Action Plan No. 1 (Vilnius University Employee/Student with Confirmed COVID-19)

The person diagnosed with COVID-19

The head of the unit of the employee / in the case of a student – the core academic unit administration / the Dormitory Centre

Informs the person responsible in the unit (if the person responsible is not available or not assigned, the steps at that time and thereafter are taken by the head of the unit)

Collects contacts of persons, who had direct contact with the patient, informs about the duty to self-isolate for 14 days, to phone 1808 and to abide by the instructions received (including testing), makes arrangements for their remote work/studies (under the decision of the head of the core academic/non-academic unit) or finds substitutes

Informs the Centre of Property Management and Services (phone: (8 675) 97986) about which premises need to be disinfected

Informs the head of the core unit and if the patient gives consent – his/her colleagues/ classmates (medical history and health status – personal data!)

Informs the National Public Health Centre (NPHC), forwards the contacts of persons who had direct contact to the NPHC (if additional instructions from the NPHC are received, the information is relayed back)

Informs the Civil and Work Safety Department (phone: (8 620) 41177, e-mail: cdst@cr.vu.lt)

Informs the Rector’s Office (medical history and health status – personal data!)

Organises remote work/studies for the patient (under the decision of the head of the core academic/non-academic unit) or if teleworking is not possible, suggests to apply for sick leave and finds a substitute

Informs the person responsible in the unit (if the person responsible is not available or not assigned, the steps at that time and thereafter are taken by the head of the unit)

Informs the Civil and Work Safety Department

If a colleague/student finds out about an employee/student with confirmed COVID-19, he/she informs the Civil and Work Safety Department.

Contacts – name, surname, date of birth, job role and phone number.

Person who had direct contact – an individual who interacted with a COVID-19 patient 72 hours before or 14 days after the onset of symptoms or an individual who interacted with a COVID-19 patient (who had no symptoms characteristic to the disease) 72 hours before and 14 days after the patient tested positive for COVID-19.

High risk contacts:
- communication with an infected person at a distance of less than 2 metres for more than 15 minutes or direct physical contact;
- direct unprotected contact with bodily fluids contaminated with COVID-19;
- spending time in a confined space with a COVID-19 patient for more than 15 minutes.

The 14-day period for self-isolation is calculated as of direct contact with a COVID-19 patient. This 14-day isolation period may be shortened in the cases established and in accordance with the procedures set by the Minister of Health of the Republic of Lithuania.

The disinfection of the premises is carried out only in cases where no more than 72 hours has elapsed since the last time the work/study premises were visited by the person with confirmed COVID-19.

If the COVID-19 test results of the person who had direct contact with the COVID-19 patient are negative, the person has to self-isolate for 14 days. If during that period the person does not get ill, he/she comes back to work/studies.

If the COVID-19 test results of the person who had direct contact with the COVID-19 patient are positive, the head of the unit is informed

In the case of a student, informs the Director of the Dormitory Centre (phone: (8 652) 07937) who – if the student lives in a dormitory – takes appropriate steps within the competence of the person responsible in the unit provided for in this action plan

1 If a colleague/student finds out about an employee/student with confirmed COVID-19, he/she informs the Civil and Work Safety Department.

2 Contacts – name, surname, date of birth, job role and phone number.

3 Person who had direct contact – an individual who interacted with a COVID-19 patient 72 hours before or 14 days after the onset of symptoms or an individual who interacted with a COVID-19 patient (who had no symptoms characteristic to the disease) 72 hours before and 14 days after the patient tested positive for COVID-19.

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5 The disinfection of the premises is carried out only in cases where no more than 72 hours has elapsed since the last time the work/study premises were visited by the person with confirmed COVID-19.