations of Vilnius University approved by Resolution of the Senate of the University No. SPN-43 of 21 June 2022 “On the Approval of the Study Regulations of Vilnius University and on the Amendments and Repeal of Certain Resolutions of a Senate Commission of Vilnius University”.

3. At the University, students may be awarded incentive, doctoral, University 450th Anniversary, social, community support, social activities, nominal, and partial studies student scholarships, as well as scholarships for research achievements and target research scholarships.

4. Every student of the University is entitled to a scholarship provided they meet the criteria for awarding a specific scholarship set out in the Regulations. Unless otherwise provided for in the bilateral cooperation agreement on student partial studies, a foreign student studying at the University under a bilateral cooperation agreement is entitled only to a partial studies student scholarship.

5. Scholarships for students for the same period, for the same achievements or for the same reasons are awarded only once.

6. A student is entitled to several types of scholarships at the same time, except where the Regulations or the regulations of the nominal scholarship provide for otherwise.

7. Students, in accordance with the procedure and in cases established by these Regulations or the regulations of nominal scholarships, submit their applications for scholarship in the University Study Information System, unless the requirements of the specific scholarship provide for otherwise. The application shall include the name, surname, student identity card number, unit, study programme, cycle, year of studies, contact details, and reasons for which the student is applying for a scholarship. The application shall also provide confirmation that:

7.1. the student of the first cycle, second cycle, integrated or professional pedagogy studies has registered their bank account on the University Study Information System;

7.2. the student of the doctoral or residency study programme has submitted an application to the Finance Department of the Central Administration of the University regarding the transferring of funds to a bank account.

8. When submitting applications for scholarships listed in these Regulations (if the scholarship administration process provides for the submission of an application), students confirm that they are familiar with the requirements set out in the Regulations and that all the submitted data are correct, and consent to the processing of their personal data in accordance with the Description of the Procedure for Processing of Personal Data at Vilnius University. If it turns out that incorrect data were provided when applying for the scholarship, which led to the scholarship being unreasonably awarded, the scholarship recipients must return the received benefits to the University.

9. Scholarships are awarded by the order of the Rector of the University or their authorised person unless these Regulations provide for otherwise.

10. The payment of periodical scholarships shall be suspended or terminated:

10.1. from the current month if the student has been expelled from the University, has terminated the study agreement, has suspended studies or has taken an academic leave by the 15th of the current month, unless the student's study agreement is terminated after the completion of the study programme;

10.2. from the following month if the student has been expelled from the University, has terminated the study agreement, has suspended studies or has taken an academic leave after the 15th of the current month.

CHAPTER II FUNDS FOR SCHOLARSHIPS

11. Funds of appropriations from the state budget, University own funds, and other targeted funds received from Lithuanian and/or foreign legal or natural persons as support (hereinafter the 'Funds for Scholarships') can be used for student scholarships.

12. Funding for scholarships from the state budget and the University's own funds is provided every year upon the University Council's approval of the University's estimate of the income and expense for the current year. Funding from other target funds received from Lithuanian and/or foreign legal or natural persons as support is provided under agreements with the support provider, taking into account the received funding or accrued interest.

13. Appropriations from the state budget for scholarships are calculated as follows:

13.1. for doctoral scholarships and for community support scholarships for doctoral students – according to the number of doctoral students studying in state-funded doctoral student places;

13.2. for incentive and social scholarships – according to the number of students studying in the first cycle, second cycle, integrated and professional pedagogy study programmes in state-funded student places;

13.3. for scholarships for partial studies students – according to the number of students who came to study at the University under bilateral cooperation agreements.

14. The University's own funds for scholarships are calculated as follows:

14.1. for scholarships for social activities, community support scholarships, University 450th Anniversary Scholarships, scholarships for research achievements, and nominal scholarships established by the University – according to the number of scholarship recipients planned for the current calendar year.

14.2. for incentive and social scholarships – according to the number of students studying in the first cycle, second cycle, integrated and professional pedagogy study programmes in non-state-funded student places.

CHAPTER III COMPOSITION OF SELECTION COMMISSIONS FOR SCHOLARSHIPS AND ORGANISATION OF WORK

15. Depending on the type of scholarship, a commission for the award of the scholarship (hereinafter the 'Commission') may be formed to allocate the scholarships.

