

Valid from 15/07/2025

(Order No. R-381 as of 26 June 2025 of Pro-Rector for Studies of Vilnius University)

Form approved by
Order No. R-200 as of 6 May 2020
of Pro-Rector for Studies of Vilnius University
(version of Order No. R-381 as of 26 June 2025
of Pro-Rector for Studies of Vilnius University)

(Standard Form of the General Part of the Study Agreement)

STUDY AGREEMENT No.

GENERAL PART

I. GENERAL PROVISIONS

1. The Study Agreement (hereinafter – **the Agreement**) is concluded between Vilnius University (hereinafter – **the University**) and the person whose data is specified in Clause 1.2 of the Special Part of the Agreement (hereinafter – **the Student**) (both collectively referred to as **the Parties**, and each individually as **a Party**), regarding studies at the University and establishes the mutual obligations of the Parties, the conditions and procedure for their implementation, and the principles of payment for studies.
2. The terms used in this Agreement:
 - 2.1. **Learner** – a person who concludes this Agreement with the University, regardless of the study status specified in the Special Part of the Agreement;
 - 2.2. **Student** – a person who concludes this Agreement with the University and is studying under a first-cycle, second-cycle, integrated, or professional study programme(s);
 - 2.3. **Unclassified student** – a person who studies individual course units (modules) of formal study programmes or a non-formal study programme that ensures lifelong learning opportunities at the University, without acquiring education in the relevant field of study;
 - 2.4. **Graduate** – a person who has completed a study programme at the University and received a diploma certifying higher education qualifications.
3. The Agreement is concluded in accordance with the Law on Research and Studies of the Republic of Lithuania (hereinafter – **the Law on Research and Studies**), the Statute of Vilnius University (hereinafter – **the Statute**), the Rules for Admission to Study Programmes at Vilnius University (hereinafter – **the Admission Rules**), and other legal acts.
4. The Agreement may be concluded:
 - 4.1. by signing it in writing in 2 (two) copies, one for each Party;
 - 4.2. by exchanging signed scanned copies of the Agreement in PDF format by sending them to the following e-mail addresses:
For the University:
For the Learner:
 - 4.3. with a qualified electronic signature;
 - 4.4. electronically, by accepting the terms and conditions presented in the University's information system for applicant services, in accordance with the procedure established in the Admission Rules and University legal acts implementing them.
5. If the Agreement is concluded with an Unclassified student, the following Clauses of the Agreement shall not apply to the relations between the Parties by mutual agreement: 7, 9.1, 9.2, 10, 28, 32, 35–37, 39, 62.

II. OBLIGATIONS OF THE UNIVERSITY

6. To admit the Learner to the University to study the study programme or individual study course units (modules) specified in the Special Part of the Agreement, and to hold exams (credits) for the course units (modules).
7. To provide the Student with the conditions to acquire education in the relevant field of study in accordance with the study programme specified in the Special Part of the Agreement, corresponding to the content, nature, and possibilities of practical application of the field of study.
8. To ensure the quality of teaching according to the approved study programme or when studying individual study course units (modules).
9. Upon the Learner's full completion of the study programme:
 - 9.1. to award the Student a qualification degree and/or professional qualification;
 - 9.2. to issue the Student a University graduation diploma and a diploma supplement and/or a certificate certifying the awarded qualification degree and/or professional qualification, and a certificate certifying the assessment of the study results of the studied course units (modules);
 - 9.3. to issue the Unclassified student, at their request, a certificate or certificate certifying the competences acquired by the Unclassified student.
10. To pay scholarships to the Student in the cases and in accordance with the procedure established by the Vilnius University Scholarship Regulations.
11. To issue, at the request of the Learner who has not completed the study programme, an academic certificate on the assessment of the study results of the studied course units (modules).
12. To ensure that the legal acts adopted by the University are publicly available on the University's website www.vu.lt.

13. To provide the Learner with a University e-mail account and authorized access to the Vilnius University Study Information System (hereinafter – **VUSIS**), where it is possible to view, change, and supplement the Student's personal information related to the study process and, if necessary, submit electronic requests related to the Student's studies. If the information system used for study administration is changed at the University, these provisions of the Agreement related to VUSIS shall apply in full to the new information system.
14. To process the Learner's personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), the Law on Legal Protection of Personal Data of the Republic of Lithuania (hereinafter – **the Law on Legal Protection of Personal Data**), and the University's legal acts regulating the processing of personal data, which can be found on the University's website www.vu.lt.
15. To inform the Learner about his/her financial obligations to the University, the indexation of the study price, and/or the amount of the tuition fee for repeating a study course unit (module).
16. To provide the necessary information to the Learner who is not a citizen of the Republic of Lithuania and, within the scope of competence, to mediate in cases provided for in the legal acts of the Republic of Lithuania regarding the receipt and amendment of a temporary residence permit in Lithuania or the receipt of a multiple-entry visa D.

