

APPROVED BY
Resolution No. S-2014-7-2 as of 14 September 2014
of the Senate of Vilnius University
(version of Resolution No. SPN-41 as of 21 May 2019
of the Senate of Vilnius University)

DESCRIPTION OF THE PROCEDURE FOR THE ELECTION AND TERMINATION OF THE MANDATE OF MEMBERS OF THE COUNCIL OF VILNIUS UNIVERSITY

CHAPTER I GENERAL PROVISIONS

1. The Description of the Procedure for the Election and Termination of the Mandate of Members of the Council of Vilnius University (hereinafter referred to as the Description) establishes the rules for the organisation of the election of the members of the Council of Vilnius University (hereinafter referred to as the Council) – the procedure of nomination of candidates for the election to the Council, their registration, the procedure of voting for candidates, the procedure of counting the votes, the procedure of determining the results of the election and the procedure of the termination of the mandates.

2. The Regulations do not regulate the procedure for election and termination of the mandate of two members of the Council, who, in accordance with Paragraphs 2 and 4, Part 2, Article 39 in the Statute of Vilnius University, are elected in accordance with the procedure established by the University Students' Representation (hereinafter referred to as the Students' Representation).

3. The Regulations have been prepared in accordance with the Law on Higher Education and Research of the Republic of Lithuania, and the Statute of Vilnius University (hereinafter referred to as the Statute).

4. The election of Council members shall be based on the principles of fairness, impartiality, objectivity, legitimacy, equal gender representation, openness and transparency.

5. At least six months before the end of the Council's term of office, the Chairperson of the Senate of the University (hereinafter referred to as the Senate) shall initiate the formation of a new Council.

CHAPTER II COMPOSITION OF THE COUNCIL, PERSONS ENTITLED TO VOTE AS COUNCIL MEMBERS

6. The Council shall be composed of eleven persons – members of the Council – for a term of five years.

7. Nine members of the Council shall be elected in accordance with these Statutes:

7.1. five members of the Council shall be elected from among the nominated candidates – University lecturers and research (arts) staff, representing the interests of the following fields and fields of study:

7.1.1. one member of the Council representing humanities field;

7.1.2. one member of the Council representing social sciences field;

7.1.3. one member of the Council representing medical and health sciences field;

7.1.4. one member of the Council from the field of natural sciences in the fields of biochemistry, geology, physical one member from the fields of geology, geography, palaeontology, biology, biophysics, ecology and environmental science, botany, zoology;

7.1.5. one member of the Council from the natural sciences in the fields of mathematics, physics, chemistry, astronomy, computer science or technology;

7.2. four members of the Council shall be elected from nominated candidates who are not employees or students of the University, one from each of the following fields of interest:

- 7.2.1. the humanities, culture and the arts;
- 7.2.2. legal, political, social, economic, financial and administrative systems;
- 7.2.3. high technology related to biomedical sciences;
- 7.2.4. high technology related to mathematics, physics, chemistry and informatics.

8. The right to nominate and elect candidates for the members of the Council referred to in Paragraph 7 of this Description, as well as the right to nominate one's own candidate for the members of the Council referred to in Paragraph 7.1 of this Description shall be vested in each member of the academic community of the University who meets the requirements of Part 4, Article 12 in the Statute (hereinafter referred to as the Voter). Voters shall be defined as lecturers and scientific/artistic staff employed by the University under contracts of indefinite duration, or who have been continuously employed by the University for at least three years (including cases where the break-in employment for the last three years does not exceed one month between such contracts) under contracts of indefinite duration for at least one-half of the working time standard (at least one-half of a full-time post) as defined by the University's legislation, aggregated with the total working time agreed upon by the University in the employment contract. Continuous service shall include the time spent in a management position as defined in Part 2, Article 22 in the Statute and approved by the Council, or in another teaching or research / artistic post under an open-ended contract of employment. The time spent working at the University shall not include time spent working in University hospitals and other institutions, enterprises and organisations established by the University.

