

APPROVED BY
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of the Vice-Rector for Studies of Vilnius University)

VILNIUS UNIVERSITY SCHOLARSHIP REGULATIONS

CHAPTER I GENERAL PROVISIONS

1. The Scholarship Regulations (hereinafter referred to as the Regulations) of Vilnius University (hereinafter referred to as the University) regulate the distribution of funds for the scholarships of the University students, the types of scholarships, the conditions for awarding scholarships and the procedure for organising and supervising scholarships.

2. The main terms used in the Regulations:

2.1. **doctoral scholarship** – a scholarship for state-funded doctoral (PhD) students;

2.2. **funds for scholarships** – monetary funds allocated for student scholarships in the University state budget appropriation programs of a certain year, from the University's own funds and from other University funds;

2.3. **professional pedagogical studies scholarship** – a scholarship awarded to professional pedagogy students admitted to study from 1 September 2017;

2.4. **incentive scholarships** – a scholarship for first and second cycle students, including integrated studies, as well as for professional pedagogical studies, for good learning outcomes;

2.5. **scholarship** – a one-time or multiple payment granted personally to students of the University in accordance with the criteria established in the legal acts of the Republic of Lithuania and/or the Regulations of the University;

2.6. **student** – a person who has a valid study agreement with the University, registered in the University student register and is studying according to study programs or doctoral studies;

2.7. **research scholarship** – a scholarship for doctoral students going on an internship abroad or for first and second cycle students, including integrated studies, performing research (art) work in a project;

2.8. **foreign student scholarship** – a scholarship for students of foreign universities who have come to study under bilateral cooperation agreements;

2.9. **nominal scholarship** – a scholarship for students for special achievements or merits in various fields of science and other fields;

2.10. **one-time social grant** – a grant awarded to students due to difficult financial situation, death of relatives, illness, natural or other disaster and other special cases;

2.11. **one-time target scholarship** – a scholarship for students for active sports, cultural, scientific or social activities;

2.12. other terms are used in the Regulations as they are defined in the University Statute (hereinafter referred to as the Statute), the University Study Regulations and other legal acts of the University.

3. Every student of the University is entitled to a scholarship if he / she meets the criteria for awarding a specific scholarship set out in the Regulations. Unless otherwise provided in the bilateral cooperation agreement on student exchange, a foreign student studying at the University under a bilateral cooperation agreement is entitled only to a foreign student scholarship.

CHAPTER II FUNDS FOR SCHOLARSHIPS

4. State budget funds provided for research and study institutions as per Subparagraphs 2,

3 of Article 48(2) of the Statute and the Republic of Lithuania Law on Higher Education and Research, revenues received from payments for studies, as well as revenues from research activities, experimental development, art activities, economic activities and provision of services, as well as funds allocated by international and foreign funds and organisations, other legal funds can be used for student scholarships.

5. Funds for scholarships are raised from the following funding sources:

5.1. state budget appropriations;

5.2. University own funds;

5.3. other target funds received from Lithuanian and (or) foreign legal or natural persons as support.

6. State budget appropriations for scholarships are divided into the following shares of the funds allocated for scholarships:

6.1. the share of funds allocated for doctoral scholarships is formed taking into account the number of doctoral students studying in state-funded places of doctoral (PhD) studies;

6.2. the share of funds allocated for incentive scholarships is formed taking into account the number of first and second cycle students, including integrated studies, as well as the number of students of professional pedagogical studies;

6.3. the part of the funds allocated for pedagogical study scholarships is formed taking into account the number of students of professional pedagogical studies who are entitled to receive this scholarship;

6.4. the share of funds allocated for scholarships for foreign students is formed taking into account the number of students from foreign universities who have come to study under bilateral cooperation agreements.