III. OBLIGATIONS OF THE LEARNER

17. To independently familiarize themselves with the legal acts regulating the organization of the study process published on the University's website and to follow the amendments to these legal acts.
18. To terminate Agreements in accordance with the procedure established by the University's legal acts, under which the Learner decides not to study, if more than one such Agreement was concluded during all stages of admission to first-cycle and integrated studies, and second-cycle and professional pedagogical study programmes.
19. To fulfill the requirements of the study programme (and in the event that the study programme has been updated during the Learner's academic leave or suspension of studies – upon returning after academic leave or suspension of studies, to fulfill the requirements of the updated study programme), to participate in the Learner surveys organized by the University, which collect information about the quality of the implementation of the Learner's study programme or individual course units (modules) and the organization of the study process.
20. To comply with the requirements of this Agreement, the Law on Research and Studies, the Statute, the Regulations on Research, Art, and Study Activities of Vilnius University (hereinafter – **the Regulations**), the Regulations on the Management of Intellectual Property of Vilnius University, the Code of Academic Ethics of Vilnius University (hereinafter – **the Code of Academic Ethics**), the Policy on the Prevention of Discrimination, Harassment, Sexual Harassment, Violence, and Persecution of Vilnius University (hereinafter – **the Prevention Policy**), and other legal acts.
21. In accordance with the Agreement and the Description of Vilnius University Tuition Fee Payment, Refund, and Recovery Procedure, to fulfill financial obligations to the University in a timely and proper manner.
22. No later than 30 calendar days from the beginning of the first study semester, to register electronically:
 - 22.1. in the University's E-identity management system (address – <https://id.vu.lt>) for access to VUSIS and the University-provided e-mail account;
 - 22.2. for studies at the University, to connect to the "eStudent" environment of VUSIS.
23. To regularly check and use the University's e-mail account and access to VUSIS in accordance with the rules established by the University. All messages and information related to studies will be sent only to the Learner provided e-mail account, and this will be considered proper notification of the Learner. The Learner who does not fulfill this obligation cannot make claims that they did not receive notifications and that the University violated the Agreement as a result.
24. Learners who are not citizens of the Republic of Lithuania, in compliance with the laws and other legal acts of the Republic of Lithuania, must:
 - 24.1. non-EU citizens – take care of obtaining and/or amending a temporary residence permit in the Republic of Lithuania, and provide the University with the necessary documents and accurate and truthful information in a timely manner;
 - 24.2. citizens of the European Union and the European Free Trade Association member states – take care of obtaining a certificate of the form established by the Minister of the Interior of the Republic of Lithuania, which would confirm the right to reside in the Republic of Lithuania, and provide the University with the necessary documents in a timely manner;
 - 24.3. submit the originals of documents certifying education to the University within 15 calendar days from the date of arrival to study at the University. In exceptional cases, upon submitting a request by a Learner who is not a citizen of the Republic of Lithuania to the Head of the Students Admission Office of the Study Quality and Development Department of the University, indicating objective reasons, this term may be extended;
 - 24.4. provide a copy of the document confirming lawful stay in the Republic of Lithuania, the receipt of which was mediated by the University, within 10 calendar days from the date of its receipt.
25. To provide the University only with truthful, identical data, accurate information, and documents necessary for the conclusion of this Agreement and its proper implementation. Responsibility for providing incorrect data, information, and documents, and for any legal consequences that may arise from this, lies with the Learner.
26. To immediately inform the University of any change in the place of residence and/or other contact information.
27. After completing the study programme or attending individual study course units (modules) under the Agreement, to fully settle with the University for studies or study subjects, dormitories, library funds, University-provided equipment, etc., in accordance with the procedure established by the University. If the Learner fails to fulfill the obligation provided for in this Clause, the University has the right to suspend the fulfillment of the University's obligations provided for in Clauses 9.2, 9.3, or 11 of the Agreement until the Learner fulfills the obligations provided for in this Clause.

