



Ajou Exchange Program Fact Sheet

2019 Academic Year



AJOU UNIVERSITY



Ajou Exchange Program

(Updated on Mar. 5, 2019)

| Ajou University | | |
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| Name of institution | Ajou University 亚洲大学 아주대학교 | |
| Location | Suwon (水源), Greater Seoul, South Korea | |
| Office involved with exchange | Office of International Affairs (OIA) | |
| Mailing Address (for courier deliveries) | Office of International Affairs (Yulgok Hall 312) International Exchange and Cooperation Ajou University 206 Worldcup-ro, Yeongtong-gu, Suwon 16499, KOREA | |
| Institution's website | www.ajou.ac.kr/en | |
| Contact information | <p>Vice President for International Affairs Dr. Jay Lim, Ph.D</p> <p>Director Ms. Jae-Eun Kim</p> <p>Program Manager Ms. Alice Lee</p> <p>Incoming Program Coordinator Ms. Gloria Seo</p> <p>Outgoing Program Coordinator Mr. Hyukin Kwon</p> <p>Short-term Program Coordinator Ms. Eun Saem Kang</p> <p>Coordinator Ms. Hyeyoung Namgung</p> <p>Coordinator Ms. Geunhee Lee</p> | <p>Professor, School of Business</p> <p>Overall management jekim@ajou.ac.kr Tel: +82-31-219-2921</p> <p>Exchange Program Management yjlee@ajou.ac.kr Tel: +82-31-219-2922</p> <p>Incoming student program incoming@ajou.ac.kr Tel: +82-31-219-2923</p> <p>Outgoing student program exch@ajou.ac.kr Tel: +82-31-219-2926</p> <p>Short-term programs exch@ajou.ac.kr Tel: +82-31-219-3314</p> <p>Global internship program globalintern@ajou.ac.kr Tel: +82-31-219-3521</p> <p>Global internship program globalintern@ajou.ac.kr Tel: +82-31-219-3522</p> |