7. The University's own funds for scholarships may be divided into the following shares of the funds allocated for scholarships:

7.1. the part of the funds allocated for one-time target scholarships is formed from the part of the University's own funds intended for student support, allocated annually in accordance with the University's income and expenditure estimate of the current year approved by the University Council (hereinafter referred to as the Estimate). Twenty percent of these funds are allocated to each of the following areas: sports, cultural, research and social activities. The remaining twenty percent of the funds are distributed among the areas according to the need by the decision of the one-time target scholarship distribution commission (formed in accordance with Paragraph 58 of the Regulations). With the approval of the University Students' Representation (hereinafter referred to as the Students' Representation), the unused funds of one activity may be reallocated to other activities as required, not exceeding the amount of these funds;

7.2. the share of funds allocated for one-time social grants is formed from the share of the University's own funds intended for student support, allocated each year in accordance with the Estimate;

7.3. the share of funds allocated for incentive scholarships is formed in accordance with the Estimate, taking into account the number of students of the first and second cycle, including integrated studies, as well as professional pedagogical studies;

7.4. By the decision of the Rector of the University (hereinafter referred to as the Rector) or his / her authorized Vice-Rector, a scholarship may be awarded from the share of the University's own funds in other cases not provided for in this Paragraph in accordance with the Estimate.

8. Funding for scholarships from the state budget and the University's own resources is allocated according to the type of scholarships each year when the Council approves the Estimate. Funding from other target funds received from Lithuanian and (or) foreign legal or natural persons as support is provided under agreements with the sponsor, taking into account the received funding or accrued interest.

9. Upon agreement of the Study Administration Department of the University Central Administration (hereinafter referred to the Study Administration Department) with the Finance Department of the University Central Administration (hereinafter referred to as the Finance

Department) and approval of the Students' Representation, one share of the University's own funds for scholarships may be redistributed to another share.

CHAPTER III TYPES OF SCHOLARSHIPS

10. The following types of scholarships are awarded at the University: doctoral scholarship, professional pedagogical studies scholarship, incentive scholarship, foreign student scholarship, nominal scholarship, one-time social grant, one-time target scholarship and target research scholarship.

11. Undergraduate and graduate students, including integrated studies, may simultaneously receive incentive scholarship, nominal scholarship, one-time social grant, one-time target scholarships and targeted research scholarships, unless otherwise provided by nominal scholarship regulations or other legislation. Students of professional pedagogical studies may simultaneously receive professional pedagogical studies scholarship, incentive scholarship, nominal scholarship, one-time social grant and one-time target scholarships, unless otherwise provided by the regulations of nominal scholarships or other legal acts. Doctoral (PhD) students can simultaneously receive doctoral (PhD) studies scholarship, nominal scholarship, one-time social grant, one-time target scholarship and targeted research scholarship.

12. Undergraduate and postgraduate students, including full-time students, studying abroad under "Erasmus+" programme, as well as under other exchange programmes, and free-moving students can receive incentive scholarship, nominal scholarship and one-time social grant as well as one-time target scholarships throughout their studies abroad.

CHAPTER IV DOCTORAL STUDENT SCHOLARSHIP

13. Scholarships for state-funded doctoral (PhD) students are awarded in accordance with the procedure established by the Government of the Republic of Lithuania.

14. Scholarships for doctoral (PhD) students are awarded from the funds allocated for doctoral (PhD) scholarships.

15. Doctoral (PhD) students studying in a non-state-funded doctoral (PhD) programme may be awarded a non-state-funded doctoral (PhD) student scholarship. If this scholarship is paid through the University, the terms and conditions of the scholarship must be stipulated in a tripartite agreement between the institution supporting the doctoral (PhD) student, the University and the doctoral student.

16. Doctoral (PhD) students who receive a scholarship and undertake part-time studies at foreign universities for a period not exceeding 12 months are paid the full scholarship. If a student leaves for a period exceeding 12 months, the head of the core academic unit of the University (hereinafter referred to as the core academic unit) specifies the payment of all or part of the scholarship when endorsing the doctoral (PhD) student's application for departure.

17. On the proposal of core academic units and after coordination with the Office of Doctoral and Post-doctoral Studies of the University, the Rector or the authorised Vice-Rector can issue an order to pay an additional doctoral (PhD) scholarship or a part thereof for the study results to the PhD students from the accumulated share of the funds allocated for doctoral (PhD) scholarships at the end of the calendar year.

18. On the proposal of the Doctoral Committee of the core academic unit (hereinafter referred to as the Doctoral Committee), the payment of scholarship to doctoral (PhD) students may be temporarily suspended (for a period not exceeding 5 months) as the result of unaccomplished part of the doctoral (PhD) study programme (when assessing the results of the doctoral (PhD) studies during certification). The proposal to extend the payment of the doctoral (PhD) student scholarship to a doctoral (PhD) student or to remove him/her from the doctoral (PhD) programme

is made by the Doctoral Committee, taking into account the doctoral (PhD) student's study results. The scholarship for doctoral (PhD) students is temporarily suspended on the proposal of the Head of the core academic unit by the order of the Rector or his authorized Vice-Rector.