16. The Commission is formed and the chairperson of the Commission is appointed by order of the Rector of the University or their authorised person, unless the regulations of nominal scholarships provide for otherwise.

17. The Students' Representation of the University shall appoint student representatives in the Commission according to its established procedure.

18. Members of the Commission do not receive additional remuneration for their work in the Commission.

19. The Commission shall take decisions by a simple majority of votes of members of the Commission attending the meeting. If the vote is a tie, the decision is taken by the chairperson of the meeting.

20. The Commission shall take its decisions on the basis of the criteria for the award of a specific scholarship set out in these Regulations, the decisions taken during the Commission meeting (which are set out in the minutes of the Commission meetings) or the regulations of the nominal scholarship.

21. Standing Commissions are formed for the scholarships regulated by these Regulations; for the nominal scholarships awarded on the initiative of the partners, the Commissions are formed by the end of the support provided for in the support agreement for a specific scholarship; for the nominal scholarships set up on the initiative of the University – by the end of the specific financial support initiative.

22. After the Commission has taken a decision on the award of scholarships, the responsible unit of the Central Administration of the University or the core academic unit shall draw up an order on the award of scholarships to University students no later than 10 working days after the decision has been taken, unless these Regulations or the regulations on nominal scholarships provide for otherwise.

CHAPTER IV SCHOLARSHIPS AWARDED TO UNIVERSITY STUDENTS

SECTION ONE INCENTIVE SCHOLARSHIP

23. The incentive scholarship (in this section, hereinafter the ‘scholarship’) is awarded to students of the first cycle, second cycle, integrated and professional pedagogy studies for the best learning outcomes.

24. The scholarship is not awarded to:

24.1. students studying in the first semester of the first cycle, second cycle, integrated and professional pedagogy studies;

24.2. students renewing studies or admitted from other higher education institutions – for one semester from the renewal or admission;

24.3. students with debt(s) and/or academic debt(s);

24.4. students who have terminated the study agreement or have been expelled from the University by the time the scholarship is awarded.

25. The amount of the scholarship is 11 basic social benefits (hereinafter the ‘BSB’).

26. The scholarship is awarded following the procedure established by the University’s legal acts according to the rank of performance of the study semester.

27. Scholarships are awarded and paid out twice a year upon the end of the deadline for forming the rank of performance of the previous semester of studies.

28. The funds allocated for scholarships are distributed upon proposal of the Study Administration Division of the Central Administration of the University (hereinafter the ‘Study Administration Division’) to the core academic units in proportion to the number of students studying in the first cycle, second cycle, integrated and professional pedagogy study programmes at these units.

29. The Study Administration Division supervises and controls the distribution of funds allocated for scholarships.

30. The number of scholarships awarded to the core academic units is determined at the beginning of every semester, taking into account the funds allocated for scholarships. Preliminarily, scholarships are distributed to the study programmes, branches and years of study programmes in proportion, according to the number of students studying in them.

31. The final allocation of scholarships to students is carried out by a core academic unit based on the learning outcomes. In cases where scholarships are redistributed between study

programmes, branches or years at the time of final scholarship allocation, it is subject to the approval of the Students' Representation Unit of the University.

32. Scholarships are awarded to students by an order of the head of the core academic unit.

SECTION TWO DOCTORAL SCHOLARSHIP

33. The doctoral scholarship (hereinafter the 'scholarship') shall be awarded to the state-funded third-cycle students in accordance with the Description of the Procedure for Granting Support for Studies to Doctoral Students and Students Studying Under Professional Study Programmes approved by Resolution of the Government of the Republic of Lithuania No. 149 of 1 March 2017 "On the Implementation of the Republic of Lithuania Law on Higher Education and Research".

34. Third-cycle students studying in non-state-funded student places may be awarded a scholarship. The conditions and terms of payment of this scholarship must be provided for in a tripartite agreement between the institution supporting the doctoral student, the University and the doctoral student.

35. Third-cycle students who receive a scholarship and undertake partial studies at foreign universities for a period not exceeding 12 months are paid the full scholarship. If a student departs for a period exceeding 12 months, the part of the scholarship paid shall be determined by the head of the core academic unit of the University in accordance with the procedure established by the council of the core academic unit.

