|  |  |
| --- | --- |
| **Name and Surname** |       |
| **Date of Birth** |       |
| **Student ID** |       |
| **E-mail Address** |  |
| **Phone Number** |       |
| **Academic Unit (Faculty)** |       | **Type of Studies**[[1]](#footnote-1) |       |
| **Study Programme** |       | **Form of Studies**[[2]](#footnote-2) |       |

INFORMATION ABOUT THE APPLICANT

(Please fill out the fields in the following tables in **CAPITAL** letters)

To Head of Core Academic Unit (Faculty) of Vilnius University

# APPLICATION TO REFUND THE TUITION FEE

      /       /

(Date of Application: DD/MM/YYYY)

Please[[3]](#footnote-3):

|  |
| --- |
|       |

Please refund and transfer the payment of the tuition fee to(*fill in the applicable fields*)[[4]](#footnote-4):

|  |  |
| --- | --- |
| **Beneficiary’s Forename, Surname / Full Name of Legal Person** |       |
| **Beneficiary’s Address** (Street, City, Country) |       |
| **Beneficiary’s Bank Name and Address** |       |
| **Beneficiary’s Account No.** |       |
| **Beneficiary’s Bank SWIFT Code** |       |
| **Routing Number or ABA[[5]](#footnote-5)** |       |
| **Beneficiary’s Bank Correspondent Name** |       |
| **Bank’s Correspondent SWIFT Code** |       |
| **Bank’s Correspondent Account No.** |       |

Copy of the bank receipt is attached to the Application: [ ]  Yes [ ]  No

|  |
| --- |
|  |
| (Name, Surname and Signature of the Applicant) |

*The application is authorised by:*

|  |
| --- |
|  |
| (Position, Name, Surname and Signature of Vilnius University Employee) |

1. **Type of Studies**: *Bachelor’s Degree*; *Master’s Degree*; *Integrated Studies*; *Doctoral Studies*; *Professional* (*Non-Degree*) *Studies*. [↑](#footnote-ref-1)
2. **Form of Studies**: *Full*-*Time*, *Part-Time* (for students, admitted to the University until 2009: *Daytime*; *Evening*; *Extra-Mural*). [↑](#footnote-ref-2)
3. The following table shall be filled with the request to refund the tuition fee with the provision of the following details:

1) the reason(s) for which the refund is requested;

2) the amount of the tuition fee paid;

3) the date of tuition fee payment. [↑](#footnote-ref-3)
4. In the following table, the Applicant shall specify the bank account details, to which the refund is requested. If the Applicant wishes to have the tuition fee refunded to a bank account other than his (her) own, the name of the payee and any other required details must be indicated in the Application. [↑](#footnote-ref-4)
5. Applicable to bank accounts registered **in the United States only**. [↑](#footnote-ref-5)