CHAPTER V INCENTIVE SCHOLARSHIP

19. An incentive scholarship is awarded to undergraduate and graduate students, including integrated studies, as well as professional pedagogical studies students for the best learning outcomes.

20. Incentive scholarships are not awarded to:

20.1. students in the first and second cycle, including integrated studies, as well as in the first semester of professional pedagogical studies;

20.2. students renewing studies or admitted from other higher education institutions – during one semester from the renewal or admission;

20.3. students with debt (s) or academic debt (s);

20.4. students who have already received incentive scholarships for the same period.

21. Incentive scholarships come in two sizes: 1.5 and 2.5 of the basic social benefits (hereinafter referred to as the BSI).

22. The amount of the scholarship awarded depends on the student's academic progress. Students with the best examination (credit) results of their study subjects (modules) are determined every semester in each study form, programme, branch and course according to the study results pursuant to the University's Interim procedure for student ranking according to study results and rotation procedure.

23. Incentive scholarships are awarded twice a year. In the autumn semester, the scholarship is awarded for the period from August to January of the current year, in the spring semester – for the period from February to July. The scholarship for final year students in the spring semester is awarded for the period from February to June.

24. The incentive scholarship is awarded from the share of the funds for scholarships intended for incentive scholarships.

25. The funds allocated for incentive scholarships are distributed to the main academic units in proportion to the number of first and second cycle students, including integrated studies, as well as professional pedagogical students studying in these units.

26. 70 % of the funds intended for incentive scholarships are used to pay scholarships amounting to 1.5 of the BSB, and 30 % of the funds intended for incentive scholarships are used to pay scholarships amounting to 2.5 of the BSB.

27. The Study Administration Department supervises and controls the distribution of funds allocated for incentive scholarships.

28. The number of scholarships of 1.5 BSB and 2.5 BSB is determined at the beginning of each semester in core academic units, taking into account the funds allocated for incentive scholarships. Scholarships are distributed in proportion to the study programmes, branches and courses of study programmes according to the number of students studying in them.

29. Incentive scholarships are awarded to students who return after part-time studies abroad in accordance with the Rules for sending students for part-time studies abroad.

30. Incentive scholarships are awarded by an order of the head of the core academic unit.

31. The core academic unit is responsible for the allocation of incentive scholarships to students in accordance with the conditions set out in this chapter. By the order of the head of the core academic unit or his / her authorised person, with the approval of the Students' Representation unit in that core academic unit, additional conditions for granting incentive scholarships may be provided (redistribution of incentive scholarships between study programmes (branches), courses, etc.). The conditions for awarding incentive scholarships established by the order of the head of the core academic unit or his / her authorised person may not contradict the Regulations.

32. The payment of the incentive scholarship is terminated upon the expulsion of the student from the University.

33. If a student is expelled from the University or terminates his / her studies before the 15th of the current month, the incentive scholarship is not paid for that month. The scholarship for that month is paid if the student is expelled as having completed the study programme.

34. The amounts of scholarships awarded to students of foreign higher education institutions who come to study under bilateral cooperation agreements are the same as the amounts of incentive scholarships awarded to students of the respective degree at the University, unless a different amount of scholarship is agreed and provided for the partnership.

CHAPTER VI PROFESSIONAL PEDAGOGICAL STUDIES SCHOLARSHIP

35. The professional pedagogical studies scholarship is awarded under the procedure established by the Government to students of professional pedagogical studies admitted to study from 1 September 2017.

36. Professional pedagogical studies scholarships are not awarded to students:

36.1. during academic leave or suspension of studies;

36.2. students with debt (s) or academic debt (s);

36.3. who have already received professional pedagogical studies scholarships for the same period.

37. Scholarships for professional pedagogical studies are awarded by the order of the head of the core academic unit.

38. Payment of the scholarship for professional pedagogical studies is terminated after the student is expelled from the University.

39. If a student is granted academic leave, suspends studies, acquires debt (s) or academic debt (s), is expelled from the University or terminates studies before the 15th of the current month, the scholarship for professional pedagogical studies is not paid for that month. The scholarship for that month is paid if the student is expelled as having completed the study programme.