CHAPTER III ORGANISATION OF ELECTIONS

9. Elections of the members of the Council referred to in Paragraph 7 of this Description shall be organised and conducted by the Central Electoral Commission of the University (hereinafter – the Central Election Commission), whose functions, rights and duties and working procedure shall be determined by the Regulations of the Central Electoral Commission of Vilnius University and this Description approved by the Senate Resolution. The Central Electoral Commission shall also take decisions on matters related to the interpretation and application of the provisions of this Description.

10. The organisational activities for the election of Council members in the core academic units of the University shall be carried out by the Electoral Commissions of the core academic units (hereinafter referred to as the Unit Electoral Commission). The composition of the Unit Electoral Commission shall be approved by the Central Electoral Commission on the proposal of the head of the core academic unit. The Unit Electoral Commission shall be composed of three members: two members of the staff of the academic unit of the core academic unit and one student representative appointed in accordance with the procedure laid down by the Students' Representation of the University. The Unit Electoral Commission shall organise the election of Council members in accordance with this Description.

11. A member of the Unit Electoral Commission who wishes to stand as a candidate for election as a member of the Council shall, before submitting his / her nomination papers, has to resign from his / her position as a member of the Unit Electoral Commission at least five calendar days in advance, by submitting his / her resignation to the Chairperson of the Central Electoral Commission and to the Chairperson of the Unit Electoral Commission from which he/she is resigning. If a member of a Unit Electoral Commission fails to do so, he/she shall not be registered as a candidate for election to the Council.

12. Unit Electoral Commission:

12.1. organises the election of Council members in the core academic unit in accordance with the procedure laid down in this Description;

12.2. draws up and submits to the Central Electoral Commission a list of candidates for election to the Council who have been nominated in that core academic unit. Two lists of candidates for membership of the Council shall be drawn up: those standing in accordance with Paragraph 7.1

of the Description, indicating the field of research referred to in Paragraph 7.1 of the Description, and those standing in accordance with Paragraph 7.2 of the Description, indicating the field of interest referred to in Paragraph 7.2 of the Description;

12.3. counts the votes of the Voters, other than those who have voted in advance, who have voted in the relevant core academic unit;

12.4. draws up a protocol of the election in the core academic unit and submits it to the Central Electoral Commission.

CHAPTER IV NOMINATION OF CANDIDATES FOR ELECTION TO THE COUNCIL

13. A person of impeccable reputation whose activities demonstrate that he/she is aware of the mission of the University, fosters values of the University, is motivated by a concern for the quality of the University's activities, and possesses the knowledge, experience and abilities necessary for the performance of the duties of a member of the Council.

14. The candidate must meet all the formal criteria listed below:

14.1. His / her behaviour complies with the standards of the Code of Academic Ethics of the University;

14.2. has not been convicted of a criminal offence by a final judgment;

14.3. has not been dismissed from his / her service or employment for serious misconduct or since dismissal not less than five years have elapsed.

15. No person shall be eligible to stand as a candidate for election as a member of the Council or to be elected as a member of the Council: The President of the Republic of Lithuania, members of the Seimas and the Government of the Republic of Lithuania and civil servants of political (personal) trust, the Rector, Vice-Rector, Pro-Rectors, Chancellor of the University, the heads and deputy heads of the University's subsidiaries, branches, agencies, institutions, enterprises or organisations in which the University has at least 50 per cent of the total number of votes in the general meeting of shareholders of the legal entity, as well as the heads and deputy heads of the legal entity.

16. At least four months before the end of the term of office of the Council, the Senate shall, by a resolution adopted on the proposal of the Chairperson of the Senate, make a public announcement of the commencement of the nomination of candidates for membership of the Council. Such resolution of the Senate shall, inter alia, set a deadline for the nomination of candidates for election to the Council.

17. Voters shall have the right to nominate candidates for election to the Council within the period fixed by the Senate for the nomination of candidates for election to the Council by submitting in writing to the Unit Electoral Commission an application in a form approved by the Central Electoral Commission of the University. A person nominated or standing as a candidate for election to the Council must submit to the Unit Electoral Commission the documents referred to in Paragraph 18 of the Description before the end of the nomination period. If a candidate for election to the Council fails to submit the documents within the prescribed period, the Unit Electoral Commission shall not include that person in the list of nominated candidates for election to the Council and shall not submit the nomination to the Central Election Commission.