| Academic Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------|-------------|-------|----|-----|----------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|---|-----|--------|---|--------------|-------------|-------|----|-----|----------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|---|---|--------|
| Academic calendar | <ul style="list-style-type: none"> • Spring Semester: March to Mid-June (16 weeks) (2019 Spring: 1st week of March to 3rd week of June) • Fall Semester: Late August to Mid-December (16 weeks) (2019 Fall: 1st week of September to 3rd week of December) • http://www.ajou.ac.kr/en/international/inter20_01.jsp | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full-time workload | <p>Exchange students usually take 3 to 6 courses per semester based on 3 credits per course. One 3-credit course consists of 48-hour workload.</p> <p>No minimum workload is required. Maximum workload allowed per semester is 19 credits (usually 6~7 courses)</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Information on courses open to exchange students | <p>Consistent with its emphasis on global education, Ajou University offers a variety of courses taught in English. Currently, more than 300 students from various countries study at Ajou through our student exchange programs.</p> <p>At Ajou University, exchange students are enrolled as undergraduate regardless of students' level of studies at their home university.</p> <p>In case students are graduate(master) at their home university, they can take up to 6 credits of graduate(master) courses at Ajou, but should go through prior approval of each professor. If graduate(master) students take undergraduate courses at Ajou, they should check with their home university if undergraduate credits at Ajou can be transferred or not.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Course list & descriptions | <p>The updated list of courses is confirmed two months before each semester. Please refer to the existing course list respectively as a reference to the courses to be offered in the same semester.</p> <p>http://www.ajou.ac.kr/en/international/inter21.jsp</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grading System | <p>[Undergraduate]</p> <table border="1"> <thead> <tr> <th>Letter Grade</th> <th>Grade Point</th> <th>Grade</th> </tr> </thead> <tbody> <tr><td>A+</td><td>4.5</td><td>95 ~ 100</td></tr> <tr><td>Ao</td><td>4.0</td><td>90 ~ 94</td></tr> <tr><td>B+</td><td>3.5</td><td>85 ~ 89</td></tr> <tr><td>Bo</td><td>3.0</td><td>80 ~ 84</td></tr> <tr><td>C+</td><td>2.5</td><td>75 ~ 79</td></tr> <tr><td>Co</td><td>2.0</td><td>70 ~ 74</td></tr> <tr><td>D+</td><td>1.5</td><td>65 ~ 69</td></tr> <tr><td>Do</td><td>1.0</td><td>60 ~ 64</td></tr> <tr><td>F</td><td>0.0</td><td>0 ~ 59</td></tr> </tbody> </table> | Letter Grade | Grade Point | Grade | A+ | 4.5 | 95 ~ 100 | Ao | 4.0 | 90 ~ 94 | B+ | 3.5 | 85 ~ 89 | Bo | 3.0 | 80 ~ 84 | C+ | 2.5 | 75 ~ 79 | Co | 2.0 | 70 ~ 74 | D+ | 1.5 | 65 ~ 69 | Do | 1.0 | 60 ~ 64 | F | 0.0 | 0 ~ 59 | <p>[Postgraduate]</p> <table border="1"> <thead> <tr> <th>Letter Grade</th> <th>Grade Point</th> <th>Grade</th> </tr> </thead> <tbody> <tr><td>A+</td><td>4.5</td><td>95 ~ 100</td></tr> <tr><td>Ao</td><td>4.0</td><td>90 ~ 94</td></tr> <tr><td>B+</td><td>3.5</td><td>85 ~ 89</td></tr> <tr><td>Bo</td><td>3.0</td><td>80 ~ 84</td></tr> <tr><td>C+</td><td>2.5</td><td>75 ~ 79</td></tr> <tr><td>Co</td><td>2.0</td><td>70 ~ 74</td></tr> <tr><td>F</td><td>0</td><td>0 ~ 69</td></tr> </tbody> </table> | Letter Grade | Grade Point | Grade | A+ | 4.5 | 95 ~ 100 | Ao | 4.0 | 90 ~ 94 | B+ | 3.5 | 85 ~ 89 | Bo | 3.0 | 80 ~ 84 | C+ | 2.5 | 75 ~ 79 | Co | 2.0 | 70 ~ 74 | F | 0 | 0 ~ 69 |
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| F | 0.0 | 0 ~ 59 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Academic Transcript | <p>The original academic transcript will be mailed to the home university within 2 months after the semester ends. If students need to have an extra academic transcript, they should directly contact the Ajou Service Center.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Ajou International programs | |
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| Website for exchange students | <ul style="list-style-type: none"> Spring/ Fall Semester http://www.ajou.ac.kr/en/international/inter17.jsp |
| Programs open to international students | <ul style="list-style-type: none"> Exchange program (Regular semester program, Spring and Fall semester) |
| Study Period | <ul style="list-style-type: none"> One or Two semester(s) |
| Type of status | <ul style="list-style-type: none"> Exchange student from partner university or ISEP member university <ul style="list-style-type: none"> counted as 1 spot of exchange for regular semester 100% tuition waiver Non-exchange student from partner university <ul style="list-style-type: none"> nomination discussed with students' home university not counted as exchange spot up to 50% tuition waiver Visiting student from non-partner university <ul style="list-style-type: none"> full tuition pay at Ajou |
| Student withdrawal policy | <ul style="list-style-type: none"> Before arrival at Ajou Students should inform their home university and the home university coordinator should inform the student's withdrawal to Ajou. It will not be counted as 1 spot of exchange. After arrival at Ajou In case the student informs the withdrawal after arrival at Ajou, it will be counted as 1 spot of exchange. |
| Application procedure | |
| Information on application procedure | <ul style="list-style-type: none"> Spring/ Fall Semester http://www.ajou.ac.kr/en/international/inter18.jsp |
| Nomination deadline | <p>Partner universities need to discuss the number of students before their nomination and should submit the nominated students' information to Ajou through a survey system. The nomination survey will be emailed to the partner universities in February and August.</p> <ul style="list-style-type: none"> Spring Semester - November 1 Fall Semester - May 1 |
| Application deadline | <p>Nominated students should submit an online application within the deadline.</p> <ul style="list-style-type: none"> Exchange for Spring Semester - October 1 to November 15 Exchange for Fall Semester - April 1 to May 15 |
| How to apply | <ul style="list-style-type: none"> Online Application http://haksa.ajou.ac.kr/inteWeb.html Application guideline http://www.ajou.ac.kr/en/international/inter19.jsp |