CHAPTER VII NOMINAL SCHOLARSHIP

40. Nominal scholarships are awarded to the most advanced students of the University according to certain fields of activity for special achievements or merits in these fields.

41. The bases and principles for awarding nominal scholarships are established in the regulations of a specific nominal scholarship and in the support agreement (sample forms of these documents are provided in Annexes 1 and 2 to the Regulations). The regulations of the nominal scholarship and the support agreement are drafted by the Study Administration Department or, if the scholarship is awarded to students of only one unit according to the regulations, by the core academic unit. The regulations of the nominal scholarship may not contradict the Regulations, the Statute, other legal acts of the University and the Republic of Lithuania.

42. The regulations of the nominal scholarship are approved by the order of the Vice-Rector for Studies or, if the nominal scholarship is awarded only to students of one core academic unit, by the resolution of the council of the core academic unit.

43. The nominal scholarship is awarded from the target funds received from Lithuanian and/or foreign legal or natural persons as support specified in the regulations of the nominal scholarship and the support agreement. The support agreement with the sponsor is signed by the Rector or his / her authorized Vice-Rector.

44. Nominal scholarships can also be awarded from the University's own funds. In this case, the scholarship is awarded in accordance with the provisions of the relevant nominal scholarship, and no support agreement is concluded.

CHAPTER VIII ONE-TIME SOCIAL GRANT

45. One-time social grant is awarded to students due to difficult financial situation, death of relatives, illness, natural or other disaster and in other special cases.

46. A student on academic leave or a student who has suspended his or her studies is also entitled to apply for a one-time social grant.

47. The size of a one-time social grant ranges from 2 BSB to 12 BSB.

48. One-time social grants are awarded by the social grant distribution commission (hereinafter in this chapter referred to as the Commission) appointed by the Rector or his / her authorised Vice-Rector for the period of one year and formed in accordance with the Regulations. The Commission consists of five members: three students delegated by the Students' Representation, one representative of the Study Administration Department and one representative of the core academic unit.

49. One-time social grants are granted from the share of the funds allocated for one-time social grants:

49.1. to first and second cycle students, including integrated studies, as well as to students of professional pedagogical and residency studies – from the University's own funds;

49.2. to doctoral (PhD) students – from the funds intended for PhD scholarships, allocating not more than 0.5 percent of these funds.

50. A student wishing to receive a one-time social grant must register the application, together with the documents listed in Paragraph 52 of the Regulations, in the University Study Information System.

51. The application for a one-time social grant must contain the student's personal data – name, surname, student certificate number, unit, study programme, degree, course, contact details, reason for the student applying for a one-time social grant and the confirmation that the student has registered his / her bank account in the University Study Information System or upon submission of an application for the transfer of the scholarship to the bank: for doctoral students and residents – to the Department of Finance, for others – to the core academic unit where the student studies.

52. The following documents must be submitted with the application:

52.1. a certificate on the student's family composition;

52.2. a certificate (s) on employment-related income or income from individual activity received by the student's parents (guardians) or spouse during the last 3 months, or a certificate (s) of unemployment;

52.3. a certificate on the student's employment-related income or income from individual activity for the last 3 months, or a certificate of unemployment;

52.4. additional documents (if any) proving that the student needs financial support (copy of the certificate of the disabled, copy of the medical certificate certifying the death of the father, mother or other relative, or a copy of the extract (death certificate) certifying the death of the relative, copies of birth certificate(s) of the child (children), doctor's certificate, etc.).

53. The Study Administration Department, taking into account the applications submitted by students and the supporting documents, summons a meeting of the Commission. Meetings of the Commission may not take place less than once every two months, except during the autumn semester exam period and the summer holiday period.

54. If the Commission decides to award one-time social grants, not later than within 5 working days from the date of the Commission's decision, the responsible unit must draft an order of the Rector or his / her authorized Vice-Rector on awarding one-time social grants.

CHAPTER IX ONE-TIME TARGET SCHOLARSHIP

55. A one-time target scholarship is awarded to undergraduate and graduate students, including integrated studies, professional pedagogical students, residents and doctoral students who have achieved good results in sports, culture, science or society.

56. A student on academic leave or a student who has suspended his / her studies is also entitled to apply for a one-time target scholarship.

