

ADMISSION RULES FOR 2022 ENTRY TO DOCTORAL STUDIES AT VILNIUS UNIVERSITY

CHAPTER I GENERAL PROVISIONS

1. Admission Rules for 2022 entry to Doctoral Studies (hereinafter - the Rules) at Vilnius University (hereinafter - the University) establish the procedure under which applicants are admitted to full-time and part-time doctoral studies (third cycle) in the fields of science in which the University has been granted the right to conduct them.
2. In 2022, the University admits to doctoral studies in 29 fields of science. The list of dissertation topics in each field of science and the selection criteria for admission to doctoral studies in a specific field of science are approved by the order of the Rector.
3. The persons with a Master's degree or an equivalent higher education qualification may apply to state-funded and / or non-state-funded doctoral positions. The applicants who have already studied for a full-time doctoral studies for more than half of the doctoral period are not eligible for a state-funded doctoral position.
4. Admission to doctoral studies is conducted through an open competition. The sequence of admission procedure shall be as follows:
 - 4.1. Submission of admission documents online;
 - 4.2. Participation in an interview with doctoral committee or admission commission members;
 - 4.3. Concluding of the study contract.
5. Information on the procedure for admission to doctoral studies is published on the University website <https://www.vu.lt/studijos/doktoranturos-studijos/priemimas-dokt>. Consultations are provided by the Office of Doctoral and Postdoctoral Studies on working days from 9 a.m. to 4 p.m. by phone (8 5) 268 7095, (8 5) 268 7093 or e-mail email drs@cr.vu.lt.

CHAPTER II PAYMENT OF THE ENTRANCE FEE AND SUBMISSION OF THE ADMISSION DOCUMENTS

6. Participation in the competition for admission to doctoral studies is allowed upon payment of the entrance fee, submission of an application and other mandatory documents in accordance with the procedure established in the Rules and within the terms specified in Article 30. Only one application in one field of science can be submitted.
7. The entrance fee - 15 EUR. The details of the account to which this deposit is to be paid are indicated on the payment receipt. The receipt can be found on the University website <https://www.vu.lt/studijos/doktoranturos-studijos/priemimas-dokt>.

8. The entrance fee may be paid by another person on behalf of the applicant. In this case, the payment documents must indicate the name, year of birth and purpose of the payment for the person for whom the payment is made.

9. The persons born in 1997 or later as well as persons who have lost both of their parents or guardians or who grew up in orphan homes, and also the persons whose working capacity is 45 % or less are exempted from the entrance fee. These persons have to submit their application with the documents certifying entitlement to this exemption.

10. The entrance fee is non-refundable after the submission of the application to participate in competition to doctoral studies even in case the student is not accepted.

11. The application and the documents required for participation in the doctoral admission competition or scanned copies thereof, shall be submitted online by logging into the Vilnius University Admission Service System (ISAS) (address - <https://is.vu.lt/pls/dokt/isas.login>).

12. The information required for the calculation of the weighted average of grades shall be taken from the data of Master's diplomas and their supplements in the University database, if the person has obtained this qualification at the University. For other persons, it shall be taken from the graduation documents confirming the relevant qualification. If the documents confirming the acquired education were issued by foreign institutions, they must be recognized in accordance with the procedure provided for by the legal acts of the Republic of Lithuania. Recognition of education documents is carried out by the University, but where the necessary information is lacking, the University may ask the applicant to apply to the Center for Quality Assessment in Higher Education for recognition of education documents.

13. The applicants to doctoral studies are required to submit the following documents:

13.1. An application addressed to the Rector for permission to participate in the competition indicating the field of science, form of study (full-time or part-time) and the form of funding. The desired topic of the dissertation is selected in the ISAS system from the list of presented topics.

13.2. Copies of the Master's degree or equivalent education qualification diploma(s) with diploma supplement(s) (if the weighted average of grades was not uploaded in ISAS).