36. At the end of the calendar year, on the proposal of heads of core academic units and having agreed upon with the unit of the Central Administration of the University responsible for the administration of doctoral studies, the Rector or their authorised Pro-Rector can issue an order to pay an additional scholarship or a part thereof for the learning outcomes to the third-cycle students from the accumulated share of the funds allocated for scholarships.

37. On the proposal of the doctoral studies committee (when assessing the outcomes of the doctoral studies during certification), the payment of scholarship may be temporarily suspended (for a period not exceeding 5 months) as a result of an unaccomplished part of the doctoral study programme. The decision to extend the scholarship payment is taken by the doctoral studies committee, taking into account the student's learning outcomes.

SECTION THREE SCHOLARSHIP FOR SOCIAL ACTIVITIES

38. The scholarship for social activities (in this section, hereinafter the 'scholarship') is awarded to students for individual achievements that contribute to the creation of future society, solving societal problems, achieving the goals set out in the strategic plan of the University and other accomplishments that promote the name of the University.

39. A student on academic leave or a student who has suspended their studies is also entitled to apply for a scholarship.

40. The amount of a scholarship ranges from 2 BSB to 15 BSB.

41. The commission for the award of the scholarship consists of five members: three representatives of the Central Administration and core academic units of the University and two students' representatives.

42. Students wishing to receive scholarship must submit an application by 25 October in the autumn semester and by 25 March in the spring semester. The application must be accompanied by a detailed description of student's activities for which the scholarship is requested, and specify the periods, scope and relevance of the activities to the society or promotion of the name of the University. Recommendations, documents supporting the activities, etc. can also be provided.

43. The scholarship, in accordance with the goals of the scholarship specified in Item 38 of these Regulations, may be awarded on the initiative of a core academic unit, upon the decision of the commission for the award of the scholarship, from own and/or project funds.

44. The criteria for awarding a scholarship are approved by the commission for the award of the scholarship, specified in the minutes of the meeting and published on the website of the University.

SECTION FOUR SCHOLARSHIP FOR RESEARCH ACHIEVEMENTS

45. The scholarship for research achievements (in this section, hereinafter the ‘scholarship’) is awarded to students of the first cycle, second cycle, integrated, professional pedagogy and residency study programmes who are distinguished for their mature research activities.

46. The amount of the scholarship ranges from 2 BSB to 15 BSB.

47. The commission for the award of the scholarship consists of five members: three representatives of core academic units and the Central Administration (one of the representatives shall represent the areas of social sciences and humanities and one – the areas of physical, biomedical, and technological sciences) and two students’ representatives.

48. Students wishing to receive a scholarship must submit an application by 10 November in the autumn semester and by 10 May in the spring semester. The application shall be accompanied by a detailed description of the student’s research activities and documents supporting achievements in research activities (copies of published or accepted for publication articles, conference presentation abstracts, project works, diplomas, recommendations, etc.).

49. The criteria for awarding a scholarship are approved by the commission for the award of the scholarship, specified in the minutes of the meeting and published on the website of the University.

SECTION FIVE TARGET RESEARCH SCHOLARSHIP

50. The target research scholarship (in this section, hereinafter the ‘scholarship’) is awarded to third-cycle students going on an internship abroad, and is intended to cover expenses incurred abroad that are directly related to the research conducted on the topic of the PhD thesis, and to students of the first cycle, second cycle, integrated, professional pedagogy study programmes for research (art) work performed in a project.

51. The commission for the award of the scholarship to third-cycle students consists of the representative of the doctoral studies committee in the field of science in which the student is studying, the head of the branch academic unit to which the doctoral student is assigned, the supervisor of the doctoral student and, if a school of doctoral studies has been established, the head and a students’ representative of the school of doctoral studies.

52. Depending on the host country and the content of the planned research, the third-cycle student going on a one-month internship may be awarded a scholarship of 20 to 50 BSB. When a third-cycle student goes on a longer or shorter internship, the scholarship is increased or decreased in proportion to the duration of the internship. The scholarship may be awarded no more than twice in one year of doctoral studies.

53. Students of the first cycle, second cycle, integrated and professional pedagogy studies may be awarded a scholarship of between 5 and 10 BSB per month for research (art) work performed in a project, depending on the intensity of the research work and the duration of the project activities, except for cases when the funder determines another amount of the scholarship in the description (guidelines) of the project financing conditions.