18. Candidates for the Council shall personally submit to the Unit Electoral Commission:

18.1. a copy of the identity document;

18.2. a candidate's application of the candidate for the Council, prepared in accordance with the form approved by the Central Electoral Commission of the University;

18.3. a consent (if he/she is standing as a candidate) or a request (if he/she nominates himself/herself) to stand as a candidate for election to the Council, in a form approved by the Central Electoral Commission of the University. In the application or consent, the candidate for election to the Council shall indicate which of the fields of science or interest referred to in Paragraph 7.1 or 7.2 of the Description he/she identifies himself/herself as belonging to;

18.4. declaration of the candidate for membership of the Council on disclosure of good repute and conflict of interest (Annex to the Description);

18.5. a letter of motivation from the candidate for election to the Council justifying that he/she meets the requirements set out in Paragraph 13 of the Description.

19. If the same person is nominated as a candidate for membership of the Council in several core academic units, he/she shall submit the documents referred to in Paragraph 18 of the Description to the electoral commissions of all the core academic units where he/she is nominated as a candidate.

20. Within three working days of the end of the nomination period, the Unit Electoral Commission shall draw up lists of the candidates nominated or standing for election to the Council in the core academic unit and submit them to the Central Election Commission.

21. Together with the lists of candidates for Council members, the Unit Electoral Commission shall submit the documents submitted by all candidates to the Central Electoral Commission of the University, which shall examine them and decide whether the candidates meet the requirements set out in Paragraphs 14 and 15 of the Description. Persons who do not meet the requirements set out in Paragraphs 14 and 15 of the Description shall not be registered as candidates for election to the Council. To implement the principle of equal gender representation set out in Paragraph 4 of the Description, the Central Electoral Commission shall verify the presence of candidates of both sexes in each of the areas referred to in Paragraphs 7.1 and 7.2 of the Description, and shall not approve the lists of candidates which do not meet this requirement or submit the documents of the included candidates to the Senate following the procedure laid down in Paragraph 22 of the Description.

22. The list of candidates for election to the Council who meet the requirements set out in Paragraphs 14 and 15 of the Description and the documents referred to in Paragraphs 18.1–18.5 of the Description, submitted by such persons, shall be submitted by the Central Electoral Commission to the Chairperson of the Senate, who shall convene a meeting of the Senate to consider the nominations within a reasonable period of time from the date of receipt of the documents. The Senate shall assess whether the candidates meet the requirements set out in Paragraph 13 of the Description and shall submit a reasoned opinion on this matter to the Central Electoral Commission no later than 10 working days from the date of submission of the candidates' documents to the Chairperson of the Senate.

23. Upon receipt of the conclusion referred to in Paragraph 22 of the Description and having evaluated the arguments contained therein, the Central Electoral Commission shall decide on the registration of persons as candidates for the Council. The decision of the Central Electoral Commission shall exclude the persons who do not meet the requirements set out in Paragraph 13 of the Description from registration as candidates for members of the Council.

24. In the cases referred to in Paragraphs 21 and 23 of this Description, if the persons are not registered as candidates for the Council, the Central Electoral Commission shall return the documents to the persons who were not registered as candidates for the Council and shall indicate the reasons for non-registration. The decision of the Central Electoral Commission not to register a person as a candidate for the Council shall be final.

25. The Central Electoral Commission shall register the persons who meet the requirements set out in Paragraphs 13–15 of the Description by including them in the lists of registered candidates for the Council. The Central Electoral Commission shall draw up nine lists of registered candidates for the Council: five lists of candidates from among the University's lecturers and scientific/artistic staff following the fields of study specified in Paragraph 7.1 of the Description and four lists of candidates from among the University's non-university staff or students following the fields of interest specified in Paragraph 7.2 of the Description. The resulting lists of registered candidates, together with the documents referred to in Paragraphs 18.2, 18.4 and 18.5 of this Description, shall be made publicly available to the University community at least two months before the end of the Council's term.