13.3. A curriculum vitae;

13.4. A copy of an identity document (passport personal data page or identity card);

13.5. Recommendations by two researchers of the chosen field of science (there are additional conditions, see the selection criteria for admission to doctoral studies in a specific field of science);

13.6. A list of the research works (if any) and copies thereof. The list shall be provided by a full bibliographic description;

13.7. A copy of the entrance fee receipt;

13.8. A copy of the certificate of the recognition of higher education qualifications obtained abroad (if it was requested by the University);

13.9. A certificate proving the applicant's level of English (not lower than B2) (applicable to foreign nationals);

13.10. Any other documents that the applicant considers relevant, such as a certificate of completion of courses or examinations passed at the doctoral level, etc.;

13.11. A copy of the document certifying the change of surname;

13.12. Consent to the processing of the applicant's personal data by the University (it is confirmed by submitting admission documents in the system).

14. An application is considered to be accepted (registered) if all the mandatory parts of the online admission system ISAS contains the required data, i.e. the correct data of the applicant, information on the acquired education are indicated, the topics of the chosen field of study are indicated and electronic copies of all required documents are provided.

15. The applicant may adjust the application. If the application is adjusted several times, the last adjustment of the application is valid.

16. The application must be submitted by the deadline specified in Article 30 of these Rules. If all the required documents are not provided, the application will not be considered.

17. Documents issued in a language other than Lithuanian, Russian or English must be translated into one of these languages.

18. Recognition of qualifications obtained abroad is carried out by the University. Please send the required documents for the recognition of the qualification by e-mail drs@cr.vu.lt until June 10. The applicant may also apply to the Study Quality Assessment Center (www.skvc.lt) for recognition of the qualification obtained abroad.

19. If the University staff has doubts about the authenticity and accuracy of the submitted documents or data, the applicant may be asked to submit the original documents.

CHAPTER III STRUCTURE AND CALCULATION OF THE COMPETITION SCORE

20. Applicants are admitted to the doctoral studies of a specific field of science under the procedure of competition according to the competitive score. A minimum competition score to be set for admission to a doctoral studies in the respective field of science, which are provided in the selection criteria for admission to doctoral studies approved by the order of the Rector.

21. The competition score is calculated as a sum of its components multiplied by the relevant weight coefficient. The weight coefficients are indicated by the doctoral committee of the respective field of science, their values are provided in the selection criteria for admission to doctoral studies in 2022.

22. Components of the competition score:

22.1. Weighted grade point average of the Master's diploma (or the equivalent qualification) supplement. In some fields of science (see the selection criteria for admission to doctoral studies in 2022) the weighted average of the diploma supplement of the Master's degree may also include the grade of the final Master's thesis or the weighted grade point average of the Bachelor's diploma supplement.

22.2. Evaluation's grade of the selection procedure (research project, cover letter and / or interview);

22.3. Evaluation's grade of scientific qualification, significance of scientific works and correspondence of scientific experience to the chosen topic and scientific works (if any).

23. The research project must be prepared by the applicant in the fields of science for which the selection criteria for admission to doctoral studies include a research project (see the selection criteria for admission to doctoral studies in 2022).

24. Applicants shall be ranked and placed in the competition queue in descending order of the competition score in each field of science or subject of the field of science, if the subject priorities are provided by the doctoral committee of the field of science. Priority shall be given to applicants with a higher competitive score.

25. After collecting an equal competitive score, the decision is made by the doctoral committee of the field of science.

CHAPTER IV DOCTORAL ADMISSION COMPETITION

26. The admission to doctoral studies is conducted in several stages: the main admission, which is organized at the University in June and July and additional admission(s) if there are still vacancies. Persons who have not been admitted in the main admission may reapply for the supplementary admission. There is no need to pay entrance fee again.

27. Information about the additional admission shall be published on the University's website after the deadline for signing agreements with those invited to doctoral studies during the main admission.