54. A third-cycle student wishing to receive a scholarship must submit an application to the administrator of the branch academic unit (if there are no branch academic units in the core academic unit – to the administrator of the core academic unit) or to the school of doctoral studies.

55. Students of the first cycle, second cycle, integrated and professional pedagogy studies are awarded a scholarship in accordance with the agreement on the performance of research (art) work and project conditions.

56. A student of the first cycle, second cycle, integrated and professional pedagogy studies may not receive other revenues for the same research (art) work performed during the student's research, for which they receive a scholarship.

SECTION SIX UNIVERSITY 450TH ANNIVERSARY SCHOLARSHIP

57. The University 450th Anniversary Scholarship (in this section, hereinafter the 'scholarship') is awarded to first-year students of the first cycle and integrated studies admitted to University study programmes in the current year, provided they meet the following criteria:

57.1. a person participates in the first stage of the general admission to Lithuanian higher education institutions of the current academic year and lists the University's study programme as their first priority when submitting an application for participation;

57.2. a person has not obtained a bachelor's or master's degree before;

57.3. a person has not received this scholarship before;

57.4. the average income of a person and their family members for the three months preceding the day the application for a scholarship (in this section, hereinafter the 'Application') was submitted to the University does not exceed EUR 500 per month for one person;

57.5. a person meets at least one of the criteria specified in Item 61 of the Regulations.

58. The amount of the scholarship is EUR 300 per month in the first year of study from September to June.

59. The number of scholarships allocated from the University's own funds is determined annually in accordance with the University's income and expenditure estimate approved by the University Council and the amount of funds allocated by partners under sponsorship agreements.

60. A person wishing to receive a scholarship must submit an application on the University's website by the end of the application submission period of the first stage of general admission to the Lithuanian higher education institutions.

61. The application for the scholarship must include the following data: name, surname, personal identification number (when no such number exists – year, month, day of birth), phone number, email address, and the University study programme applied for by the student. The application also specifies which of the criteria a person meets:

61.1. a person meets all the criteria specified in Item 57 of these Regulations;

61.2. a person is not over 29 years old and until the age of majority they were under custody (care) as established by law or both of their parents are deceased;

61.3. a person is not over 29 years old and one of their parents is deceased;

61.4. a person is raising minors;

61.5. a person comes from a large family (with 3 children or more);

61.6. a person is disabled (capacity for work exceeds 45 per cent);

61.7. a person is disabled (capacity for work does not exceed 45 per cent);

61.8. a person is the first in the family (including parents, guardians, grandparents, siblings) studying in order to obtain a bachelor's or master's degree.

62. The commission for the award of the scholarship consists of five members: three representatives of the Central Administration of the University and two students' representatives.

63. A competition queue for a scholarship is formed by taking into account, on equal terms, the competitive score of entrants to the University and the criteria specified in Item 61 of these Regulations.

64. Having assessed the submitted applications and allocated the scholarships, the commission shall no later than on the first day of the conclusion of study agreements with Lithuanian higher education institutions inform entrants whether a scholarship has been awarded to them.

65. Entrants who have been awarded a scholarship must, before the beginning of the academic year, submit documents supporting the application for scholarship in the Study Information System of Vilnius University: a certificate(s) on the income for the last three months received by or a document certifying unemployment of the entrant, their parents/guardians, and other adult members of the family who are younger than 24 years, and a document certifying the composition of their family (a certificate concerning parents, guardians, siblings, children, adopted children, spouse, or a person with whom they cohabit in a consensual union) and other documents supporting compliance with the criteria specified in Item 61 of these Regulations.

66. If there are no candidates for scholarships awarded by sponsors, once the allocation of scholarships is completed, an additional stage of the competition may be announced before 20 September of the current year for students in specific core academic units and/or study programmes who have been enrolled in the University in the current academic year.

67. For students who have failed to submit an application specified in Item 60 of these Regulations and/or documents supporting the application for scholarship specified in Item 65 of these Regulations, have terminated their studies at the University, have been expelled from the University, have suspended their studies or have taken an academic leave, the scholarship shall not be awarded or its payment shall be terminated.