26. From the date of publication of the lists of registered candidates for election to the Council until the last working day before the commencement of early voting in the election of

members of the Council, agitation activities may be conducted. During this period, the Central Electoral Commission shall ensure that all registered candidates for the Council have equal access to the University's website, in the section administered by the Central Electoral Commission, to publish information on the candidate's presentation to the University community, following the principles set out in Paragraph 4 of this Description. During this period, the Central Electoral Commission shall ensure that the candidates for election to the Council have the opportunity to present themselves to the electorate in the core academic units during the debates of the candidates for election to the Council organised by the Unit Electoral Commissions.

27. The following shall be considered to be agitation activities contrary to the principles set out in Paragraph 4 of this Description: personal agitation for a specific candidate by the persons referred to in Paragraph 15 of this Description, heads or deputy heads of core academic units, chairpersons of the councils of the core academic units, making candidates' agitation materials available to the unit community on unequal terms and conditions, preparing, modifying or limiting such materials on the initiative of the unit administration, creating unequal conditions for candidates' meetings with the community of the unit, making information about candidates and meetings with them available to the community on different terms and conditions and in different procedures. Violations of agitation activities may have been complained to the Central Electoral Commission at the initiative of any Voter. If the Central Electoral Commission finds irregularities, it shall refer them to the Central Commission for Academic Ethics for consideration.

28. Candidates for election to the Council may withdraw their candidatures by notifying the Central Electoral Commission in writing at least 48 hours before the opening of early voting in the election of Council members.

29. If a candidate for election to the Council withdraws his / her candidature or loses the right to be elected to the Council, the Central Electoral Commission shall re-examine whether the principle of equal representation of the sexes, as laid down in Paragraph 4 of the Description, is implemented in the manner specified in Paragraph 21 of the Description. If the principle of equal gender representation is respected, the Central Electoral Commission shall amend the published list of registered candidates for the Council accordingly and make it publicly available on the University's website. The Central Electoral Commission shall ensure that the information on the ballot papers corresponds to the list of registered candidates for the Council in force on the day of the election.

CHAPTER V VOTING, COUNTING AND DETERMINING THE RESULTS OF ELECTIONS

30. The date and place of the election of Council members in the core academic units shall be set and announced by the Central Electoral Commission on the University's website and on the websites of the core academic units at least fifteen calendar days before the date set for the election of Council members.

31. For the purposes of the election of Council members following Paragraph 7.1 of the Description, the Voters of the core academic units shall be assigned to one of the five lists of Voters of the core academic units in the fields of science referred to in Paragraph 7.1 of this Description. The Voters of all the core academic units shall elect the members of the Council following Paragraph 7.2 of this Description.

32. The Central Electoral Commission shall approve the lists of Voters of each core academic unit no later than seven calendar days before the elections, according to the field of interest corresponding to the fields of interest referred to in Paragraph 7.1 of this Description, as assigned to those core academic units by a resolution of the Senate.

33. The Central Electoral Commission shall decide on the voting place and the assignment of Voters who work in several core academic units and of staff members who hold a managerial position as defined in Part 2, Article 22 in the Statute and approved by the Council to one of the lists of areas of interest referred to in Paragraph 7.1 of the Description, taking into account the opinion expressed by these staff members.

34. Voting shall take place in the core academic units designated by the Senate.

35. For the election of members of the Council, ballot papers shall be drawn up in the form prescribed by the Central Electoral Commission and shall indicate in alphabetical order by surname the candidates for election to the Council according to the lists referred to in Paragraph 25 of this Description. The prepared ballot papers shall be submitted to each Unit Electoral Commission.

36. The Voter voting shall mark one candidate of his / her choice on each of the lists of candidates on the ballot paper submitted to him/her.