IV. PAYMENT FOR STUDIES

28. If the Student has received state funding for studies, the study price is paid from the state budget funds in accordance with the procedure established by the legal acts of the Republic of Lithuania.
29. If the Learner's studies are financed from the funds of the European Union (hereinafter – **the EU**) structural funds and/or other projects, the study price is paid in accordance with the procedure established by the legal acts regulating this.
30. For persons admitted to study in integrated study programmes in state-funded places, the study price of the second part of the integrated studies is equal to the normative price of the second cycle of studies in the year of admission. The annual study prices approved by the University apply to Learners in non-state-funded places.
31. The Learner's study price and the amount of other study fees are specified in the Special Part of the Agreement and are paid within the terms and in accordance with the procedure established in the Special Part of the Agreement and the Description of Vilnius University Tuition Fee Payment, Refund, and Recovery Procedure.
32. The Learner must pay the study fee:
 - 32.1. A student admitted in the current academic year to the first year of first-cycle, second-cycle, integrated, and professional (except residency) studies in state-funded study places through the joint admission system organized by the Lithuanian Association of Higher Education Institutions, the University's admission to first-cycle studies online applicant service system, or the University's admission to second-cycle studies online applicant service system (hereinafter – **ISAS**) – the semester study fee by the end of the first month of the first semester;
 - 32.2. A student who is a citizen of the European Union or the European Economic Area and admitted in the current academic year to the first year of first-cycle and second-cycle studies in state-funded study places through the University's foreign student application system – the annual study fee within 15 calendar days from the date of the offer to study, unless the University Senate has established the possibility for these Students to pay the annual study fee for certain study programmes by the end of the first month of the first semester. In this case, the Student must pay a portion of the study fee equal to 10 percent of the annual study price within 15 calendar days from the date of receiving the offer to study;
 - 32.3. A student who is a citizen of other foreign states and admitted in the current academic year to the first year of first-cycle and second-cycle studies in state-funded study places through the University's foreign student application system – the annual study fee within 15 calendar days from the date of the offer to study;
 - 32.4. AsStudent to whom the requirements of Subclauses 32.1–32.3 of the Agreement do not apply – the semester study fee by the end of the first month of the current semester;
 - 32.5. An unclassified student – within 15 calendar days after signing the Agreement.
33. Study fees are paid by transferring funds to the University's bank accounts. The numbers of the University's bank accounts are specified in the Special Part of the Agreement.
34. In accordance with the Description of Vilnius University Tuition Fee Payment, Refund, and Recovery Procedure in force at the University, upon receiving the Learner's request, the terms and amount of payment of the study fees may be changed.
35. A Student studying in a state-funded study place and who has chosen an extramural study form must pay each semester a fee equal to the product of the price of one credit, specified in the Special Part of the Agreement, and the number of credits for the subjects studied by them during the semester.
36. A Student studying in a state-funded study place may lose state funding in accordance with the procedure established by the legal acts of the Republic of Lithuania. A Student who has lost state funding must pay for their studies the study price established in the Admission Rules in the year of their admission, specified in the Special Part of the Agreement.
37. A person who has studied in a state-funded study place and a person who has received a study scholarship, who has been expelled from the University or has terminated their studies, must return the funds or a part thereof to the state budget in the cases and in accordance with the procedure established by the Government. The institution authorized by the Government calculates a late payment interest of 0.02 percent for each overdue day for the funds not returned on time or for the remaining part thereof.
38. Learners whose studies are financed from the funds of the EU structural funds and/or other projects, who terminate the Agreement, must return the fee for studies to the University in the cases, procedure, and amount established by the University.
39. When a state-funded study place financed from state budget or EU structural funds becomes available, a Student studying in a non-state-funded study place may apply for it in accordance with the procedure established by the University (except for the cases established in the Law on Research and Studies, when state funding for studies is not allocated and the study price is not compensated).
40. The Learner must pay an additional fee for repeating a study course unit (module), which is equal to the product of the price of one credit, specified in the Special Part of the Agreement, and the number of credits for the repeated study course unit (module). The specified fee must be paid no later than the end of the first month of the semester in which the study course unit (module) desired for repetition is taught.
41. The University, taking into account the size of the basic social payment changed by the legal acts of the Republic of Lithuania, the basic monthly salary, or the general Lithuanian consumer price index or its equivalent published by the State Data Agency, may unilaterally index the fees for studies and other study-related fees, recalculating them proportionally in accordance with the procedure established by the University and announcing this on the University's website at least 30 days before the intended date of entry into force of the changed fees.
42. If the payment of the fee for studies or a part thereof, the fee for repeating a study course unit (module) is delayed, the Learner pays a late payment interest of 0,02 percent for each day overdue from the amount not paid on time.