SECTION SEVEN SOCIAL SCHOLARSHIP

68. A social scholarship (in this section, hereinafter the ‘scholarship’) is awarded to students of the first cycle and integrated studies who are studying in the higher year of studies than the first and to students of the second cycle and professional pedagogy studies who are studying in a higher semester of studies than the first, provided they meet the following criteria:

68.1. the average income of a person and their family members for the three months preceding the day the application for a scholarship was submitted to the University does not exceed EUR 500 per month for one person.

68.2. A student has not been awarded other permanent (not one-off) social support related to studies and granted by the state or the University.

68.3. A student has not obtained a qualification degree of a respective cycle.

69. A scholarship consists of two parts: periodic and one-off payments.

70. The amount of the periodic part of the scholarship is EUR 200 per month. The scholarship is awarded to:

70.1. for students of the first cycle, second cycle, integrated and professional pedagogy studies studying in the higher year of studies than the first – for the forthcoming academic year from September to June but no longer than until the end of studies.

70.2. For students in the second cycle and professional pedagogy studies studying in the first year of studies – for the spring semester of the current academic year from February to June.

71. The number of scholarships during the current academic year is established according to the University’s income and expenditure estimate approved by the University Council.

72. A student wishing to receive a scholarship must submit an application by 30 June (in the case of students of the second cycle and professional pedagogy students studying in the first year – by 15 January). The application shall also specify which of the criteria specified a person meets:

72.1. a person is not over 29 years old and until the age of majority they were under custody (care) as established by law or both of their parents are deceased;

72.2. a person is not over 29 years old and one of their parents is deceased;

72.3. a person is raising minors;

72.4. a person comes from a large family (with 3 children or more);

72.5. a person is disabled (capacity for work exceeds 45 per cent);

72.6. a person is disabled (capacity for work does not exceed 45 per cent).

73. The commission for the award of the scholarship consists of five members: three representatives of the Central Administration of the University and two students' representatives.

74. A competition queue for a scholarship is formed by taking into account the criteria specified in Items 72(1) to 72(6) of these Regulations.

75. The amount of the one-off payment part of a scholarship is equal to EUR 300 which is awarded to students who received a periodic payment of a scholarship in a current academic year and whose personal average for the current academic year, compared with an average of the previous academic years, has increased more (or decreased less) than the average for the same periods of the year of the study programme in which the student is studying. For students of the second cycle and professional pedagogy studies studying in the first semester of studies, the comparison encompasses the current and the previous semester of studies respectively.

SECTION EIGHT COMMUNITY SUPPORT SCHOLARSHIP

76. A community support scholarship (in this section, hereinafter the 'scholarship') is awarded to students in the case of illness of the student or their relatives, death of relatives, natural or other disasters, a sudden deterioration in a financial situation of a student or their family and in other special cases.

77. A student on academic leave or a student who has suspended their studies is also entitled to apply for the scholarship.

78. The amount of the scholarship ranges from 2 BSB to 15 BSB; in exceptional cases, the commission for the award of a scholarship may take a decision to award a scholarship the amount of which is up to 35 BSB.

79. The commission for the award of the scholarship consists of five members: three students' representatives and two representatives of the Study Administration Division.

80. A student wishing to receive a scholarship must submit an application. The following documents must be submitted with the application:

80.1. a certificate on the student's family composition;

80.2. a certificate(s) on employment-related income or income from individual activity received by the student's parents (guardians) or spouse during the last 3 months, or a certificate(s) of unemployment (not necessary if an application concerning the death of a family member or relative is submitted);

80.3. a certificate on the student's employment-related income or income from individual activity for the last 3 months, or a certificate of unemployment (not necessary if an application concerning the death of a family member or relative is submitted);

80.4. additional documents (if any) proving that the student needs financial support (copy of a medical certificate, an extract of a statement on death (death certificate) of the father, mother or other relative, copies of birth certificate(s) of the child (children), etc.).

81. The criteria for awarding a scholarship are approved by the commission for the award of the scholarship, specified in the minutes of the meeting and published on the website of the University.

82. The Study Administration Division, taking into account the applications submitted by students and the supporting documents, convenes a meeting of the Commission. Meetings of the Commission take place at least once every two months, except during the autumn semester exam period and the summer holiday period.