37. Voting shall take place over two working days.

38. Five working days before the first day of the election of the members of the Council, early voting shall begin and shall last for two working days. During the early voting, a Voter may go to the Unit Electoral Commission in which he/she is included in the list of Voters and obtain a signed ballot paper as referred to in Paragraph 35 of the Description, which he/she shall submit to the Unit Electoral Commission in a sealed envelope. The envelopes containing the ballot papers shall be kept by the Unit Electoral Commission and handed over to the Central Electoral Commission at the end of the poll for the election of members of the Council. There shall be no advance voting before a re-vote.

39. A ballot box shall be provided in the polling room of the core academic unit in which Electors shall cast their completed ballot papers. The Unit Electoral Commission shall count the votes of the Voters of the core academic unit who participated in the election.

40. The votes for each list of candidates for the Council as referred to in Paragraph 25 of the Description shall be counted separately.

41. A ballot paper shall be deemed invalid if all the lists of candidates on the ballot paper do not contain the name of any candidate or the name of more than one candidate, if the ballot paper is defaced, or if it is not possible to determine the voter's true intention from the marking on the ballot paper. If the marking of the ballot paper is unclear or if a dispute arises between the members of the Unit Electoral Commission as to the marking of the ballot paper, the matter shall be resolved by the Central Electoral Commission within one working day following the procedure laid down by the Regulations of the Central Electoral Commission for decision-making.

42. Elections for members of the Council in each of the scientific fields referred to in Paragraph 7.1 of the Description shall be deemed to have taken place if at least half of the Voters belonging to the scientific field referred to in Paragraph 7.1 of the Description have taken part in the elections. Elections to the Council in each of the areas of interest referred to in Paragraph 7.2 of the Regulations shall be deemed to have taken place if at least half of the total number of Voters of the University have taken part. A re-vote as provided for in Paragraph 46.3 of the Description shall be deemed to have taken place if at least 25 per cent of the Voters in the relevant academic area referred to in Paragraph 7.1 of the Description, or, in the case of the election of Council members in the areas of interest referred to in Paragraph 7.2 of the Description, of the total number of Voters have taken part in the vote.

43. After the counting of the votes (both for the first and the second round of voting, if any), the Unit Election Commission shall draw up a record of each round of voting, indicating the number of Voters in that Unit who took part in the election of the Council members, the number of valid ballot papers and the number of votes obtained by each candidate.

44. The protocol shall be signed by the Chairperson of the Unit Election Commission and submitted to the Central Electoral Commission not later than the next working day after the election of members of the Council (or not later than the next working day after the second round of voting, if the second round of voting is held).

45. The Central Electoral Commission shall, on receipt of the records of the election of Council members from each core academic unit, count the votes of the Voters following the lists referred to in Paragraph 25 of this Description, including the votes of those who have voted in advance, and shall determine the:

45.1. the candidates for members of the Council with the highest number of votes from the lists of the University's lecturers and scientific (artistic) staff in each of the academic fields referred to in Paragraph 7.1 of the Regulations;

45.2. the candidates for members of the Council from lists of non-University staff and students with the highest number of votes in each of the areas of interest specified in Paragraph 7.2 of the Regulations, and the percentage of the votes of each candidate out of the number of Voters in that core academic unit who participated in the elections in each core academic unit in which voting took place.

46. The following shall be considered as elected members of the Council:

46.1. for the fields of science referred to in Paragraph 7.1 of the Description, those candidates who have obtained more than 50 per cent of the votes of the Voters for the relevant field, as determined in accordance with Paragraph 31 of the Description, who have taken part in the election;

46.2. for the fields of interest referred to in Paragraph 7.2 of the Description, those candidates who obtained more than 50 per cent of the votes of the Voters who took part in the elections and more than 50 per cent of the votes of the Voters who took part in the elections in at least two-thirds of the core academic units in which the voting took place;