28. The applicants have to attend the interview with the admission commission of the field of science.

29. Research projects, if they are a selection criterion for admission to doctoral studies in the relevant field of science (see the selection criteria for admission to doctoral studies in 2022), shall be submitted to the doctoral committees. Information on the form, date and method of submission of the research projects shall be published on the websites of the University's academic unit responsible for conducting doctoral studies in the relevant field of science.

30. The dates of the main admission to doctoral studies procedures:

No.	Doctoral Admission Procedure	Dates
1.	Submission of applications and admission documents	2022 May 17 - 24 June (until 24:00)
	Submission of applications and admission documents for those applicants who have performed their higher education studies at a foreign higher education institution and have no document of the acknowledgement of their diploma(s) in the Republic of Lithuania	2022 May 2 - 10 June (until 24:00)
2.	Interviews with the Admissions Commission*	2022 June 28 - 30 June
3.	Presentation of the information to the applicants regarding the preliminary results of the competition in the ISAS system	2022 July 1 from 15:00
4.	Acceptance of appeals against the results of admission	2022 July 4 10:00 a.m.
5.	Sending of verdicts on appeals regarding the admission to the applicants	2022 July 5 12:00 p.m.

6.	Information to the applicants regarding the final results of the competition in the ISAS system	2022 July 5 3:00 p.m.
7.	Concluding of agreements with applicants invited to doctoral studies through the bank authentication	2022 July 7 - 8 until 3 p.m.
	Direct concluding of agreements with applicants (for persons unable to identify themselves through a bank)**	2022 July 7 – 12 until 3 p.m.

* *The place and date of interviews at the admissions commission are published on the websites of the University's academic units responsible for doctoral studies in the relevant field of science and on the University website <https://www.vu.lt/studijos/doktoranturos-studijos/priemimas-dokt>).*

** *Persons invited to study at the University and unable to identify themselves through the bank are provided with possibility to email signed study agreement within the deadlines set out in the Rules and send the original agreement to the University's Office of Doctoral and Postdoctoral Studies by registered mail or submit upon arrival. Upon arrival to study, the originals of the documents specified in the application shall be submitted (shown) to the Office of Doctoral and Postdoctoral Studies.*

31. Applicants may, if they agree, be offered to choose other topic than the one indicated at the submitting their application.

32. Appeals regarding incorrect assessment of admission documents, procedural violations of admission to doctoral studies at the University or regarding the results of admission shall be submitted in writing form to the Office of Doctoral and Postdoctoral Studies within the deadlines set out in Article 30 of these Rules. They must be reasoned and based on objective facts. The received appeals are examined and decisions are made by an Appeal Commission formed by the order of the Vice-Rector for Research. The Office of Doctoral and Postdoctoral Studies sends by email to the applicant the answer based on the decision of the Commission.

33. Those persons whose competition scores are the highest in the competition queue and who fall within the quota of study places set by the University shall be considered as invited to take a state-funded doctoral study place.

34. After the state-funded doctoral places in the relevant field of science have been filled, the rest applicants may, if they agree, be offered a non-state-funded doctoral study places.

35. The persons are considered admitted when they sign a study agreement with the University and are accepted to study by the order of the Rector.

36. In all cases not provided for in the admission rules, decisions shall be made by the doctoral committee of the field of science.

37. Persons invited to study at the University shall be required to conclude a study agreement with the University within the deadlines set by University.

38. If the persons invited to study at the University do not conclude an agreement within the specified deadlines, the invitation to study at the University shall no longer be valid, and the vacancies by the decision of the doctoral committee shall be filled by the persons who have the highest competitive scores, or the vacancies are transferred to the next stage.

39. The annual tuition fee of doctoral studies will be approved by the resolution of the University's Senate and published on the University website at <https://www.vu.lt/studijos/doktoranturos-studijos/priemimas-dokt>.
