

INFORMATION FOR DEGREE STUDENTS AT VILNIUS UNIVERSITY

2020/2021 Autumn semester

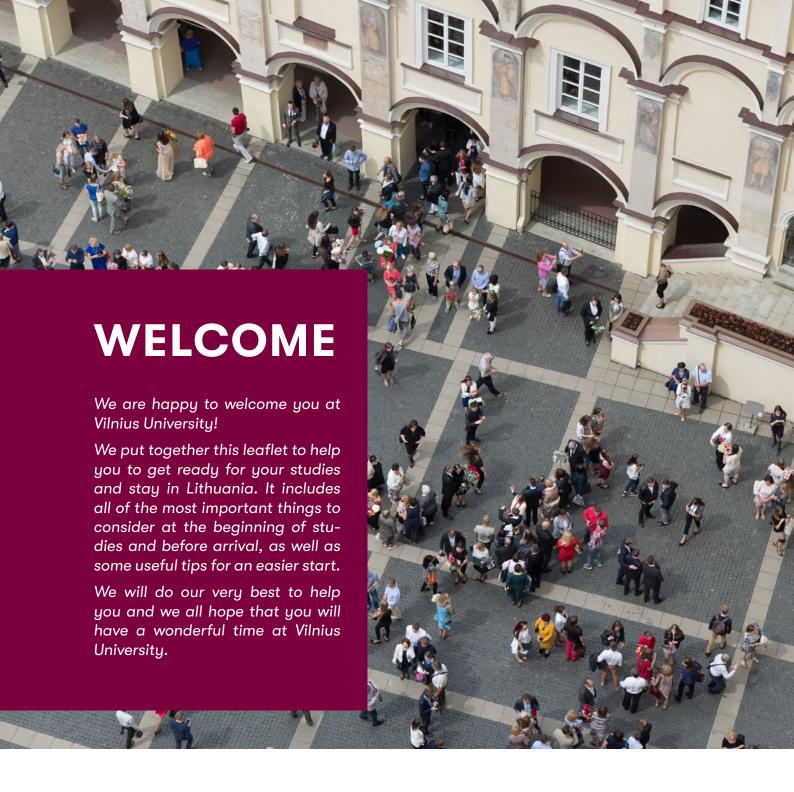


Table of Contents

3-4	Things to	do during	the first	week in	Lithuania

- 5-6 Student services
- **7-9** How to register in the VU identity management system
- 10 Useful contacts
- 11 Academic contacts

12-13	Academic	coordinators

- 14 Important dates for 2020/2021
- **15** Lithuanian student card (LSP)
- 16 Useful phrases

THINGS TO DO DURING THE FIRST WEEK IN LITHUANIA

Bring Your Educational Documents

Each Student shall bring the original educational documents and their certified copies to the International Admissions Office (Address: Saulėtekio ave 9 III building, room 713A) within 2 weeks after their arrival to Lithuania and self-isolation (if applicable).

All documents issued in a language other than English, Lithuanian or Russian should be supplemented with an official translation to one of these languages (with the copies of it included).

For more information regarding arrival matters, please check here: Bachelor and Integrated Studies, Master Studies.

A Mentor - ESNbuddy

Getting a mentor (ESNbuddy) is a good way for you to feel more at ease while settling in Lithuania, as well as beginning your studies. Your ESNbuddy will as well be one of your first friends here!

If you have not yet met your mentor or did not apply for one, contact ESN Vilnius University at vu@esnlithuania.org as soon as possible!

Health Insurance

All students should have health insurance valid in Lithuania that would cover medical expenses in case of an accident and illness during the stay.

European Health Insurance Card (EHIC) is valid for EU citizens in Lithuania.

Students from **non-EU countries** may obtain their health insurance either in their country of residence or in Lithuania. It costs approximately 15 EUR per month or more if you obtain it at a health insurance company in Lithuania.

These are some of the companies that you may contact regarding health insurance in Lithuania:

"Lietuvos draudimas"
 Phone: 1828; +370 5 266 66 12 (for international calls)
 E-mail: info@ld.lt

"Compensa Life Vienna Insurance Group SE"
 Phone: 19111; +370 5 249 1911 (for international calls)
 E-mail: info@compensalife.lt

"Ergo draudimas"
Phone: 1887; +370 5 268 3222 (for international calls)
E-mail: info@ergo.lt

Lithuanian Student Identity Card (LSIC or LSP)

All students of the University are required to obtain a **Lithuanian Student Identity Card (LSIC/LSP)** at the beginning of studies. The card is important because:

- it is necessary for getting access to the University library services;
- it is the best proof of your identity as a student at the University itself (especially while taking exams);
- it gives you various discounts at theatres, cinemas, and many other services and purchases;
- it gives you discounts for public transport in the biggest cities of Lithuania and travels between the cities and towns by buses or trains.