SECTION NINE NOMINAL SCHOLARSHIPS

83. A nominal scholarship (in this section, hereinafter the ‘scholarship’) is awarded to University students for the best learning outcomes, research achievements, for social or other reasons in accordance with the basis and principles for awarding the scholarship established in the regulations of a specific scholarship.

84. The regulations of the scholarship and/or the support agreement are drafted by the Study Administration Division. If, according to the regulations of the scholarship or support agreement, the scholarship is awarded to students of only one unit, the regulations of the scholarship and/or the support agreement are drafted by the core academic unit. The regulations of the scholarship may not contradict these Regulations, the Statute, and other legal acts of the University and the Republic of Lithuania.

85. The regulations of the scholarship are approved by the order of the Pro-Rector for Studies.

86. In cases when the scholarship is awarded from target funds received as support from Lithuanian and/or foreign legal or natural persons specified in regulations of a scholarship and/or support agreement, the Rector or their authorised Pro-Rector signs a support agreement with the support provider.

87. In cases when the scholarship is awarded from University’s own funds, a support agreement is not concluded.

88. Regulations of the scholarship and support agreement are drafted in accordance with typical forms provided in Annexes 1 and 2 of these Regulations.

SECTION TEN PARTIAL STUDIES STUDENT SCHOLARSHIPS

89. Partial studies student scholarship (in this section, hereinafter the ‘scholarship’) is awarded to students of foreign higher education institutions with which the University has signed bilateral cooperation agreements, who come to study at the University for one or two semesters.

90. The amount of scholarship awarded to students of the first cycle, second cycle and integrated studies is equal to 1.5 BSB per month; the amount of the scholarship awarded to the third-cycle students is provided for in the Description of the Procedure for Granting Support for Studies to Doctoral Students and Students Studying Under Professional Study Programmes approved by Resolution of the Government of the Republic of Lithuania No. 149 of 1 March 2017 “On the Implementation of the Republic of Lithuania Law on Higher Education and Research”.

91. The scholarship is paid by the 15th of every current month for as many months as the student studies at the University.

92. The payment of a scholarship is terminated from the beginning of the current month if the student terminates their studies at the University or departs before the payment day of the scholarship for the current month, or from the following month if the student terminates their studies at the University or departs after the day of payment of the scholarship for the current month.

MODEL
**REGULATIONS FOR AWARDING THE NOMINAL SCHOLARSHIP OF X TO
VILNIUS UNIVERSITY STUDENTS**

CHAPTER I
GENERAL PROVISIONS

1. The Regulations for Awarding the Nominal Scholarship of X to Vilnius University Students (hereinafter the ‘Regulations’) regulate the procedure for awarding the Nominal Scholarship of X (hereinafter the ‘Scholarship’) and the selection criteria for candidates for the Scholarship (hereinafter the ‘Candidates’).

2. The scholarship, taking into account the cooperation between X and Vilnius University (hereinafter the ‘University’) [indicate the cooperation agreement, if concluded], is established by X (hereinafter the ‘Founder’) on its own initiative. It is paid from the Founder’s funds transferred to the University’s current account as support, in accordance with Support Agreement No. [specify].

3. The Regulations have been prepared in accordance with Vilnius University Scholarship Regulations and do not contradict them.

4. The purpose of the scholarship is to encourage students of [...] of the University [in case the scholarship is awarded to students of a specific unit – indicate the core academic unit (hereinafter the ‘Unit’)] studying in [insert the study programmes] for [indicate for what the scholarship is awarded, for example, for academic performance/research in progress/best term paper, bachelor or master thesis, etc.]

5. The scholarship is [one-off or awarded for one semester] and amounts to EUR [amount in words] EUR. It is paid for [specify a the term or indicate specific months and semester – for example, the autumn semester].

CHAPTER II
**SCHOLARSHIP AWARD PROCEDURE AND SELECTION CRITERIA FOR
CANDIDATES FOR THE SCHOLARSHIP**

6. The Scholarship Competition (hereinafter the ‘Competition’) is announced [indicate the time – for example, at the beginning of the autumn semester – or specify the exact date]. Information about the Competition and other relevant information about the Scholarship is posted on the University website and/or on the website of the [Unit(s)], as well as on the Facebook profiles of the University [and Unit(s)]. The information may also be made public in information publications of the University and/or the [Unit(s)].

