

Checklist for Agreement Discussions (Ryukoku University)

A. General information

1.	Name of University	Ryukoku University
2.	Year established	1639
3.	Location (Country, State)	Japan, Kyoto city
4.	Abbreviation for name	RU
5.	Public/Private	Private
6.	No. of campuses	3 campuses Kyoto city: Fukakusa, Omiya Shiga prefecture: Seta
7.	Academic year 1 st semester 2 nd semester	April – March 1 st week of April – last week of July Mid-September – last week of January
8.	Number of students (International Students, Countries)	19,539 【As of May 2014】 501 students from 37 Countries (Regions) 【As of October 2014】
9.	Number of Faculty members (Tenured & Adjunct)	1,620 【As of May 2014】
10.	Number of Faculties	9 【As of April, 2015】 Agriculture, Business Administration, Economics, Law, Letters, Policy Science, Science and Technology, International Studies/ International Communication, and Sociology (Also, a Junior College, Law School, and Graduate School of Practical Shin Buddhist Studies)
11.	University Website	http://www.ryukoku.ac.jp/english2/index.php (English) http://www.ryukoku.ac.jp/index.php (Japanese)
12.	Name(s) of partner university(ies) in Japan	Nil
13.	International Student Support and Services	-Free airport reception (for exchange students only) -Comprehensive Orientation program (3 Languages, English, Japanese and Chinese) - Full-time staff members available for support and counseling - Organization of social activities - Excursions to places of interest - Scholarships (JASSO scholarship: awarded to students after a strict selection process. Ryukoku scholarship: awarded to students based on exchange agreement with partner Universities etc) - 40% off University tuition fees (for full time private International

		<p>students entering our regular undergraduate and graduate programs)</p> <ul style="list-style-type: none"> - Subsidies for health insurance (only for students living in Kyoto) - Accommodation assistance - Dormitories and Housing Guaranty System Organization(Yen 4,500 to 9,000 is necessary to make use of this service)
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B. Conditions of exchange program

1.	Exchange student number(s)	Usually 1 – 2
2.	Fee	<p>Tuition: Waived</p> <p>Scholarship: Varies</p> <p>Housing: Assistance in finding or waived</p>
3	RU Students' Study Duration	1 year
4.	Any comments?	<p>We have 61 exchange partners in 28 countries/regions.</p> <p>Angola, Australia, Canada, China, Denmark, Finland, France, Germany, Ireland, Italy, Malawi, Mexico, the Netherlands, Poland, Portugal, Republic of Korea, Russia, Slovakia, South Africa, Spain, Sweden, Taiwan, Thailand, Timor-Leste, Ukraine, United Kingdom, USA, Vietnam</p>

C. Classes

1	Classes available for incoming Exchange Students to RU (descriptions and samples, if available)	<p>※Faculty/Graduate School: Exchange students may register for any classes in Ryukoku University's Faculties or Graduate Schools if they meet the language requirement and are accepted by the instructor.</p> <p>※Japanese Experience Program in Kyoto (JEP Kyoto)</p> <p>Situation-based Japanese language classes will be offered, based on topic syllabi. Participants may also choose from a variety of elective courses taught in either Japanese or English.</p>
2	Number of class levels	Five
3	Entry Requirements ※JLPT = Japanese Language & Proficiency Test	Faculty: For classes conducted in Japanese, students should have a language ability equivalent to JLPT Level N1 or N2. Also, lecturers need to accept them into the class.
4	Intensive Japanese language course available	<div style="display: flex; justify-content: space-between;"> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No </div> <p>Price: Waived for exchange students</p>
5	Website	http://intl.ryukoku.ac.jp/english/html/s_exchange_05.html

6	Description of Japanese language Course	Classes are offered from the beginner to the advanced levels, each of which is comprised of instruction based on a topic syllabus, and also including field work and presentations. A variety of electives on the topic of Japanese society and culture are also available.
7	Course of Study Recommendation	Depends on the result from the placement test. Usually if students have JLPT Level N1 or N2 before coming to Japan, it is recommended these students take Faculty classes. For JLPT Level 3 or 4, it is recommended that students take one semester of JEP Kyoto.
8	Popular Subjects / Faculties	Subjects: Intercultural Discussion, Japanese Society A & B, Introduction to Japanese Culture Faculties: Letters, International Studies, Economics, Business Administration
9	Any comments?	Each exchange student is assigned an Academic Advisor to help him/her plan a course of study at RU. Incoming exchange students should confirm with their home university whether or not the credits and subjects obtained at Ryukoku University will be recognized there.