You may obtain your LSP by applying at www.lsp.lt: the whole application procedure is described on page 15 of this booklet. For more information regarding the practical matters related to arrival to studies, please check here: Bachelor and Integrated Studies, Master Studies.





Migration Issues

Visa D (for non-EU citizens)

All international degree students from non EU/EEA countries coming for studies to Lithuania are required to get national visa D. Visa D can only be issued for the period of up to 12 months and allows students to travel via Schengen area countries for up to 3 months (90 days) every 6 months.

Temporary Residence Permit (for non-EU citizens)

It takes up to 3 months for non EU citizens to get the temporary residence permit (TRP). Students must apply at least 4 months before expiration of the visa.

Please contact International Relations Office (IRO) concerning the required documents for TRP:

- a mediation letter number (will be provided by IRO);
- a confirmation of enrolment (prepared by the faculty);
- an online application number (https://www.migracija.lt/ app/auth/login);
- a passport and its copy;
- proofs of sufficient amount of subsistence funds (income/ bank statement) (at least 3648 EUR);
- 6. a document concerning the place of residence in the Republic of Lithuania;*
- 7. a state fee of 120 € (general order)/240 € (urgent order);
- a document confirming the legal stay in Lithuania (visa or TRP) and its copy;
- a Certificate of Non-Criminal Record.**

*This document can be submitted upon receiving the notification from the Migration Department about the decision to issue a Temporary residence permit.

** Certificate of Non-Criminal Record should be issued not earlier than 6 months before the application for TRP. This document should be translated into the Lithuanian or English language and legalised or certified by affixing an Apostille.

EU citizens - Registration in Lithuania

EU students, coming for the degree studies or a whole academic year, have to obtain the Certificate of EU national confirming their right to temporarily reside in Lithuania. For the registration at the Migration Office the following documents are necessary:

- a valid passport (or ID card) and its copy; 1.
- 2. a receipt of payment of 8,60 € fee (payment code 5740);
- an online application number (https://www.migracija.lt/ app/auth/login);
- 4. proofs of sufficient means of support (at least 125 € per
- an EU medical insurance card or private insurance valid in Lithuania;
- a confirmation of enrolment (prepared by the faculty).

Note: after the registration at the Migration office students have to declare their place of residence (at the Migration office or a local Municipality).

Please contact or come to IRO to ask for the preparation of necessary documents.

IMPORTANT: It is the responsibility of individual students to present all required documents in a timely manner at the Migration Department to maintain a valid and legitimate visa (or residence permit) status throughout their study at VU.

STUDENT SERVICES

Psychological Counselling

Vilnius University students can receive psychological help in VU Counseling and Training Centre.

University life can be stressful due to academic, financial, family or social pressures. These stressors can sometimes contribute to or exacerbate more significant psychological problems, such as depression, anxiety, substance abuse, trauma, or difficulties with sleeping, eating, studying, or attention.

The purpose of psychological counseling is to help people resolve, understand and deal with the personal or interpersonal issues related to psychological state and behavior. A psychologist can help recognize and change negative or irrational thoughts, to form positive view of self and others, help to cope with the feeling of helplessness and help to regain responsibility and self-control in life. Vilnius University students can receive up to 75 percent discount for the sessions.

For more information contact us:

Psychological Counselling and Training Centre

Universiteto st. 9/1, room 116 Phone: +370 5 268 7254 E-mail: kmc@fsf.vu.lt

In case of emotional crisis, free of charge mental health services (in Vilnius) are available at:

- Mental Health Center

Vasaros st. 5, Admission unit Phone: +370 5 261 7217 Help available 24/7

Crisis Center

Address: Antakalnio st. 97 Mobile: +370 640 51555

I-V 16:00-20:00; VI 12:00-16:00

- Helpline / Youth line (24/7)

Phone: +370 800 28 888

VU Library

Vilnius University Library is the main place where you can access a great number of study materials - books, articles and other information sources. Moreover, the library provides study spaces, printing and other services. In order to be able to reach all of the provided services you must obtain your Lithuanian Student Identity Card (LSIC/LSP). VU Library subdivisions could be found at the Central campus, Saulètekis campus and some of the Faculties.