43. The fees paid may be returned to the Learner in the cases and in accordance with the procedure established in the Description of Vilnius University Tuition Fee Payment, Refund, and Recovery Procedure.
44. Any fees under this Agreement may be paid for the Learner by third parties, submitting payment orders indicating the name and surname of the Learner for whom the payment is made in the payment purpose (this does not waive the Learner's responsibility for fulfilling the obligations under this Agreement).

V. ENTRY INTO FORCE, AMENDMENT, TERMINATION, AND EXPIRATION OF THE AGREEMENT

45. The Agreement enters into force on the date it is signed by both Parties.
46. If the Learner changes the study programme, the study form, the nature of study funding, or in other cases provided for by the University, the terms and conditions of the Agreement may be changed. Amendments and/or additions to the Agreement are formalized in a separate document, setting out the Special Part of the Agreement in a new edition in accordance with the procedure provided for in Clause 4 of the Agreement, and are considered an integral part of the Agreement.
47. If the obligation provided for in Clause 32 of the Agreement is not fulfilled on time (except for the cases when the term for payment of the fees provided for in Clause 32 of the Agreement has been postponed in accordance with the procedure provided for in Clause 34), the Agreement is considered terminated by mutual agreement of the Parties from the date following the end of the term for fulfilling the obligation.
48. The Agreement expires when the Parties have fully fulfilled the assumed obligations or when it is terminated.
49. The Agreement may be terminated unilaterally or by agreement of the Parties.
50. The Learner has the right to unilaterally terminate the Agreement by notifying the University in writing no less than 10 calendar days in advance.
51. The University has the right to unilaterally terminate the Agreement by notifying the Learner no less than 10 calendar days in advance, expelling the Learner from the University in any of the following cases:
 - 51.1. Due to a material breach of the Agreement. A delay of more than 30 calendar days in the payment of the study fee or a part thereof, the fee for repeating a study course unit (module) is considered a material breach of the Agreement, except for the case provided for in Clause 47 of the Agreement;
 - 51.2. In the cases established in the Study Regulations of Vilnius University and/or the Code of Academic Ethics and/or the Regulations and/or the Prevention Policy and in accordance with the procedure established in the University's legal acts;
 - 51.3. If the Learner does not register for studies at the University in accordance with the procedure established in Clause 22 or does not submit a request to continue studies at the University within 14 calendar days from the end of academic leave, from the suspension of studies, or from the end of partial studies at another scientific and study institution;
 - 51.4. If the Learner has provided untrue or misleading data, information, or documents, due to which this Agreement could not have been concluded, implemented, or fulfilled;
 - 51.5. If the Learner, who has acquired secondary education in the current year and has been admitted to the University during the early admission to first-cycle or integrated studies, does not meet the minimum requirements for applicants established in the Admission Rules;
 - 51.6. If the Learner, who is not a citizen of the Republic of Lithuania, fails to fulfill all or part of the obligations provided for in Clause 24 of the Agreement without a valid reason.
52. The amendment or termination of the Agreement does not release the Learner from the fulfillment of financial and other obligations to the University arising from the Agreement. If the Learner refuses to fulfill financial obligations, the University has the right to recover them in accordance with the procedure established by the legal acts of the Republic of Lithuania, together with the late payment interest of the amount provided for in Clause 42 of this Agreement.

VI. INTELLECTUAL PROPERTY RIGHTS

53. The Learner owns personal non-property and property author's rights to the works and related rights to the objects of these rights (reports, laboratory, course, scientific research, final works, abstracts, scientific articles, conference theses, scientific data or collections of scientific data, dissertation, dissertation abstract, etc.) created while fulfilling the Learner's duties under the legal acts regulating the study process at the University. When the Learner, participating in the study process, creates the aforementioned objects of author's rights and related rights, using the University's financial support, equipment, materials, premises, or other University property, the property rights to these objects of author's rights and related rights belong to the Learner and the University. The shares of intellectual property are determined in a separate agreement signed by the University and the Learner, which provides for the procedure for the use and disposal of such intellectual property objects.
54. Property rights to computer programmes and databases created by the Learner pass to the University for the entire term if they were created using the experience accumulated by the University, financial support, equipment, materials, premises, or other University property, unless otherwise agreed.
55. Regarding industrial property objects (inventions, designs, etc.) created by the Learner, participating in the activity related to the creation of intellectual activity results carried out by the University, the management and commercialization are decided by the University separately in each case based on the Regulations on the Management of Intellectual Property of the University and the Description of the Procedure for Implementing the Regulations on the Management of Intellectual Property of Vilnius University in the Field of Industrial Property Management.
56. The Learner grants the University an exclusive license for the entire term of validity of property rights to publicly announce the works provided for in Clause 54 of this Agreement in public and restricted (internal) access University-managed online databases and repositories of the Lithuanian research and study electronic documents system, in other Lithuanian and international databases, and to use these works or parts thereof in the University's study results

assessment and learning processes, in scientific research (translating, reproducing, issuing, distributing a limited number of copies of the work).