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| Eligibility | <ul style="list-style-type: none"> • Exchange students must be nominated by the Ajou's exchange partner university or through ISEP (International Student Exchange Program). • Exchange students must be a full-time student in one of Ajou's exchange partner universities and have completed at least 1 semester of study at home university. • Students from a non-partner university should have completed at least 1 semester of study at home university and meet the requirement of above 3.0 /4.5 on GPA and the language proficiency. |
| Language requirement | <ul style="list-style-type: none"> • English: TOEFL IBT 71, CET level 6, IELTS level 6 or equivalent • If students do not have an official English score, the recommendation letter by a faculty will be needed to prove the student's English proficiency enough to cope with the curriculum conducted in English. • In case exchange students are willing to take courses in Korean at Ajou, they should have above level 3 on TOPIK or equivalent. |
| Application documents | <ul style="list-style-type: none"> • Online application <ul style="list-style-type: none"> - Latest Official transcript <u>in English</u> (upload) - Self-Introduction Essay (upload) - Passport Copy (upload) - Face photo file in JPEG format (size should be less than 200kb) - Health & Medical Clearance Form : should be filled out by a local physician and upload - Bachelor's degree certificate (for graduate(master) only) • Individual applicants from a non-partner university should pay the application fee. <p><u>NO MAILING</u> of original documents is required.</p> |
| Admission package delivery date to home university | <ul style="list-style-type: none"> • Fall semester students : In the mid of July • Spring semester students : In the mid of January |
| Information on program | |
| Services offered to exchange students | <ul style="list-style-type: none"> • Airport pick-up • Orientation, welcome reception • Cultural field trips, visit to global companies in Korea • Buddy program • Traditional university festival |
| Information on Accommodation | <p>All incoming exchange student can apply for the on-campus housing, but it shall not be guaranteed. In the past, almost 100% of exchange students stayed on-campus. Also, students are required to submit the result of their tuberculosis test in order to stay at the Ajou dormitory.</p> <ul style="list-style-type: none"> • Types of on-campus housing at Ajou for exchange students. <ul style="list-style-type: none"> - International Dormitory (opened in Spring 2015): 2-people bedroom - Hwahong Hall: 2-people / 4-people sharing one bedroom * shared kitchen and bathroom |

