The deadlines for student exchange applications are **March 31** for the winter semester and **September 30** for the summer semester.

**Required documents**

With the official nomination letter, the following documents (in English) are to be sent by the study abroad coordinator:

1) Application form for exchange students [https://www.cuni.cz/UKEN-179.html](https://www.cuni.cz/UKEN-179.html) (to be filled out on the computer, a digital photo is preferred). Please check that the courses are filled with their codes.
2) Letter of purpose
3) Recommendation letter by a faculty member
4) Transcript of records
5) CV
6) Certificate of English proficiency on the B2 EU level (does not apply for native English speakers)
7) Copy of passport (only non-EU countries)

Undergraduate exchange students are asked to apply to at least four courses, graduate students to at least three ones.

Courses taught in English and in other foreign languages

a) Every faculty offers a variety of courses and seminars, mostly in English. Faculties present the lists of courses on their websites:

- Catholic Theological Faculty [http://www.ktf.cuni.cz/KTFENG-1.html](http://www.ktf.cuni.cz/KTFENG-1.html)
- Faculty of Humanities [http://fhs.cuni.cz/FHS-229.html](http://fhs.cuni.cz/FHS-229.html)
- Faculty of Physical Education and Sport [http://www.ftvs.cuni.cz/FTVSEN-1.html](http://www.ftvs.cuni.cz/FTVSEN-1.html)
- Faculty of Science [http://www.natur.cuni.cz/eng](http://www.natur.cuni.cz/eng)
- Protestant Theological Faculty [http://web.etf.cuni.cz/ETFENG-1.html](http://web.etf.cuni.cz/ETFENG-1.html)
- Second Faculty of Medicine [https://www.lf2.cuni.cz/en](https://www.lf2.cuni.cz/en)
- Third Faculty of Medicine [http://www.lf3.cuni.cz/3LFEN-1.html](http://www.lf3.cuni.cz/3LFEN-1.html)

Please note that only the CU faculties listed above participate in the cooperation with your home university. Should you wish to study at a faculty which does not, contact me in advance to find out if you can choose some courses there.

b) There is also a central database of courses on [https://is.cuni.cz/studium/eng/predmety/index.php?KEY=Az1](https://is.cuni.cz/studium/eng/predmety/index.php?KEY=Az1)

Choose a faculty and the language and all available courses will show up. You can also choose a department or insert the name of the searched subject in the box "title" and all relative courses at various CU faculties will appear.
Nevertheless, this list gives an overview of all courses ever offered so it cannot be regarded as up-to-date but courses tend to be the same to a high degree every academic year. They are always updated shortly before the start of the semester. The choice of courses is discussed after arrival and may be changed according to new circumstances.

It is necessary to click on the chosen course and check in its description:
- the Faculty, at which it is offered
- the language of instruction
- the semester

**Important:** The courses should be chosen at one faculty and most of them from the offerings of a specific department (usually in accordance with the student’s major) within the corresponding faculty. This department will then be considered the student’s “host” department to which the application materials will be sent. Only a minor part of courses not corresponding to the major may be selected.

Courses offered to Erasmus program students are available for non-European exchange students. Also programs in English offered as paid programs for foreign students are available (free of charge) with the exception of The East and Central European Studies program at the Faculty of Arts (“CUFA” codes) and The Undergraduate Program in Central European Studies at the Faculty of Humanities (“YBAU” codes). Exchange students can be admitted to one or two courses of these programs, if the capacity allows it, only after admission to a department’s regular courses.

After the admission by the relative faculty, the student may apply to one or two courses at another CU faculty as well.

**Academic year:** The winter semester starts at the end of September/beginning of October, finishes before Christmas and January is the exam period. The summer semester starts at the end of February, finishes at the end of May and June is the exam period. Official information can be found on [http://www.cuni.cz/UK-2044.html](http://www.cuni.cz/UK-2044.html)

There is also a lot of useful information on [http://www.cuni.cz/UKENG-235.html](http://www.cuni.cz/UKENG-235.html)

**The average cost of living per month:**
- Accommodation in a university dorm - CZK 3000
- Meals - CZK 3000-4000
- Public transport CZK 260

**Accommodation of exchange students in student dormitories is arranged by the receiving faculties.** They are commonly lodged in the Vetrik and the Hvezda dormitories - see Catalogue of CU dormitories on [http://kam.cuni.cz/KAMEN-1.html](http://kam.cuni.cz/KAMEN-1.html).

Students will be required to pay booking deposit of CZK 1800 approximately 2 months before their arrival to Czech Republic and moving into the dormitory.

Students interested in a long-term rent of the dormitory place are preferred, because otherwise we have problem to house all interested incoming students, especially in the month of October (many students use dormitory capacities only as temporary accommodation instead of hostels while searching for a private lodging).

If the student moves out of the dormitory before the end of semester, there is a fine deducted from the deposit.

More information about studying in the Czech Republic can be found on the webpage of the Centre for International Services [http://www.studyin.cz/](http://www.studyin.cz/)

Online CU news can be found on [http://iforumeng.cuni.cz/](http://iforumeng.cuni.cz/)

In case you need any additional information please do not hesitate to ask.

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