



## COURSE UNIT (MODULE) DESCRIPTION

Course unit (module) title	Code
Personal Finance	

Academic staff	Division
<b>Coordinating:</b> Management Program Study Committee <b>Instructor:</b> Yue (Luna) Qin	Faculty of Economics and Business Administration

Study cycle	Type of the course unit
Ist (Bachelor)	Compulsory

Mode of delivery	Semester or period when it is delivered	Language of instruction
Face-to face at class	Fall	English

Requisites	
<b>Prerequisites:</b> Management	<b>Co-requisites (if relevant):</b>

Number of ECTS credits allocated	Student's workload (total)	Contact hours	Individual work
5	130	48	82

Purpose of the course unit		
The aim of the subject is to provide the basic knowledge and skills of personal financial management, to develop students' financial literacy, analytical and critical thinking, the ability to analytically solve financial problems and critically evaluate saving, crediting, investing decisions, personal goals and financial well-being.		
Learning outcomes of the course unit	Teaching and learning methods	Assessment methods
- Will know and be able to properly apply the most important theories of personal finance management;	Lectures (problem-teaching) with demonstration of visual material. Preparation, analysis and presentation of written paper. Group work. Discussions, case studies.	Test in writing, evaluation of presentation, problem sets.
- Will be able to properly relate the concepts and phenomena of personal finance and to make personal finance decisions;		
- Will be able to prepare a written paper, analytically solving personal financial problems;		
- Will be able to present a written paper, critically evaluating the chosen saving, crediting, and investing solutions to ensure personal financial well-being.		

Content	Contact hours							Individual work: time and assignments	
	Lectures	Consultations	Seminars	Workshops	Laboratory work	Internship	Total Contact hours	Individual work	Tasks for individual work
1. Topics overview: life decisions, typical patterns of income, debt, and savings; risks and attitude to risks; inflation; interest rate, interest compounding, and financial decision-making applications. Time value of money: PV, NPV, IRR	4		2				6	12	Problem set 1
2. Income management. Ways to increase income. Types of borrowing: credit cards. consumer loans, lease, housing purchase. Personal credit history. Loan amortization and APR for monthly payment loans.	6		4				10	15	Problem set 2
3. Expenditure management. Balancing your personal budget: the essence and benefits of budgeting. Compilation of budget, personal financial statements and their evaluation. Taxation.	4		2				6	13	Problem set 3
4. Midterm exam	2						2		
5. Savings. Meaning and objectives of saving. Amount of savings. Financial means of accumulation and interest.	4		2				6	12	Problem set 4
6. Risk management. Basic probability and risk vs. return. The essence of insurance and types of insurance. Pension system.	6		3				9	15	Problem set 5
7. Financial well-being. Investment. Investment instruments. Investment risk and return. Basic rules of investing.	6		3				9	15	Problem set 6 Group project
<b>Total</b>	<b>32</b>		<b>16</b>				<b>48</b>	<b>82</b>	

Assessment strategy	Weight %	Deadline	Assessment criteria
Problem sets	30	1-2 weeks after problem set is assigned. Detail will be given in class.	Ability to analyze, assess the situation and propose solutions, presentation skills. Ability to submit assignment in time.
Group project	10	1-2 weeks after project is assigned. Detail will be given in class.	
Midterm exam	30	In class	Theoretical knowledge and ability to apply knowledge in practice. The final grade will be on a 10-point scale, where 0 is the worst and 10 is the best.
Final exam	30	Exam session	

Author (-s)	Publishing year	Title	Issue of a periodical or volume of a publication	Publishing house or web link
<b>Required reading</b>				
Jane King and Mary Carey	2017	Personal Finance	2nd edition	Oxford: Oxford University Press <a href="https://global.oup.com/ukhe/product/personal-finance-9780198748779?cc=it&amp;lang=en&amp;">https://global.oup.com/ukhe/product/personal-finance-9780198748779?cc=it&amp;lang=en&amp;</a>
<b>Recommended reading</b>				
Kapoor, J. R.	2015	Personal Finance	11th edition	New York: McGraw-Hill Irwin
Keown A. J.	2014	Personal finance: turning money into wealth	6th edition	Harlow: Pearson
Walker, R. B.; Walker, K.P.	2013	Personal finance: building your future		New York: McGraw-Hill Irwin
Farnoosh, T.	2012	Financial literacy		Upper Saddle River: Pearson