For more information regarding the Vilnius University Library services, please check here.

Accommodation Office

Accommodation options:

- Staying at Vilnius University dormitories if you study in Vilnius. Due to the limited number of places in the dormitories, Vilnius University's Accommodation Office prefers to appoint the accommodation place address at its own discretion taking your advantage into account. Please note that if you will be in the need to change your dormitory, you may contact the Accommodation Office later in the study year, from October or so.
- Finding accommodation elsewhere if you study in Vilnius or Kaunas (as there are no Vilnius University dormitories available).

Contact us:

Email: accommodation@vub.lt Phone: +370 618 62 281





Academic Counselling

Academic counsellors at the Student Affairs and Career Office are there to help you with all of the questions that may occur during the period of studies - from the ones related to practical matters, such as accommodation and obtaining your visa, to financial matters as scholarships and support for students with disabilities. We as well are here to help with academic questions regarding your exams, academic ethics, academic leave and so on.

Contact us:

Email: ask@vu.lt

Phone: +370 5 219 3277

Vilnius, Saulėtekio al. 9, 3rd building, room 104

Career and Internship Guidance

Vilnius University is a great place not only to study, but also to build your career. VU Student Affairs and Career Office provides information, advice and guidance to help you make decisions about your studies, internship and work. During career consultations and seminars, you can get useful advice on how to plan and reach your career goals, how to search, choose and apply for a job, how to write a CV and behave on a job interview, how to manage stress and study efficiently. VU Student Affairs and Career Office also provides information on different types of internships and invites you to apply for Erasmus+ traineeship abroad and Smart Internship in a multicultural team in Lithuania.

Contact us:

Email: careercentre@vu.lt Phone: +370 5 236 6253

Drop in: Student Affairs and Career Office, Vilnius, Saulėtekio al. 9, 3rd building, room 104

Studies and Disability

Vilnius University is open for people with disabilities and makes effort to provide equal opportunities to study for people with individual needs. We advise students with disabilities to contact our Disability Affairs Coordinator early (before the beginning of semester): negalia@cr.vu.lt.

More information here.

IT services

Each student is required to register via the VU Identity Management System at https://id.vu.lt in order to be able to reach eServices provided by Vilnius University:

- until the 13th of October for students in Bachelor's and Integrated study programmes;
- until the 30th of September for students in Master's degree study programmes.

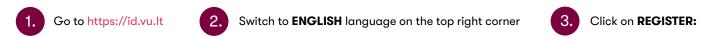
Students who fail to register online during the first month of studies shall be expelled from the University.

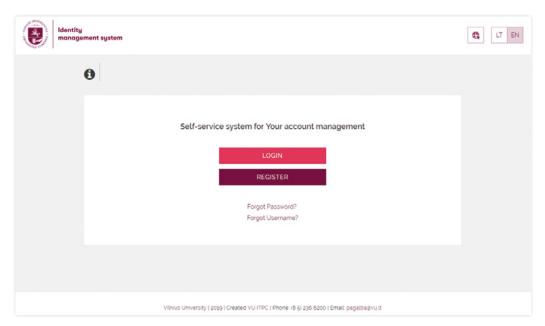
The eServices include: personal email address and MS Office applications (https://office365.vu.lt), eStudent Information System (https://is.vu.lt), Virtual Learning Environment (https:// emokymai.vu.lt), the Virtual Library (https://biblioteka.vu.lt/ en), Eduroam (Wifi for students) and some other.

For more information regarding the student services, please check here.