57. The size of a one-time target scholarship ranges from 1 BSB to 15 BSB.

58. One-time target scholarships are awarded in accordance with the Regulations by a commission formed by the Rector or his authorized vice-rector for one academic year (hereinafter in this chapter referred to as the Commission), the members of which, except for students' representatives, are proposed by the Study Administration Department. The Commission consists of seven members: a representative of the Study Administration Department, one person able to evaluate the results of cultural activities, one person able to evaluate the results of sports activities, two representatives of the core academic units and two students' representatives, who are appointed and removed by the University Students' Representation in accordance with its procedure.

59. Support is provided from the share of the funds intended for one-time target scholarships.

60. A student wishing to receive a one-time target scholarship must register the application addressed to the Rector together with the documents listed in Paragraph 63 of the Regulations in the University Study Information System. The members of the Commission are given access to the applications submitted by students in the University Study Information System.

61. Applications for one-time target scholarships are submitted by 25 October in the autumn semester and by 25 March in the spring semester.

62. The application for a one-time target scholarship must contain the student's personal data – name, surname, student certificate number, unit, study programme, degree, course, contact details, reason for the student applying for a one-time target scholarship grant and the confirmation that the student has registered his / her bank account in the University Study Information System or upon submission of an application for the transfer of the scholarship to the bank: for doctoral students and residents – to the Department of Finance, for others – to the core academic unit where the student studies.

63. The following documents must be submitted together with the application:

63.1. description of the activities and documents proving the achievements in the field of sports, if the application is submitted for achievements in the field of sport, a recommendation of the Health and Sports Centre (optional);

63.2. description of the cultural activities carried out and documents proving the cultural activities, if the application is submitted for achievements in cultural activities, a recommendation of the Cultural Centre (optional);

63.3. description of the research activity carried out and documents proving the achievements in the research activity (copies of published or accepted for publication articles, project works, etc.), if the application is submitted for research activities, a recommendation of the relevant core academic unit (optional);

63.4. a description of the social activities carried out and documents proving the achievements in social activities, if the application is submitted for social activities, a recommendation of the head of the relevant core academic unit or institution where the student carries out social activities (optional).

64. In awarding a one-time target scholarship, priority is given to students who represent the University and/or promote the name of the University.

65. A one-time target scholarship for the same achievements can only be awarded once.

66. A student may submit an application addressed to the Rector together with the documents listed in Paragraph 63 of the Regulations not more than once per studies semester.

67. With the approval of the Students' Representation or its division in the core academic

unit, a one-time target scholarship may also be awarded to students by the core academic unit by the decision of its council from its own funds and/or project funds according to the criteria approved by the council of the core academic unit. The total amount of one-time target scholarships per student per semester may not exceed 15 BSBs.

68. One-time target scholarships are awarded by the order of the Rector or his / her authorised Vice-Rector.

69. Scholarships that do not meet the criteria for one-time target scholarship requirements are awarded from the project funds by the order of the head of the core academic unit.

CHAPTER X TARGET RESEARCH SCHOLARSHIP

70. The target research scholarship is awarded to:

70.1. Doctoral (PhD) students going on an internship abroad, and is intended to cover expenses incurred abroad that are directly related to the research conducted on the topic of the PhD thesis;

70.2. first and second cycle students, including integrated studies, for research (artistic) work in the project.

71. A target scholarship for research for doctoral (PhD) students is awarded by a commission formed by the order of the head of the core academic unit (hereinafter in this chapter referred to as the Commission) in accordance with the Regulations. The commission consists of: the representative of the doctoral (PhD) studies committees in the field of science in which the doctoral (PhD) student is studying, the head of the branch academic unit to which the doctoral student is assigned, the supervisor of the doctoral (PhD) student and, if a school of doctoral studies is established, the head of the school of doctoral studies.

72. The target research scholarship is awarded to:

72.1. doctoral (PhD) students – from the state budget funds intended for doctoral studies allocated to the main academic unit to which the doctoral (PhD) student is assigned or from the own funds of the unit:

72.2. for first and second cycle students, including integrated studies, from projects financed by national, European Union structural funds or international funds, programmes or measures.