7. Students who meet the following criteria can participate in the Competition¹:

7.1. well-performing students [specify the study programme, its cycle of studies, i.e. first cycle, second cycle or integrated studies, and the year of studies];

7.2. students whose bachelor’s thesis or master’s thesis was assessed as “excellent” or “very good”;

7.3. students whose weighted average of grades is not lower than [specify the threshold];

7.4. at the end of the [indicate which, for example, the 4th and 5th] semester, when the rank of performance is announced, the first student of [study programme] in the rank of performance is selected. In case of several Candidates, the Scholarship is awarded to the student whose weighted average of learning outcomes of the previous semesters was higher, and if this indicator is the same – the Scholarship is awarded to the student with the higher admission score.

¹ The list of criteria provided is exemplary.

8. Candidates must submit a free form [or a Nominal Scholarship application if it is provided that the scholarship is administered by the responsible employees of the Central Administration] application in the University Study Information System by ___ of the current year ²:

8.1. documents supporting the Candidate's achievements in research activities (extract of learning outcomes, copy (copies) of publication(s) of article(s), etc.);

8.2. copies of the bachelor and master (if the student has completed master studies) diploma and diploma supplement or certificates on the learning outcomes;

8.3. a copy of the bachelor's and/or master's thesis;

8.4. a letter of motivation [can be specified if the Scholarship is awarded to only one student and when it is awarded for further research activities or further research];

8.5. a letter of recommendation of the Unit where the student is studying [optional];

8.6. ... [specify additional documents, if required].

9. An assessment commission (hereinafter the 'Commission') is established for the purpose of awarding a scholarship by the order of the Head of the Unit [in case the students of several units are eligible, specify one of the Units]. The Commission consists of [specify from which Units the representatives are delegated, the number of representatives delegated according to the procedure of the University Students' Representation, and the number of representatives of the Founder of the Scholarship].

10. The Chairperson of the Commission shall be appointed by order of the Head of Unit from among the members of the Commission.

11. Members of the Commission do not receive additional remuneration for their work in assessment activities.

12. The Commission, upon receipt of the Candidates' applications, by ___ of the current year determine the proposed Scholarship recipients [specify, e.g. 3 bachelor and 5 master students, etc.] to receive the Scholarship according to the following criteria³:

12.1. originality of the work (%); relevance of the work, its significance described in non-technical language (%); quality of the work (%); quality of the presentation (%); [applicable if the Scholarship is awarded for final theses];

12.2. according to the average of the Candidates' learning outcomes and achievements in research activity;

12.3. when there are several Candidates, the Scholarship is awarded to the student whose weighted average of the learning outcomes is higher and who has achievements in research activities; in the absence of academic achievements, the Scholarship is awarded to the student with the highest weighted average of the learning outcomes.

13. The decision of the Commission is taken by a simple majority of votes and is recorded in the minutes, which is signed by the chairperson of the Commission.

CHAPTER III THE SCHOLARSHIP PAYMENT PROCEDURE

14. Pursuant to the decision specified in the minutes of the meeting of the Commission, the Scholarship is awarded to the student by the order of the Rector or their authorised Pro-Rector and is transferred to the personal bank account of the Scholarship recipient.

15. The Scholarship is not paid out or its payment is terminated if the Scholarship recipient: [has at least one debt/academic debt]; terminates or suspends studies; takes an academic leave; is expelled from the University; a penalty provided for in the Vilnius University Study Regulations is imposed on the student.

16. In any case provided for in Item 15 of the Regulations, the awarding or payment of the Scholarship shall be terminated by the order of the Rector or their authorised Pro-Rector upon the proposal of the Head of the Unit.

² The list of documents provided is exemplary.

³ The list of documents provided is exemplary.

17. Upon termination of the payment of the Scholarship, the issue of the use of the remaining unpaid funds is resolved by a separate agreement between the Founder and the University.
18. The same student may receive a Scholarship only once for the same achievements..
19. A student who receives a Scholarship retains their eligibility to receive a state or other scholarship provided for in national or University legislation.