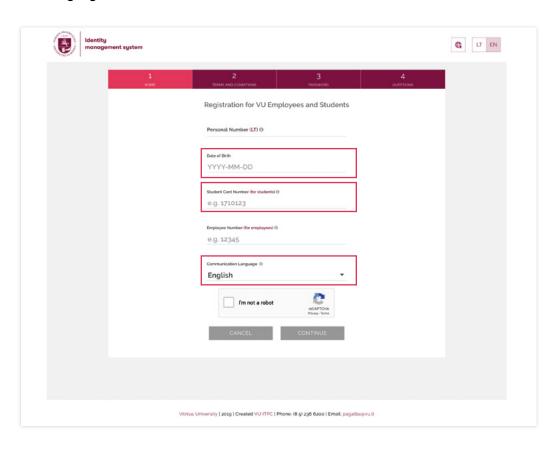
HOW TO REGISTER IN THE VU IDENTITY MANAGEMENT SYSTEM

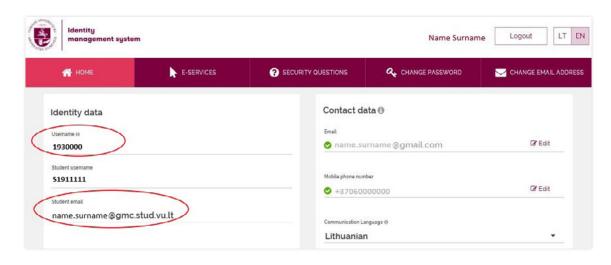
Step by step instructions:





Type your **Date of Birth,** the **Student Card Number (LSP)**, that you must have received by email, and choose **Communication Language:**

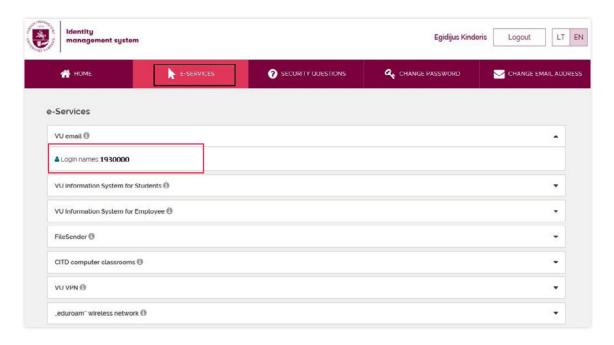




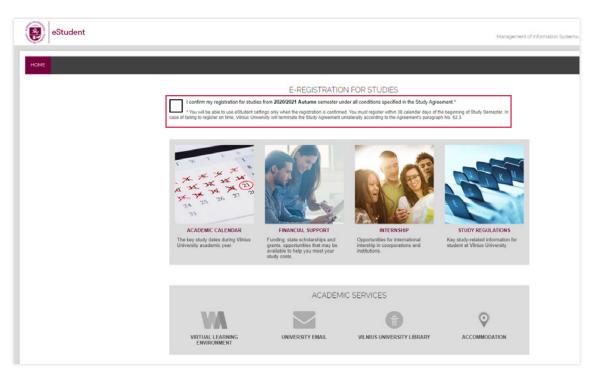


1.

Click on **E-SERVICES** and log in to VU eStudent platform with your username (with letter "s" at the beginning ot the username, e.g. s20*****) and password:



2. Go to E-REGISTRATION FOR STUDIES and tick the confirmation button:



With **Identity manager** you can:

- Create/activate VU e-mail address;
- Activate access to VU IS;
- Activate EDUROAM wireless network service;
- Activate VU VPN service;
- Change e-mail address (when your name, family name or faculty has changed);
- Change your identity password;
- Change forgotten password.

USEFUL CONTACTS

Vilnius Migration Office

Office hours:

7.30 - 18.30Monday 7.30 - 16:30Tuesday Wednesday 7.30 - 16.30 Thursday 7.30 - 16:30Friday 7.30 - 15:15

Contacts:

Naugarduko Str. 100, Vilnius

Phone: 8 707 67000

Taxi

After midnight the taxi is a safe option and in some cases the only means of transport in Vilnius and Kaunas. Here are several phone numbers of the taxi services in both cities:

Bolt:

Phone: 19991; on Google Play/App Store

Smart Taxi:

Phone: 1820; on Google Play/App Store

eTransport:

Phone: 1424; on Google Play/App store

Translation Offices in Vilnius

"VYJA", UAB

Totorių Str. 21, Vilnius Phone: +370 5 261 8183

E-mail: vyja.vertimai@gmail.com

"BALTIJOS VERTIMAI", UAB

Bernardiny Str. 9-4, Vilnius Phone: +370 5 212 2924

E-mail: vilnius@baltijosvertimai.eu

Translation Offices in Kaunas

"AirV", UAB

Contacts:

Savanorių pr. 204/Taikos pr. 2, Kaunas

Phone: +370 37 313455 E-mail: kaunas@airv.lt

Migration Department

Office hours:

Mondau 7.30 - 16.30 Tuesday 7.30 - 17.30 Wednesday 7.30 - 16.30 Thursday 7.30 - 17.30 7.30 - 15.15 Friday Lunch break 11.30 - 12.15