73. Depending on the host country and the content of the planned research, a doctoral (PhD) student going on a one months' internship may be awarded a target research scholarship of 20 to 50 BSB. When a doctoral (PhD) student goes on a longer or shorter internship, the scholarship is increased or decreased accordingly in proportion to the duration of the internship. The scholarship may be awarded to a doctoral (PhD) student no more than twice in one year of doctoral studies.

74. Undergraduate and graduate students, including integrated studies, may be awarded a target research scholarship of between 5 and 10 BSB per month for research (art) work carried out in a project, depending on the intensity of the research work and the duration of the project activities. If the sponsor determines another amount of the scholarship in the description (guidelines) of the project financing conditions, the requirements of the sponsor will be followed.

75. A doctoral (PhD) student wishing to receive a target research scholarship must submit an application addressed to the Rector to the administrator of the branch academic unit (if there are no branch academic units in the core academic unit – to the administrator of the core academic unit) or to the schools of doctoral studies, who will arrange for a meeting of the Commission to take place no later than one month after the date of the application submission. The application must contain the doctoral (PhD) student's personal data – name, surname, unit, course, contact details of the applicant. A brief description of the importance of the internship for the research carried out and the planned expenses the allocated scholarship will be used to cover.

76. Undergraduate and graduate students, including integrated studies who wish to receive a target scholarship for research must sign a student research (art) contract. A student may not

receive other revenues for the same research (art) work performed during the student's research, for which he/she receives a target research scholarship.

77. A target scholarship for research is awarded by the order of the Rector or his / her authorized Vice-Rector:

77.1. for doctoral (PhD) students – in accordance with the decision of the Commission;

77.2. for first and second cycle students, including integrated studies – in accordance with the student's contract for the performance of research (art) work.

CHAPTER XI FOREIGN STUDENT SCHOLARSHIP

78. The foreign student scholarship is awarded to students of all study levels of foreign universities with which the University has signed bilateral cooperation agreements, who come to study for one or two semesters.

79. The amount of the scholarship of a foreign student is the same as the amount of the scholarship (incentive or PhD) of the University student of the respective degree, unless otherwise provided in the bilateral cooperation agreement.

80. Foreign student scholarships are administered in accordance with the procedure established by the Rector or his / her authorized Vice-Rector.

CHAPTER XII FINAL PROVISIONS

81. The Regulations must be reviewed periodically, but not less than once every five years, and, if necessary, updated in accordance with the procedure established by the legal acts of the University.

SAMPLE
PROVISIONS FOR AWARDING NOMINAL SCHOLARSHIPS OF X TO
VILNIUS UNIVERSITY STUDENTS

CHAPTER I
GENERAL PROVISIONS

1. The Regulations for Awarding the X Nominal Scholarship to Vilnius University Students (hereinafter referred to as the Regulations) regulate the procedure for awarding the X Nominal Scholarship (hereinafter referred to as the Scholarship) and the selection criteria for candidates for the Scholarship (hereinafter referred to as the Candidates).

2. The scholarship, taking into account the cooperation between X and Vilnius University (hereinafter referred to as the University) [*mention the cooperation agreement, if concluded*], shall be established on its own initiative by X (hereinafter referred to as the Founder). It is paid from the Founder's funds transferred to the University's current account as support, in accordance with Support Agreement No. [*specify*].

3. The Regulations have been prepared in accordance with the University Scholarship Regulations and do not contradict them.

4. The purpose of the scholarship is to encourage students of the University [*in case the scholarship is awarded to students of a specific unit – indicate the core academic unit (hereinafter referred to as the Unit)*] studying in [*insert the study programmes*] for [*indicate for what the scholarship is awarded, for example, for academic progress / research in progress / best course paper, bachelor or master thesis, etc.*].

5. The scholarship is [*one-time or awarded for one semester*] and amounts to ___ EUR (EUR [*amount in words*]). It is paid for [*specify a specific term or name a semester – for example, an autumn semester*].

CHAPTER II
SCHOLARSHIP AWARD PROCEDURE AND SELECTION CRITERIA FOR
CANDIDATES FOR THE SCHOLARSHIP

6. The Scholarship Competition (hereinafter referred to as the Competition) is announced [*insert when – for example, at the beginning of the autumn semester or specify an exact date*]. Information about the Competition and other relevant information about the Scholarship is posted on the University website and/or on the website of the [*Unit (s)*], as well as on the Facebook profiles of the University [*and Unit (s)*]. The information may also be published in information publications of the University and / or the [*Unit (s)*].