46.3. in the event of failure to elect the number of members of the Council specified in Paragraph 7 of the Description in accordance with the requirements of Paragraphs 46.1 or 46.2 of the Description, the ballot shall be considered to be the first ballot and a second ballot shall be held no later than seven calendar days after the ballot, i.e. a re-run of the ballot for the election of a member of the Council in the relevant field specified in Paragraph 7 of the Description, in which the candidates not elected in the first ballot shall take part, i.e. the two candidates who have the most votes or the highest number of votes or the highest number of votes with the same proportion of votes. The re-vote (second ballot) shall be organised in accordance with the rules laid down in this Description. In the second round, in the event of non-election of the Council members referred to in Paragraph 7 of the Description in the respective area, in accordance with the requirements set out in Paragraphs 46.1 or 46.2 of the Description, the candidates with the highest number of votes in each area shall be declared the elected members of the Council. In this case, if several candidates have received the same number of votes, the candidate for whom more Voters voted in the first round of the election shall become a member of the Council.

47. No later than two working days after the last day of the first or the second round of voting, a complaint may be submitted to the Central Electoral Commission concerning irregularities in the organisation of the elections in the core academic unit during the first or the second round of voting respectively. The Central Electoral Commission shall, after examining the complaint no later than two working days after receiving it, either uphold the results of the election or, if it finds that the irregularities in the organisation of the election have had a substantial impact on the outcome of the election, declare the election in the core academic unit concerned invalid. In the event of a declaration of invalidity, a re-run of the election shall be organised. The decision of the Central Electoral Commission on the complaint lodged shall be final.

48. The Central Electoral Commission shall register all elected members of the Council for the new term of office, publish the list of elected members of the Council and the number of votes obtained by each candidate for Council membership in each core academic unit and the total number of votes obtained. The protocol of the Central Electoral Commission with the results of the voting shall be submitted to the Chairperson of the Senate.

49. Before taking office, the elected member of the Council shall solemnly read and sign, at a meeting of the Senate, a pledge to the University in the form prescribed in the Regulations of the Academic Ceremonies of the University, approved by the Senate. This provision shall also apply to members of the Council elected for a second term of office. The commitment of the members of the Council to the University shall be accepted by the Chairperson of the Senate.

50. If the number of voters participating in the election of members of the Council is less than the number provided for in Paragraph 42 of the Regulations, a new election for members of the Council shall be held. A new election of member(s) of the Council shall also be held in the event that

fewer candidates are nominated within the nomination period set by the Senate than the number of members of the Council to be elected in that area, and in the event that the Central Electoral Commission does not approve the list of candidates for the area concerned in accordance with Paragraph 21 of the Description.

CHAPTER VI

TERMINATION OF THE MANDATE OF MEMBERS OF THE COUNCIL ON THE GROUNDS SET OUT IN PART 19, ARTICLE 39 IN THE STATUTE

51. The mandate of a member of the Council may be terminated on the grounds provided for in Part 19, Article 39 in the Statute by a decision of the Voters. In the event that a member of the Council no longer meets the requirements laid down in Part 6, Article 39 in the Statute, the provisions of Paragraphs 52–57 of this Description shall not apply.

52. The procedure for termination of the mandate of a member of the Council on the grounds provided for in Part 19, Article 39 in the Statute may be initiated by any Voter by submitting the matter to the Central Electoral Commission for consideration, stating the arguments, provided that such a proposal is approved by the signatures of at least 100 Voters representing the area of the member of the Council, by the Chairperson of the Council, by the Senate, by the Chairperson of the Senate or by the Rector of the University.

53. The Central Electoral Commission shall, within fourteen working days, verify whether there are sufficient signatures of the Voters supporting such a proposal (if they are required in accordance with Paragraph 52 of this Description) and assess whether the proposal submitted is not manifestly unfounded.

54. The Central Electoral Commission, having decided that the proposal is not manifestly unfounded and that sufficient signatures of the Voters have been collected (if they are required in accordance with Paragraph 52 of this Description), shall, not later than thirty calendar days after the submission of the proposal referred to in Paragraph 52 of this Description, initiate a vote of all the Voters representing the specific area on the termination of the mandate of the member of the Council for that area. The vote shall be organised and conducted *mutatis mutandis* in accordance with the provisions of Chapter V of this Description.

