SKKU Exchange/Visiting Student Program
Information/Fact Sheet: 2017 Fall Semester

General & Contact Information

Office Name	SKKU OIR (Sungkyunkwan University Office of International Relations)
Campuses	■ Humanities and Social Sciences Campus (Seoul) ■ Natural Sciences Campus (Suwon, Gyeonggi-do)
Contact Information	■ **Mr. Shim, Myung bo(Student Mobility Program Manager)** Tel: +82-2-760-0155 / Fax: +82-2-760-0159 / Email: incoming@skku.edu ■ Ms. Kim, Yuri (Housing Manager) Tel: +82-2-760-0163 / Fax: +82-2-760-0159 / Email: dorms@skku.edu(Seoul), dorm@skku.edu(Suwon)
English Homepage	http://www.skku.edu/eng (Quick Link)
Office Address	Office of International Relations (# 90212), International Hall, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul 110-745, South Korea

Nomination Information (Only for Exchange Program Applicants)

Home University's Nomination Procedure	■ Applicants must be officially selected and nominated by their home institution in order to be eligible to apply. ■ The Study Abroad Program Officer at the sending institution must inform the SKKU OIR of the list of nominated students by email with the following information:	
	Student Info	Full Name, Email Address, Length of Study, Major
	University Info	Study Abroad Program Officer's Name, Email Address, Phone Number, Mailing Address
Nomination Deadline	■ Spring semester: November 1st ■ Fall Semester: May 1st	*Visiting Students should pay the tuition to SKKU before the semester begins.*

Application Information

Online Application	**Website: http://www.skku.edu/e-home-s/inter_app/hsig1075.jsp** ** The online application system works best on Internet Explorer, Firefox, and Chrome; it may not work on Safari.* ** The Authentication Code will be given to applicants once the SKKU OIR receives official nomination letters.*
Application Guide	The Online Application Guide can be downloaded at the online application website.
Eligibility	■ Official nomination/recommendation of home/sending institution ■ Completion of at least one year of study and currently in the process of pursuing a degree at home institution ■ GPA (Grade Point Average) above 2.5 / 4.0 , 2.7 / 4.3 , 3.0 / 4.5 or 3.3 / 5.0
Language Requirement	■ Choose one from TOEFL *(iBT 80 or above/ ITP 550 or above)*, IELTS *(6.0 or above)*, English CEFR*(B2 or above)*, CET*(4 or above)* and TOPIK *(3 or above)* ** Exemption conditions:* *1) Native speakers 2) Students majoring in subjects other than Business Administration* *3) Applicants with undergraduate/graduate degrees from institutions in which English is the primary language of instruction*
Required Documents	■ Legitimate photograph ■ Valid passport with personal identification page ■ Certificate of enrollment for the degree an applicant is currently seeking ■ Transcript with cumulative academic records for all courses that have been taken until the time of the application. ■ Language Certificate *(Only applicable to students are planning to study **Business Administration**)* ■ Participation Agreement *(*This form is downloadable on the first page of the online application website)* ■ Certificate of Insurance (*Insurance is required to cover possible medical costs during a study period at SKKU*) ** Hardcopy is NOT required; the SKKU OIR may require original copies if necessary.*
Participation Agreement	All applicants have to agree with the terms and conditions of the [Experience SKKU] Program stipulated in the *Participation Agreement*.
Online Application Period	■ Spring semester: September 1st ~ November 15th ■ Fall Semester: March 1st ~ May 15th	*Please make sure to contact us in advance if you want to make a request for a late application.*

Exchange/Visiting Student Orientation & Reception

Date	August 30, 2017 (*subject to change*)	Venue	Humanities and Social Sciences Campus (Seoul)

Expected Arrival Date

It is recommended for students to arrive at SKKU a couple of days earlier than the orientation date.

Academic Calendar

Academic Semesters	■ 2017 Spring Semester: March 2 ~ June 21, 2017 (*subject to change*) ■ 2017 Fall Semester: August 28 ~ December 22, 2017 (*subject to change*)
Academic Year	■ 2017 AY: March 2, 2017 ~ February 28, 2018 ■ 2018 AY: March 2, 2018 ~ February 28, 2019

Course Information

Course Catalog	■ Course catalog is available at http://www.skku.edu/eng Main> International >Global Program> Inbound Exchange Program>Course Information>Course Catalog ■ 30~35% percent of the courses (approximately 1,800 modules) in each semester are taught in English. ** Please contact the OIR if you have trouble accessing the online course catalog.*
Course Sign-up	■ Spring semester: in February ■ Fall semester: in August ** Accepted students will be informed of the course sign-up period and method.*

□ Course signup restriction policy is applied to the areas *including but not limited* to the following programs below:

Graduate Programs	Undergraduate Programs
Specialty Graduate Schools - SKK Graduate School of Business - SKK Graduate School of China - Graduate School of Law - Graduate School of Governance - Graduate School of Education - Graduate School of TESOL/Translation Special Graduate Schools Graduate School of Medicine Graduate School of Pharmacy	School of Medicine School of Pharmacy Global Business Administration Global Economics Global Leader

* Please be informed that SKKU has two types of business administration and economics at the undergraduate level.

School of Business Administration		School of Economics	
Global Business Administration	Business Administration	Global Economics	Economics

* Courses in Global Business Administration, Global Economics, and Global Leadership may open to exchange/visiting students, but applicants must get approval from each professor.   For more details, contact the OIR with a separate email.