7. The competition is open to students who meet the following criteria [*the list of the criteria is provided as an example*]:

7.1. advanced student [*specify the cycle of studies, i.e., first, second and integrated cycle of the study programme and the course of studies*];

7.2. students whose bachelor's thesis or master's thesis were assessed as “excellent” or “very good”;

7.3. students whose weighted average of grades is not lower than [*specify the threshold*];

7.4. At the end of the [*indicate which, for example, the 4th and 5th*] semesters, when the rank of progress is announced, the first student of [*study program*] in the rank of progress is selected. In case of several Candidates, the Scholarship is awarded to the student whose weighted average study results of the previous semesters were higher, and if this indicator is the same – the Scholarship is awarded to the student with the higher admission score.

8. Candidates have to submit the following documents until ... of current year *[indicate to whom they have to submit the application (it is possible to indicate the exact division as well) or provide an e-mail address to send the applications]*:

8.1. the application for the scholarship;

8.2. documents proving the Candidate's achievements in research activity (extract of study results, copy (s) of publication (s) of article (s), etc.);

8.3. copies of the bachelor's and master's (if the student has completed master studies) diploma and its supplement or certificates on the study results;

8.4. a copy of the bachelor's and / or master's thesis;

8.5. a letter of motivation *[it is possible to specify if the Scholarship is awarded to only one student and when it is awarded for further research activities or further research]*;

8.6. Recommendation of the unit where the student is studying *[optional]*;

8.7. *[specify if additional documents are required]*.

9. An assessment commission (hereinafter referred to as the Commission) is established for the purpose of awarding a scholarship by the order of the Head of the Unit *[in case the students of several units, specify one of the units]*. The Commission consists of *[specify from which Units the representatives are delegated, the number of representatives of the University Students' Representation, the number of representatives of the Founder of the Scholarship]*.

10. Members of the Commission are not remunerated for their work in assessment activities.

11. The Commission, upon receipt of the Candidates' applications, by date of the current year determine the proposed Scholarship recipients *[specify – for example, 3 Bachelor's and 5 Master's, etc.]* to receive the Scholarship according to the following criteria *[the list of criteria serves as an example]*:

11.1. Originality of the work (%); relevance of the work, its significance described in non-technical language (%); quality of the work (%); quality of the presentation (%); *[applicable if the Scholarship is awarded for final theses]*;

11.2. according to the average of the Candidates' studies assessment and achievements in research activity;

11.3. When there are several Candidates, the Scholarship is awarded to the student whose weighted average of the study results is higher and who has achievements in research activities; in the absence of academic achievement, the Scholarship is awarded to the student with the highest weighted average of the study results.

12. The decision of the Commission is taken by a simple majority of votes and is recorded in the minutes, which are signed by all the members of the Commission who evaluated the Candidates.

CHAPTER III PROCEDURE OF SCHOLARSHIP PAYMENT

13. Pursuant to the proposal of the Commission, the Scholarship is awarded to the student by the order of the Rector or his / her authorised Vice-Rector and is transferred to the personal bank account of the Scholarship recipient.

14. The University informs the Founder about the award of the *Scholarship* *[it is possible to additionally stipulate that it informs by indicating the winner of the Scholarship selected in accordance with the minutes of the Commission]*.

15. The Scholarship is not paid or its payment is terminated if the Scholarship recipient: *[has at least one debt / academic debt]*; interrupts or suspends studies; goes on academic leave; is expelled from the University; a penalty provided for in the University study regulations for violations of the University legal acts is imposed on the student.

16. In any case provided for in Paragraph 15 of the Regulations, the awarding or payment of the Scholarship will be terminated by the order of the Rector or his / her authorised Vice-Rector upon the recommendation of the Head of the Unit.

17. Upon termination of the payment of the Scholarship, the issue of the use of the remaining

unpaid funds is resolved by a separate agreement between the Founder and the University/Unit.

18. Scholarship recipients may solemnly receive certificates confirming receipt of the Scholarship at *[indicate the event, for example, during the diploma delivery ceremony]*. These certificates are drafted by _____.

19. The same student may receive a Scholarship only once for the same achievements.

20. A student who receives a Scholarship does not lose the opportunity to receive a state or other scholarship provided for in national or University legislation.