| | <ul style="list-style-type: none"> Housing Fee (for 2019 academic year) <table border="1"> <thead> <tr> <th rowspan="2">Dormitory Type</th> <th rowspan="2">Bedroom Type</th> <th colspan="2">Spring/Fall semester</th> <th colspan="2">Vacation (Summer/Winter)</th> </tr> <tr> <th>KRW</th> <th>USD (Approx.)</th> <th>KRW</th> <th>USD (Approx.)</th> </tr> </thead> <tbody> <tr> <td>Int'l Dormitory</td> <td>2-people</td> <td>1,216,000</td> <td>1,216</td> <td>720,000</td> <td>720</td> </tr> <tr> <td rowspan="2">Hwahong Hall</td> <td>2-people</td> <td>931,000</td> <td>931</td> <td>545,000</td> <td>545</td> </tr> <tr> <td>4-people</td> <td>631,000</td> <td>631</td> <td>415,000</td> <td>415</td> </tr> </tbody> </table> <p>* The above costs are based on the 2019 academic calendar and are subject to change</p> <ul style="list-style-type: none"> Information on housing http://www.ajou.ac.kr/en/international/inter07_01.jsp | Dormitory Type | Bedroom Type | Spring/Fall semester | | Vacation (Summer/Winter) | | KRW | USD (Approx.) | KRW | USD (Approx.) | Int'l Dormitory | 2-people | 1,216,000 | 1,216 | 720,000 | 720 | Hwahong Hall | 2-people | 931,000 | 931 | 545,000 | 545 | 4-people | 631,000 | 631 | 415,000 | 415 |
|--|--|----------------|--------------------------------|----------------------|----------------------|------------------------------|---------------------------|------------------------------|---------------|--------------|----------------|-----------------|----------|-----------|-------|---------|-----|--------------|----------|---------|-----|---------|-----|----------|---------|-----|---------|-----|
| Dormitory Type | Bedroom Type | | | Spring/Fall semester | | Vacation (Summer/Winter) | | | | | | | | | | | | | | | | | | | | | | |
| | | KRW | USD (Approx.) | KRW | USD (Approx.) | | | | | | | | | | | | | | | | | | | | | | | |
| Int'l Dormitory | 2-people | 1,216,000 | 1,216 | 720,000 | 720 | | | | | | | | | | | | | | | | | | | | | | | |
| Hwahong Hall | 2-people | 931,000 | 931 | 545,000 | 545 | | | | | | | | | | | | | | | | | | | | | | | |
| | 4-people | 631,000 | 631 | 415,000 | 415 | | | | | | | | | | | | | | | | | | | | | | | |
| Tuition | <p>Exchange students pay tuition to their home institutions and tuition is waived at Ajou University. However, non-exchange students from partner universities, visiting students and students who apply independently (non- sister university / non-ISEP students) should pay tuition fee directly to Ajou University.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Fee (USD) / Semester (Approx.)</th> </tr> </thead> <tbody> <tr> <td>Tuition</td> <td>\$3,600 ~ \$4,400</td> </tr> </tbody> </table> | Item | Fee (USD) / Semester (Approx.) | Tuition | \$3,600 ~ \$4,400 | | | | | | | | | | | | | | | | | | | | | | | |
| Item | Fee (USD) / Semester (Approx.) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tuition | \$3,600 ~ \$4,400 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Estimated costs for one semester stay | <p>The Estimated Budget for one semester (16 weeks) at the Ajou University is :</p> <table border="1"> <thead> <tr> <th>Items</th> <th>Fee (USD) / Semester (Approx.)</th> </tr> </thead> <tbody> <tr> <td>On-campus Housing</td> <td>\$1,216 (2-bed room)</td> </tr> <tr> <td>Living Expenses (Meals etc.)</td> <td>\$450 * 4months = \$1,800</td> </tr> <tr> <td>Student support (book, etc.)</td> <td>\$300</td> </tr> <tr> <td>Total</td> <td>\$3,316</td> </tr> </tbody> </table> <p>※ The above costs are a general guideline for estimation only and are subject to change. Please refer the website at http://www.ajou.ac.kr/en/international/inter23.jsp </p> | Items | Fee (USD) / Semester (Approx.) | On-campus Housing | \$1,216 (2-bed room) | Living Expenses (Meals etc.) | \$450 * 4months = \$1,800 | Student support (book, etc.) | \$300 | Total | \$3,316 | | | | | | | | | | | | | | | | | |
| Items | Fee (USD) / Semester (Approx.) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Student support (book, etc.) | \$300 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$3,316 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Visa requirements | Students need to obtain the D-2-6 Visa with the admission and invitation letter which will be issued by Ajou. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alien Registration | <p>All students who stay in Korea for more than 90 days must apply for the alien registration card within 90 days of entry. It usually takes 4-5 weeks for the ARC to be issued.</p> <p>On-campus immigration service will be provided for one day in the beginning of the semester for all new foreign students (this is subject to change).</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Insurance requirements | All exchange students should have Health insurance during their stay in Korea. Students need to purchase health insurance from their home countries, and submit the copy of the certificate to the Office of International Affairs at Ajou before arrival. | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| <p>Health Check-up</p> | <p>All students must submit the health and medical clearance form through the online applications as part of the required documents.</p> <p>According to the government regulation, students with certain designated nationalities (listed below) will need to submit tuberculosis test result upon their D-2-6 visa application. If students were not asked to submit the result upon visa application, they need to get re-tested for tuberculosis at the district public health center in Korea upon arrival.</p> <p>The designated countries are:</p> <p><i>China, Sri Lanka, Russia, Uzbekistan, Thailand, Vietnam, India, Nepal, Indonesia, Pakistan, Mongolia, Bangladesh, the Philippines, Myanmar, Cambodia, East Timor, Kyrgyzstan, Malaysia and Laos</i></p> |
| <p>Orientation</p> | <p>All international students are required to attend the orientation. During the orientation, important information such as academic schedule, alien registration, and tips for living in Korea will be introduced to prepare students for life in Korea.</p> <ul style="list-style-type: none"> • Orientation schedule (mandatory) <ul style="list-style-type: none"> - Spring 2019 semester : February 27, 2019 - Fall 2019 semester : August 29, 2019 |
| <p>Meals and Food</p> | <p>Students can buy various types of meals on and off-campus, and also cook some instant snacks in the shared kitchen of the dormitory. Students usually use the kitchen to cook noodles, toast, and small snacks or to keep their own food in the communal refrigerator. Normal meal prices range from 3,500 won to 7,000 won (approx. USD \$ 3~7) per meal.</p> |
| <p>Opening a bank account</p> | <p>This is optional. If students would like to open a bank account in Korea, they will need to bring their Alien Registration Card (Alien Registration Card information will be announced during the orientation) and the passport.</p> <p>ISEP students should open a bank account in Korea to receive their meal stipend.</p> |
| <p>Other important information</p> | <p>Every fall semester, there is Ajou International Day festival where students present their culture and food, and introduce their school to Ajou. It is a good idea for students to bring traditional displays and costumes to wear to the festival.</p> |