CHAPTER IV FINAL PROVISIONS

20. The Regulations shall be approved by the order of the Pro-Rector for Studies of the University and shall enter into force from the date of the approval or other date specified in the order of the Pro-Rector for Studies.
21. The Regulations shall be valid until the expiry of the Support Agreement unless the Regulations provide for a different period of validity.

(Model form of the Support Agreement⁴)

SUPPORT AGREEMENT No. ParS _____

..... (day) (month) 20..... Vilnius

X, legal entity code (hereinafter the ‘Support Provider’),
and

Vilnius University, legal entity code – 211950810, Universiteto g. 3, Vilnius (hereinafter the ‘Support Recipient’), represented by, acting in accordance with

hereinafter the Support Provider and the Support Recipient are collectively referred to as **Parties** and each individually as the **Party**, have concluded the following support agreement (hereinafter the ‘Agreement’):

SUBJECT MATTER OF THE AGREEMENT

1. The Support Provider undertakes to provide financial support in the amount of [insert] (hereinafter the ‘Support’) for the purpose specified in Item 5 of the Agreement, and the Support Recipient undertakes to accept the Support and use it for the purpose specified in, under the terms and conditions of and in accordance with this Agreement.

2. The Support Provider shall provide the Support by transferring it by payment order to the Support Recipient’s bank account specified in Section VII of this Agreement within [insert] days after the signing of this Agreement [another deadline for the transfer of support may be established].

3. The Support Provider may refuse to provide all or part of the support to the Support Recipient if the Support Recipient fails to fulfil the obligations listed in Item 8 of the Agreement.

4. Support is provided free of charge.

II. TARGET PURPOSE OF THE SUPPORT

5. The support is provided in order to [insert]. The target purpose of the support – [insert].

6. Support is provided in accordance with the Republic of Lithuania Law on Charity and Support and the implementation of the goals and objectives of the University activities provided for in the Statute of Vilnius University.

III. OBLIGATIONS OF THE PARTIES

7. The Support Provider undertakes to provide the Support Recipient with the Support to the extent and within the terms specified in the Agreement.

8. The Support Recipient undertakes:

8.1. to accept the Support provided by the Support Provider;

8.2. to use the Support provided by the Support Provider for awarding nominal scholarships of in accordance with the procedure established by the provisions of the Regulations;

8.3. to inform the Support Provider or their representative by email about the use of the Support provided by them.

⁴ In cases where the amount of support exceeds EUR 14,500, in accordance with Article 6(476)(1) of the Republic of Lithuania Civil Code and 6(469)(2), the agreement must be drawn up in a notarial form.

IV. GOVERNING LAW AND SETTLEMENT OF DISPUTES

9. The Agreement, legal relations arising from or related to it (including but not limited to issues regarding the conclusion, validity, invalidity, performance and termination of the Agreement) shall be governed by and interpreted in accordance with the law of the Republic of Lithuania.

10. Any disputes regarding the performance of the Agreement shall be resolved through negotiations between the Parties within one month from the beginning of the negotiations, and in case of disagreement between the Parties – in accordance with the procedure established by the laws of the Republic of Lithuania.

V. OTHER PROVISIONS

11. The terms of the Agreement are binding on both Parties to the Agreement and may be amended only by mutual consent of the Parties. All amendments to the Agreement shall be made in writing and shall become an integral part of the Agreement.

12. The Agreement enters into force on the day of its signing. If the parties sign the Agreement on different days, the Agreement shall be deemed to have entered into force from the date on which it is signed by the last of the Parties. If only one Party indicates the date of signature, the Parties shall be deemed to have signed on the same day.

13. The Agreement may be terminated by mutual consent of the Parties or at the initiative of one Party by giving 15 calendar days' written notice to the other Party if the other Party fails to perform its obligations under the Agreement.

14. The Agreement is concluded in the Lithuanian language in two copies of equal legal force – one for each Party. The agreement may be signed using qualified electronic signatures or by exchanging signed scanned copies of the Agreement in the PDF format.

VI. DETAILS AND SIGNATURES OF THE PARTIES

Support Provider

Support Recipient

Vilnius University

Legal entity code: 211950810

Universiteto g. 3, Vilnius

C/A LT057300010097578571

Swedbank, AB

Bank code: 73000

Phone: (8-5) 268 7001, fax: (8-5) 268 7009

Rector

[Prof. Rimvydas Petrauskas]