CHAPTER IV FINAL PROVISIONS

21. The Regulations are valid until the end of the Support Agreement. *[Unless the Regulations provide for a different period of validity.]*

(Sample form of the Support Agreement¹)

SUPPORT AGREEMENT NO. _____

_____, 20____, Vilnius

[Name of the legal entity], code of the legal entity, address (hereinafter referred to as the Support Provider),

and

Vilnius University, legal entity code – 211950810, Universiteto g. 3, Vilnius (hereinafter referred to as the Support Recipient), represented by_____, acting in accordance with_____
_____.

hereinafter the Support Provider and the Support Receiver are collectively referred to as the **Parties**, and each individually as **the Party**,

have concluded this support agreement (hereinafter referred to as the Agreement):

I. SUBJECT-MATTER OF THE AGREEMENT

1. The Support Provider undertakes to provide financial support in the amount of **[insert]** (hereinafter referred to as the Support) for the purpose specified in Paragraph 5 of the Agreement, and the Support Recipient undertakes to accept the Support and use it for the purpose, under the terms and conditions of and in accordance with this Agreement.

2. The Support Provider shall transfer the Support by transferring it by payment order to the Support Receiver's bank account specified in Section VII of this Agreement within **[insert]** days after the signing of this Agreement **[another deadline for the transfer of support may be established]**. The Parties agree that the Support (or part of the Support) may be provided to the Support Receiver through third parties acting in the name and/or on behalf of the Support Provider.

3. The Support Provider may refuse to provide all or part of the support to the Support Receiver if the Support Receiver fails to fulfil the obligations listed in Paragraph 8 of the Agreement.

4. Support is provided free of charge.

II. TARGET PURPOSE OF THE SUPPORT

5. The support is provided in order to **[insert]**. The target purpose of the support – **[insert]**.

6. Support is provided in accordance with the Law on Charity and Support of the Republic of Lithuania and the implementation of the goals and objectives of the University activities provided for in the Statute of Vilnius University.

III. OBLIGATIONS OF THE PARTIES

7. The Support Provider undertakes to provide the Support Receiver with the Support to the extent and within the terms specified in the Agreement.

8. The Support Receiver undertakes:

¹ In cases where the amount of support exceeds 14500.00 EUR, in accordance with Article 6.476(1) and Article 6.469(2) of the Civil Code of the Republic of Lithuania, the Agreement must be drafted in the notarial form.

- 8.1. to accept the Support provided by the Support Provider;
- 8.2. to use the Support provided by the Support Provider for awarding nominal scholarships in accordance with the procedure established by the provisions of the Regulations of X;
- 8.3. to inform the Support Provider or its representative by e-mail about the use of the Support provided by him/her, indicating to the Support Provider the name and surname of the scholarship recipient (s), and the awarded amount.

IV. GOVERNING LAW AND SETTLEMENT OF DISPUTES

9. The Agreement, legal relations arising from it or related to it (including, but not limited to issues regarding the conclusion, validity, invalidity, performance and termination of the Agreement) shall be governed by and construed in accordance with the law of the Republic of Lithuania;

10. Any disputes regarding the performance of the Agreement shall be resolved through negotiations between the Parties within one month from the beginning of the negotiations, and in case of disagreement between the Parties – in accordance with the procedure established by the laws of the Republic of Lithuania.

V. OTHER PROVISIONS

11. The terms of the Agreement are binding on both Parties to the Agreement and may be amended only by agreement of the Parties. All amendments to the Agreement shall be made in writing and shall become an integral part of the Agreement.

12. The agreement enters into force on the day of its signing.

13. The Agreement may be terminated by agreement of the Parties or at the initiative of one Party by giving 15 calendar days' notice to the other Party if the other Party fails to perform its obligations under the Agreement.

14. The Agreement is concluded in the Lithuanian language in two copies of equal legal force – one for each Party.

VI. REQUISITE DETAILS AND SIGNATURES OF THE PARTIES

Support Provider:

Support Receiver:

Vilnius University

Legal entity code: 211950810

Universiteto g. 3, LT-01513, Vilnius

IBAN: LT05 7300 0100 9757 8571

AB „Swedbank“

Bank Code – 73000

Tel. +370 5 268 7001, Fax. +370 5 268 7009

(signature)

(signature)

Name Surname
Principle

Name Surname
Rector