Communications Internship

Hiil, an advisory and research institute for the justice sector based in The Hague, is looking for an intern to strengthen our Communications team:

Do you have a strong interest in marketing and communications and journalism? Are you striving to develop your career in the field of interactive communications? Do you enjoy writing articles and managing social media channels? Then join us as a Communications Intern!

You will be working on:

- Assisting the Communications team with:
  - Implementing the organisation’s overall communications strategy.
  - Developing, editing and revising corporate materials: flyers, brochures, presentations, press releases, e-newsletters, communications plans and letters.
  - Helping maintaining social network channels and blogging.
  - Assisting with updating information on the corporate website.
- Collecting and synthesising information (and turning it into articles).
- Preparing and updating overviews and reports.
- Maintaining and expanding the Client Relationship Management system.

Your profile:

- Obtaining Bachelor/Master degree in International (Business) Marketing and Communications, Journalism, Media, Communications and Design or equivalent.
- Experience in graphics/illustrations, web design.
- Preferably experience in web writing.
- English (native/near native), preferably Dutch (proficient).
- Proactive attitude.
- Strong result orientation.
- Excellent communication skills, both verbally and in writing.
- Excellent eye for details.
- Strongly developed social skills.

We offer you:

- An internship position of 4 days per week for the period from 5 and up to 6 months in our office in The Hague, the Netherlands.
- A unique experience with project, people and quality management in a very international environment.
- A great learning opportunity in a developing organisation that is used to having interns.
- An environment that is bound to further improve your English language skills.
- Coaching and support by your experienced supervisor and colleagues.
- Financial remuneration of €210,- per month for 4 working days per week.
- Travel expenses covered up to €100,- per month depending on the place of residence.
- A number of paid holiday hours.
- Flexible work schedule.

Are you interested?
Please go to www.hiil.org/about-us/vacancies-and-internships, download and send a completed Internship Application Form (at the bottom of the webpage) and required materials mentioned in the form to Liubovi Bosenko, Human Resources Manager at liubovi.bosenko@hiil.org.
HiiL in a Nutshell

HiiL is an advisory and research institute for the justice sector, based in The Hague, city of peace and justice.

Our HiiL professionals are leading academics, from various cultural backgrounds, with many years of experience in places where justice is most needed.

Mission | HiiL is passionate about making justice work. The core of our work is to improve rulemaking and conflict resolution processes. In today’s challenging environment that is impossible without innovation. We support clients and other stakeholders doing this together, across borders and based on the best available knowledge.

What we do | HiiL is a not for profit foundation. It is funded by income from the services we perform for our clients and by contributions from governments, philanthropic foundations and social entrepreneurs.

We provide our clients with |
- Justice strategy advice to make processes more accountable, efficient and attuned to justice needs.
- Evaluation and measuring to make progress visible, comparable, showing where more effort is needed.
- A justice innovation lab for developing, testing and improving prototypes of new approaches.

Together with donors we develop and maintain |
- Trend reports and law scenarios.
- A knowledge platform for justice sector innovation.
- A unique international network of leaders and innovators in the justice sector.

HiiL has a joint venture with Tilburg University (Tisco research group on conflict resolution systems).

More information about HiiL can be found on our website: www.hiil.org