C. Accommodation

Part 1: Dormitories

1.	Dormitory available?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.	Number of Dormitories	4
3.	Dormitory Names	(1) Ryukoku International House, (2) Tomoiki International House, (3) Omiya-so, (3) Mukaijima Gakusei Center
4.	Dormitory Locations	(1) Ryukoku International House (2 min walk to Fukakusa campus) (2) Tomoiki International House (5min walk+12 min train+ 10 min walk to Fukakusa Campus) (3) Omiya-so (20 min by bike to Fukakusa, 5 min walk to Omiya) (4) Mukaijima Gakusei Center (15 min walk + 25 min train to Fukakusa campus)
5.	Total Number of Students Housed	Approximately 200
6.	Single	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Price: ¥10,000 - ¥25,000 (this does not include electricity and water charges)
7.	Twin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

		Price: ¥10,000-¥12,000 (this does not include electricity and water charges) Roommate: Japanese <input type="checkbox"/> International <input checked="" type="checkbox"/> Local <input type="checkbox"/>
8.	Facilities in Room (Please list if not included)	Furnished? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, <input checked="" type="checkbox"/> Bed <input checked="" type="checkbox"/> Table <input checked="" type="checkbox"/> Chair <input checked="" type="checkbox"/> Lamp Bed sheets <input checked="" type="checkbox"/> Shelf <input checked="" type="checkbox"/> Air-conditioner <input checked="" type="checkbox"/> Cupboard * Futon/bed sheets rental available
9.	Toilet Facilities	<input checked="" type="checkbox"/> Shared <input type="checkbox"/> Not Shared (Rooms with toilets are only available in Mukaijima.)
10.	Internet Connection	<input checked="" type="checkbox"/> Available <input type="checkbox"/> Not Available Location for connection? <input checked="" type="checkbox"/> Individual room <input type="checkbox"/> Common area Note: * Free internet is available within the rooms at all four dormitories, and is included in the utilities fee.
11.	Available during holiday periods?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, is there an additional fee? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, do they have to change rooms? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
12.	Website	http://intl.ryukoku.ac.jp/english/html/accom_top.html
13.	Pick-up Service	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Price: Free (This service is only available for exchange students) Available only for 3 designated days before the start of orientation.
14.	Any other comments?	* Japanese student tutors live with the international students to help with their daily lives * Students spend approximately ¥80,000/month

Part 2: Home-stay

1.	Homestay Available?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
2.	Price (Range)	
3.	Duration Available	
4.	Website	
5.	Any other comments?	A free Home Visit Program (not overnight) is available.

Part 3: Off-Campus Accommodation

1.	Off-campus accommodation available?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
2.	Price (range)	
3.	Website	
4.	Application to your International Office or apply straight to private real estate company, or another office?	International Office <input type="checkbox"/> Private company <input type="checkbox"/> Another university office <input type="checkbox"/>
5.	Any other comments?	We can recommend relevant websites and companies to students. Students who live off-campus need to have a guarantor and pay fees like insurance, deposits etc All exchange students are given priority in the allocation of RU's dormitory.

D. Programs for non-exchange students

1.	Language School/ Programs Available?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.	Name	Japanese Culture and Language Program
3.	Location	Fukakusa campus, Kyoto
4.	Duration	1 year
5.	Academic year 1 st Semester 2 nd Semester	April – March 1 st week of April – last week of July Mid-September – last week of January
6.	Fees	<input checked="" type="checkbox"/> Per semester <input type="checkbox"/> Per course duration Price: Application fee ¥15,000 (one-time payment only) Admission fee ¥50,000 (one-time payment only) Tuition fee ¥243,500/semester
7.	Courses Available (Please list)	Japanese language classes (mandatory) Japanese society, history, art, economics, business, politics, martial arts and theatre etc classes (electives)
8.	Entry Requirements	Japanese language ability equivalent to 300 hrs of study or Level 3 and higher in Japanese Language Proficiency Test
9.	Application	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Online Available from? http://intl.ryukoku.ac.jp/jclp/download.html
10.	Number of Intakes	2, in April (Spring Semester) and September (Fall Semester)

11.	Deadlines	April: last week of September – mid-October September: last week of April – mid-May
12.	Website	http://intl.ryukoku.ac.jp/english/html/s_iclp_01.html
13.	Any other comments?	

E. Contact Information

Part 1: General

1.	Office in Charge of Exchanges	Center for the Promotion of Global Education (R-Globe) Office (※1)
2.	Address	67 Tsukamoto-cho, Fukakusa Fushimi-ku Kyoto 612-8577, Japan
3.	Head of Office	Ryugo MATSUI (Mr. / Professor) (※2)
4.	Position Title	Dean
5.	Email	r-globe@ad.ryukoku.ac.jp
6.	Phone	+81-(0)745-645-7898
7.	Fax	+81-(0)745-645-2020
8.	Office Website	http://intl.ryukoku.ac.jp/english/
9.	Contact Person(s) for Agreements (Name / E-mail)	(Ms.) Sayaka ASahi (asahi@ad.ryukoku.ac.jp) (Ms.) Karen Lee TAWARAYAMA (karent@ad.ryukoku.ac.jp)

Part 2: Person-in-Charge of Incoming Students

1.	Name	Ms. Karen Lee TAWARAYAMA / Ms. Chisako TANIMURA
2.	Position Title	International Student Advisor / International Program Coordinator
3.	Email	karent@ad.ryukoku.ac.jp / chisa@ad.ryukoku.ac.jp

Part 3: Person-in-Charge of Outgoing Students

1.	Name	Masae SAKABE
2.	Position Title	Study Abroad Advisor
3.	Email	sakabe@ad.ryukoku.ac.jp

The following changes became effective from April, 2015:

※1: The name of our office changed from Ryukoku International Center as of April 1st, 2015.

※2: Ryugo MATSUI was appointed as the Center for the Promotion of Global Education (R-Globe) Dean as of April 1st, 2015.

Sean WHITE is now appointed as Assistant Dean of Global Education of the Center for the Promotion of Global Education (R-Globe) as of April 1st, 2015.