Academic Calendar for Exchange students

2019 Academic Year

Spring 2019 Semester

| | |
|------------------------------|-------------|
| • Course registration | Feb 18-19 |
| • Dormitory Opening | Feb 25 |
| • Orientation (Mandatory) | Feb 27 |
| • Classes Begin | Mar 4 |
| • Course Change | Mar 4 and 5 |
| • Course Drop | Mar 21-22 |
| • Mid-term Exam | Apr 22-26 |
| • Final Exam | Jun 17-21 |
| • End of the Spring Semester | Jun 21 |
| • Dormitory Moving-out | Jun 22 |

Fall 2019 Semester (Tentative)

| | |
|----------------------------|-----------|
| • Course registration | Aug 12-13 |
| • Dormitory Opening | Aug 26 |
| • Orientation (Mandatory) | Aug 29 |
| • Classes Begin | Sep 2 |
| • Course Change | Sep 2-3 |
| • Course Drop | Sep 19-20 |
| • Mid-term Exam | Oct 21-25 |
| • Final Exam | Dec 17-23 |
| • End of the Fall Semester | Dec 23 |
| • Dormitory Moving-out | Dec 24 |

* The academic schedule for Fall 2019 will be updated during the Spring 2019.

Korean National Holidays in 2019

| | | | |
|---------|---|------------|----------------------------|
| Jan 1 | Solar New Year's Day | June 6 | Memorial Day |
| Feb 4-6 | Lunar New Year's Day | Aug 15 | Liberation Day |
| Mar 1 | Independence Movement Day | Sept 12-13 | Chuseok (Thanksgiving Day) |
| Apr 12 | 46 th Anniversary of Foundation of Ajou University | Oct 3 | National Foundation Day |
| May 5 | Children's Day | Oct 9 | Hangul Proclamation Day |
| May 6 | Substitute holiday of Children's day | Dec 25 | Christmas |
| May 12 | Buddha's Birthday | | |



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AJOU UNIVERSITY

Office of International Affairs

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