Contacts:

L. Sapiegos Str. 1, Vilnius E-mail: info@migracija.gov.lt Phone: +370 5 271 7112

Emergency telephone numbers

Fire - fighters brigade 112 or 01 Police 112 or 02 **Ambulance** 112 or 03 Emergency call from mobile phone

Psychological aid: +370 800 28888

helpline "Youth Line" (24/7)



ACADEMIC CONTACTS

FOR QUESTIONS DURING THE STUDY PERIOD (STUDY PROCESS, INDIVIDUALIZATION OF STUDIES AND FINANCIAL HELP):

Student Affairs and Career Office

Saulėtekio Ave. 9, III building, room 104

Phone: +370 5 219 3277 E-mail: ask@vu.lt

FOR QUESTIONS REGARDING ADMISSION:

Admissions Office

Saulėtekio Ave. 9, Vilnius, Building III, room 713A

Office hours:

I – IV 7.30 – 16.30 V 7.30 – 15.15 Lunchtime 12.00 – 12.45

Admissions Officer

Mrs. Agneta Lisauskienė

E-mail: agneta.lisauskiene@cr.vu.lt

Phone: +370 5 219 5035

Admissions Officer

Ms. Ingrida Kelpšaitė

E-mail: ingrida.kelpsaite@cr.vu.lt

Phone: +370 5 268 7183

International Relations Office

Universiteto Str. 3, Vilnius, room 242

Office hours:

I – IV 7.30 – 16.30 V 7.30 – 15.15 Lunchtime 12.00 – 12.45

Head of the International Relations Office

Mrs. Raimonda Markevičienė

E-mail: raimonda.markeviciene@cr.vu.lt

Phone: +370 5 268 7182

Office Manager (VISA/Temporary Residence Permit)

Ms. Diana Makevičienė

E-mail: diana.makeviciene@cr.vu.lt

Phone: +370 5 268 7250



- 2020/2021 Autumn Semester

ACADEMIC COORDINATORS

FACULTY	STUDY PROGRAMME	ACADEMIC COORDINATOR	CONTACT
Businesss School	International BusinessDigital MarketingInternational ProjectManagement	Laura Butkutė	laura.butkute@vm.vu.lt
	MBA in Entrepreneurship	Inga Budrevič	inga.budrevic@vm.vu.lt mba@vm.vu.lt
Faculty of Chemistry and Geosciences	 Geology (BA) Cartography Chemistry of Nanomaterials Geology (MA) Pharmaceutical Chemistry 	Ramūnas Skaudžius	ramunas.skaudzius@chgf.vu.lt
Faculty of Communication	InternationalCommunication	leva Čaikovskė	ieva.caikovske@kf.vu.lt
Faculty of Economics and Business	 Accounting and Audit 	Emilija Stakutytė Rasa Subačiene	emilija.stakutyte@evaf.vu.lt rasa.subaciene@evaf.vu.lt
Administration	- Global Marketing	Emilija Stakutytė Vytautas Dikčius	emilija.stakutyte@evaf.vu.lt vytautas.dikcius@evaf.vu.lt
	Management	Emilija Stakutytė Rasa Paulienė	emilija.stakutyte@evaf.vu.lt rasa.pauliene@evaf.vu.lt
	Quantitative Economics	Emilija Stakutytė Povilas Lastauskas	emilija.stakutyte@evaf.vu.lt povilas.lastauskas@evaf.vu.lt
	 Finance and Banking 	Gintarė Paulauskaitė Arvydas Paškevičius	gintare.paulauskaite@evaf.vu.l arvydas@paskevicius.lt
	Global Business and Economics	Gintarė Paulauskaitė Laimutė Urbšienė	gintare.paulauskaite@evaf.vu.l laimute.urbsiene@ef.vu.lt
	 Marketing and Intergarted Communication 	Gintarė Paulauskaitė Sigitas Urbonavčius	gintare.paulauskaite@evaf.vu.l sigitas.urbonavicius@evaf.vu.lt
Faculty of Law	International and European Law	Ingrida Rabačiauskaitė	ingrida.rabaciauskaite@tf.vu.lt
Faculty of Mathematics and Informatics	 Computer Modeling Financial and Actuarial Mathematics Informatics Mathematics Modelling and Data Analysis Software Engineering 	Inga Baranauskaitė	inga.baranauskaite@mif.vu.lt
Faculty of Medicine	Medicine	Sonata Varvuolytė Giedrė Nenartavičienė	sonata.varvuolyte@mf.vu.lt giedre.nenartaviciene@mf.vu.lt
	Dentistry	Vilma Brukienė Giedrė Nenartavičienė	vilma.brukiene@mf.vu.lt giedre.nenartaviciene@mf.vu.lt
	Systems Biology	Audronė Jakaitienė	audrone.jakaitiene@mf.vu.lt