SKKU Credit System

SKKU Credit	Class Hour/semester	Self Study Hour/semester	SKKU Credit	Class Hour/semester	Self Study Hour/semester
1	16 hrs	32 hrs	4	64 hrs	128 hrs
2	32 hrs	64 hrs	5	80 hrs	160 hrs
3	48 hrs	96 hrs	6	96 hrs	192 hrs

* 1 SKKU Credit requires at least 48 hours of study (16 classroom study/contact hours and 32 self study hours) in a semester.

Maximum Credits & Credit Conversion

Undergraduate Program	18 SKKU credits	6~7 courses	** The credit transfer ratio should be determined by the home institution.*
Graduate Program	9 SKKU credits	3~4 courses	** SKKU provides supporting information and references for credit conversion/transfer.*

IEC (International Exchange Course): Course Packet for Exchange/Visiting Student

In an effort to provide academic courses tailored to international exchange/visiting students, the SKU OIR offers the following courses.

Code	Title	Remark
IEC4007	Economics in Global Environments	
IEC4008	Understanding Asian Culture	
IEC4009	Contemporary Korean Society & Culture	Economics
IEC4010	Political & Economic Development in Korea	Asian & Korean Studies
IEC4013	The Population and Politics of Contemporary Korea	Humanities/Interdisciplinary
IEC4014	Comparative Thought and Culture: Horizons East and West	
IEC4015	Financial Markets in Korea: Structures, Functions & Issues	

* The IEC course list is subject to change; courses can be added or removed from the list with prior notice in a specific academic term.

SKKU ISS (International Summer Semester)

Description	The SKKU International Summer Semester (ISS) is an annual 4-week summer program. Details on this year's program are available at the official website; the program singles out the most intriguing theme of the year with which every course is cohesively related. A number of renowned professors around the world are going to share their knowledge and insight with highly motivated international students at SKKU's Seoul campus. *Tuition discount policy: only exchange students are exempt from the ISS tuition fee.*

Official Website	http://summer.skku.edu (Quick Link)	Contact	issoffice@skku.edu / 82-2-760-0028

Korean Language Programs

Description	SKKU SLI (Sungkyun Language Institute) provides exchange/visiting students with two types of Korean language programs in association with qualified lecturers and well-organized classroom materials.
Tuition	Free for the programs below during regular (spring/fall) semesters.

	Program	Workload	Detail	Credit	Level
Program Details	[A] Regular Korean Program(RKP)	400 hrs	• Duration: 16~17 weeks • Time: 09:00~16:30 • Date: Monday ~ Friday	12	Beginner Intermediate Advanced
	[B]Basic Korean Program(BKP) — Mon/Wed	64 hrs	• Duration: 16 weeks • Time: 16:30~18:00 • Date: Monday & Wednesday	3	Beginner
	[B]Basic Korean Program(BKP) — Tue/Thu	64 hrs	• Duration: 16 weeks • Time: 16:30~18:00 • Date: Tuesday & Thursday	3	Beginner

Graduate students are not able to earn credits by completing Korean language programs.
Students are not able to attend both program [A] and [B] simultaneously.

Accommodation

Dormitory	Fee / four months *(Subject to change)*	Type	Campus	Location
I-House	1,600 USD (Meal plan not available)	Twin	Humanities and Social Sciences Campus (@ Seoul)	Off-campus
C-House		Twin		
G-House		Twin		
M-House		Flat		
Shin-gwan	1,900 USD (w/ meal plan) 1,600 USD (w/o meal plan)	Twin	Natural Sciences Campus (@ Suwon)	On-campus

SKKU may NOT be able to provide accommodation for all exchange/visiting students due to the availability of university space.
Dormitory application information will be provided to accepted students.

Cost of Living

It normally costs 450,000 ~ 600,000 KRW a month to live in Korea including meals, transportation, etc.; not including accommodation fees.

Item	Price	Item	Price
Basic fare for subway & bus	1,250 KRW	Movie Ticket	10,000 KRW
A Big Mac set	5,500 KRW	Caffe Latte (Starbucks)	4,600 KRW

Buddy Program: SG MAPLE (SKKU Global Mentoring and Assisting PeoPLE)

The SKKU OIR and the GSN HI-Club, a student group that supports the OIR, manages a buddy program called *SG MAPLE*, or SKKU Global Mentoring and Assisting PeoPLE. Every semester, we bring in a group of SKKU students who want to make international friends and support them. The GSN HI-Club is responsible for carrying out and monitoring this buddy program where international exchange and visiting students are able to experience Korean language, culture and living as well as have the opportunity to make Korean friends.

■ NOTE 1: Admission Package
SKKU OIR will send each accepted exchange/visiting student an admission package which includes a Certificate of Admission, an Acceptance letter (for visa application) on June (for fall semester) or in December (for spring semester).

■ NOTE 2: Additional Resources
This document and additional useful resources, such as the student handbook, survival kit [Way to SKKU], application form, off-campus housing information, etc., are available on our website.   Please visit http://www.skku.edu/eng > International > Global Programs>Inbound exchange program for more information about the Experience SKKU program and other resources you are advised to refer to.
*** The information provided in this document is subject to change depending on the university's circumstances.***