VII. FINAL PROVISIONS

57. All notices provided for in the Agreement or related to the implementation of the Agreement (except for notices regarding the implementation of the study process) or the Parties' claims arising from this Agreement (including the defense of rights in accordance with the procedure established by applicable legal acts) must be in writing (i.e., sent by e-mail or registered mail to the addresses of the Parties specified in the Agreement), except for the exceptions established in this Agreement. Each Party has the right to choose the most acceptable way to send the notice. If the notice is sent by e-mail, it is deemed to have been received by the Party on the same day it was sent, if it was sent during business hours; if the notice is sent by registered mail, it is deemed to have been received by the addressee 5 business days after it was sent.
58. During the entire period of study at the University, information related to the study process will be sent to the Learner only to the University-provided e-mail account and/or to the Learner's authorized account in VUSIS. The notice on the termination of the Agreement provided for in Clause 52 is sent in accordance with the procedure provided for in this Clause and to the Learner's e-mail address specified in other admission information systems or VUSIS. Sending information to the Learner in accordance with the procedure established in this Clause is considered proper notification of the Learner. Upon the Learner's written request, information related to the study process may also be sent to the Learner's e-mail address specified in other admission information systems or VUSIS.
59. All disputes arising from the conclusion, implementation, amendment, addition, or other issues of the Agreement shall be resolved through negotiations between the Parties. If the Parties fail to resolve the dispute through negotiations within 30 calendar days, the disputes shall be resolved in accordance with the procedure established by the legal acts of the Republic of Lithuania, determining the territorial jurisdiction based on the location of the University's registered office.
60. The University is the controller and processor of the Learner's personal data and processes this data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EB (General Data Protection Regulation), the Law on Legal Protection of Personal Data of the Republic of Lithuania, and the University's legal acts regulating the processing of personal data, which can be found on the University's website www.vu.lt.
61. The University processes the following personal and other data of the Learner for the purpose of administering the study process: name, surname, name and surname of the representative (if the person is represented), personal identification number, date of birth, number of the document confirming personal identity, sex, place of residence, telephone number, e-mail address, citizenship, marital status, contacts in case of emergency, work experience, social status (membership in a socially supported group of persons), military service, education data (code, name, type, year of completion, country of the completed school), data about the person's studies (study cycle, form, faculty, programme, course, semester, group, type of study, nature of funding, size and year of the study voucher, student identification card number, study course units (modules) listened to, form of settlement, date, study achievement assessments, study start and end date, etc.), other diploma data, identification numbers assigned to the Learner, bank account number, payments made and/or payouts, their amount and dates, type, series, number, validity (issuance) date of documents issued to the Learner, video and/or audio recordings of distance learning lectures and evaluations.
62. The University, as required by the laws of the Republic of Lithuania, monitors the career indicators of Graduates and, for 5 years from the date of graduation, collects feedback on the Graduate's career to the e-mail address specified in the Graduate's admission information systems or VUSIS.
63. The Learner, by signing this Agreement, confirms that they have read the Vilnius University Privacy Policy (on the University's website at <https://www.vu.lt/en/privacy-policy>) and the Description of the Procedure for Processing Personal Data at Vilnius University.
64. The Learner agrees that the University may contact third parties (including, but not limited to, the State Enterprise "Registrijų centras", Lithuanian commercial banks, and debt collection companies) to obtain and verify information about the Student or to collect debts.
65. When the Agreement does not regulate issues related to the Learner's studies at the University, the Law on Research and Studies, the Statute, the Regulations, and other normative and University legal acts apply.

VIII. SIGNATURES OF THE PARTIES

Vilnius University Representative

Learner

By signing the General Part of the Agreement, the Learner confirms that he/she have received a copy of the General and Special Parts belonging to them, have read the terms and conditions of the Agreement, and undertake to comply with them.

(position, name, surname, signature)

(name, surname, signature)