FACULTY	STUDY PROGRAMME	ACADEMIC COORDINATOR	CONTACT	
Faculty of Philology	 English and Another Foreign Language (Russian) 	Viktorija Makarova	viktorija.makarova@flf.vu.lt	
	– English Philology	Linara Bartkuvienė	linara.bartkuviene@flf.vu.lt	
	Polish Philology	Viktorija Ušinskienė	viktorija.usinskiene@flf.vu.lt	
	— Russian Philology	Dagnė Beržaitė	dagne.berzaite@flf.vu.lt	
	 English Studies (Literature, Linguistics, Culture) English Studies (Media Linguistics) 	Linara Bartkuvienė	linara.bartkuviene@flf.vu.lt	
Faculty of Physics	Light Engineering	Renata Butkutė Olga Rancova Ignas Gaižiūnas	renata.butkute@ff.vu.lt olga.rancova@ff.vu.lt ignas.gaiziunas@ff.vu.lt	
	 Electronics and Telecommunication Technologies Life and Chemical Physics Photonics and Nanotechnology Theoretical Physics and Astrophysics 	Olga Rancova Ignas Gaižiūnas	olga.rancova@ff.vu.lt ignas.gaiziūnas@ff.vu.lt	
Institute of International Relations and Political Science	 Eastern European and Russian Studies 	Benita Striukytė	benita.striukyte@tspmi.vu.lt	
Kaunas Faculty	Information Systemsand Cyber SecurityInternational BusinessManagement	Ilona Veitaitė	ilona.veitaite@knf.vu.lt	
Life Sciences Center	 Biochemistry Biophysics Genetics Molecular Biology Molecular Biotechnology Neurobiology 	Sigita Mėlynytė	sigita.melynyte@gf.vu.lt	



IMPORTANT DATES FOR 2020/2021

Academic Year 2020-2021

Autumn semester:

Orientation days September 9-15, 2020 September 1, 2020 -Lecture period for Master's **Programmes Students** December 23, 2020 Lecture period for Bachelor's September 14, 2020 and Integrated Studies December 23, 2020 **Programmes Students** Christmas Holiday December 24, 2020 -January 1, 2021 Winter break January 27, 2021 -February 3, 2021 February 4-18, 2021 Exam re-take session

Academic Calendar 2020-2021 (by week)

Autumn semester:

	Week 1 (odd)	Week 2 (even)
Lecture period	September 1–6, 2020	September 7–13, 2020
	September 14–20, 2020	September 21–27, 2020
	September 28 – October 4, 2020	October 5–11, 2020
	October 12–18, 2020	October 19–25, 2020
	October 26 – November 1, 2020	November 2–8, 2020
	November 9–15, 2020	November 16-22, 2020
	November 23–29, 2020	November 30, 2020 – December 6, 2020
	December 7–13, 2020	December 14-20, 2020
	December 21-23, 2020	

Spring semester:

	Exchange students	Full-time students
Orientation days	To be updated	-
Lecture period	February 8, 2021 – May 31, 2021	February 4, 2021 – May 31, 2021
Easter Holiday	March 29, 2021 – April 5, 2021	
Exam days	June 1–30, 2021	
Summer break	July 1, 2021 – August 31, 2021	

Spring semester:

	Week 1 (odd)	Week 2 (even)		
	February 4–7, 2021	February 8–14, 2021		
	February 15–21, 2021	February 22–28, 2021		
po	March 1–7, 2021	March 8–14, 2021		
Lecture period	March 15–21, 2021	March 22–28, 2021		
ture	April 6–11, 2021	April 12–18, 2021		
Fe	April 19–25, 2021	April 26, 2021 – May 2, 2021		
	May 2-9, 2021	May 10-16, 2021		
	May 17–23, 2021	May 24-30, 2021		
	May 31, 2021			

Public holidays:

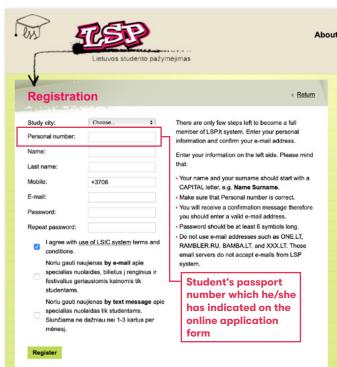
January 1 New Year's Day February 16 Lithuanian Independence Day March 11 Restoration of Lithuanian Independence Day April 4-5, 2021 Easter May 1 International Labour Day June 24 Joninės (Midsummer) Day July 6 Crowning of Mindaugas (Day of Statehood) August 15 **Assumption Day** November 1 All Saints' Day December 24 Christmas Eve December 25-26 Christmas

LITHUANIAN STUDENT CARD (LSP)

Full-time students coming to study at Vilnius University must obtain a Lithuanian Student Card (LSP). This card provides discounts as well as proves the status of a student and it is used to enter Vilnius University Library and use its facilities.

Degree students should register at the website www.lsp.lt to order their Student Identity Card. Registration:





Once registration is complete, students get access to their accounts where they have to indicate their home University and upload their photo. The photo must be of a good quality, with white or light plain background, the face has to be seen fully and clearly. After the photo is uploaded, the student should wait for the approval.

When all these steps are completed, the link ORDER A **NEW LSIC** should appear in the section **MY LSIC**.

Having clicked on the link, students will be asked to select a bank (Swedbank or DnB) and a specific branch where they want to pick up the card. Date and time of the planned visit at the bank should also be indicated.

When the details of the LSIC pick up are selected, students will be asked to indicate their preference on the payment method. Two possibilities are available: online payment or payment at the selected bank branch (the latter option will include an additional bank service tax).

The LSIC/LSP prices are:

- EUR 12 for Bachelor degree students;
- EUR 6 for Master degree students;
- EUR 16 for Medicine and Odontology students;
- EUR 4,50 for one or two semesters of studies.
- After LSIC order has been completed, students can follow the process of LSIC production on their account on www.lsp.lt.

What to do if I lost my card during the study period?

In case of loss you should:

- fill in the request form*;
- order a new LSIC.

In case of robbery you should:

- fill in the request form*;
- get the police record about the criminal offence;
- order a new LSIC.
- * Request form can be found on the internet: please visit www.lsp.lt, section "About LSIC" (Documents) or go to any branch of Vilnius University Students' Representation. Filled in documents must be delivered to Vilnius University Students'Representation or they can be scanned and sent via e-mail to lsp@vusa.lt.

Once your studies at Vilnius University finish, please bring you LSIC to the nearest Vilnius University Students' Representation.

If you have any questions or problems please contact LSIC coordinator by lsp@vusa.lt.

USEFUL PHRASES

Basic phrases and words / Pagrindinės frazės ir žodžiai

How are you? Welcome (for one person / for more than one person)

Take care! Good luck!

How much does it cost?

Where is...?
Price
Yes
No
Thank you

Excuse me, I'm sorry

Please

You are welcome That's O.K., don't worry

Help!

The receipt, please Could I please have taxi

from ... to ...

Kaip gyveni? Kaip sekasi?

Sveikas atvykęs Sveiki atvykę Lik sveikas! Sėkmės!

Kiek tai kainuoja?

Kur yra...? Kaina Taip Ne Ačiū / dėkui

Atsiprašau Prašau Nėra už ką Nieko tokio Gelbėkit!

Prašau sąskaitą Norėčiau taksi

iš ... j ...

Greetings and adieu / Pasisveikinimai ir atsisveikinimai

Good morning
Good afternoon
Laba diena
Good evening
Labas vakaras
Hi, hello
Labas
Good night
Labanakt
Goodbye
Viso gero / sudie

See you soon

Places / Vietos

Theatre Teatras Airport Oro uostas Station Stotis Hospital Ligoninė Police Policija Restaurant Restoranas Aludė / baras Pub/inn Cinema Kino teatras

Food / Maistas

Milk Pienas
Bread Duona
Cheese Sūris
Steak Kepsnys
Vegetables Daržovės
Fruits Vaisiai
Vegetarian Vegetariškai

Personal data / Asmeninė informacija

Name Vardas
Surname Pavardė
Date of birth Gimimo data
Personal ID Asmens kodas
Country Šalis
Address Adresas
Profession Profesija