55. The Central Electoral Commission shall be obliged to make available to the Voters, before the beginning of the voting, all the material relating to the proposal to terminate the mandate of a member of the Council and proving one of the grounds for termination of the mandate provided for in Part 19, Article 39 in the Statute.

56. The Senate may, if necessary, on the proposal of the Central Electoral Commission, set up a commission to investigate the circumstances relating to the grounds provided for in Part 19, Article 39 in the Statute.

57. A decision to terminate the mandate of a member of the Council on the grounds provided for in Part 19, Article 39 in the Statute shall be adopted by the affirmative vote of at least two-thirds of the total number of Voters in the area represented by that member of the Council. The mandate of a member of the Council shall cease on the grounds provided for in Part 19, Article 39 in the Statute as from the date of the announcement of the results of the vote.

58. Where a member of the Council does not meet the requirements laid down in Part 6, Article 39 in the Statute, or where his or her mandate ceases to exist on the grounds provided for in Part 18, Article 39 in the Statute, the Council shall adopt a resolution, in accordance with the procedure laid down in Part 20, Article 39 in the Statute, stating that the mandate of that Council member has ceased.

59. A member of the Council whose mandate has been terminated on the grounds provided for in Part 19, Article 39 in the Statute, or whose mandate has expired on the grounds provided for in Part 18, Article 39 in the Statute, shall be replaced by another member of the Council for the remainder of the Council's term of office, *mutatis mutandis*, subject to the application of the provisions of Article 39 of the Statute and this Description.

CHAPTER VII
FINAL PROVISIONS

60. The members of the new Council shall be elected at least one month before the expiry of the term of office of the outgoing Council. After all members of the new Council have been elected and have solemnly read and signed the pledge to the University, the Chairperson of the Senate shall immediately make public the composition of the new Council.

61. The term of office of the outgoing Council shall expire when the new Council convenes for its first meeting, which shall take place no later than five working days after the end of the term of office of the outgoing Council.

**DECLARATION BY THE CANDIDATE FOR MEMBERS OF THE COUNCIL
CONCERNING THE PROFESSIONAL REPUTATION AND DISCLOSURE OF
CONFLICTS OF INTEREST**

____ - ____ -20 ____

(place of conclusion)

I, _____, to become a candidate for the Council of Vilnius University, confirm that I meet the requirements for a candidate for the Council of Vilnius University as set out in the Description of the Procedure for the Election and Termination of the Mandate of Members of the Council of Vilnius University.

I certify that my conduct complies with the norms of the Code of Academic Ethics of Vilnius University, that I have not been convicted of a criminal offence by a final court judgement, that I have not been dismissed from my service or employment for a serious breach of discipline, or that more than five years have elapsed since my dismissal, and that I do not abuse alcohol, narcotic drugs, psychotropic substances or toxic substances.

I also confirm that there is no conflict of interest between me and Vilnius University, i.e. there are no reasons related to my family, political or civic affiliation, economic interests or common interests with Vilnius University which would prevent me from performing my duties as a member of the Council of the Vilnius University in an impartial and objective manner.

I confirm that during the elections to the Council of Vilnius University and, if elected, as a member of the Council of Vilnius University, if I discover that such a conflict of interest exists, arises or becomes apparent, I will immediately report it to the Central Electoral Commission of Vilnius University or to the Council of Vilnius University (if a conflict of interest arises or becomes apparent during the period of my term of office), and, if the fact of the conflict of interest is confirmed, I will resign from the position of a member of the Council of Vilnius University.

To stand as a candidate for election to the Council of Vilnius University, I also confirm that I have disclosed below all my relationships with legal persons¹ during the 5 years preceding the submission of this declaration:

Name of Legal Entity	Function	Nature of Activity

I am aware that the information contained in this declaration will be made public.

(signature)

(name and surname)

¹ Relations with legal persons shall be understood as defined in the Law of the Republic of Lithuania on the Harmonisation of Public and Private Interests in the Public Service and in the Rules on Completing, Revising and Submitting Declarations of Private Interests, approved by the Decision of the Chief Official Ethics Commission of the Republic of Lithuania No. KS84 as of 5 July 2012.