



# Sookmyung Women's University

## 2018 Exchange Program Information Sheet

### ☐ CONTACT INFORMATION

Office Name	Office of International Affairs	
Address	#706 Administration Bldg, Chengpa-ro 47-gil, 100 Yongsan-ku, Seoul 140-742, Korea	
Telephone/Fax	Tel:+82-2-710-9284/Fax:+82-2-710-9285	
Homepage	<a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a>	
Exchange Program Website	<a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a>	
Contact Person(s) for Incoming Exchange Students	Contact Person	Ms. Soo Young Song (Ms.)
	Email	<a href="mailto:Inbound.exchange@sm.ac.kr">Inbound.exchange@sm.ac.kr</a>
	Phone	+82-2-710-9928
Contact Person(s) for Outbound Exchange Students	Contact Person (North/South America/Europe)	Soyoung Choi (Ms.) Email: <a href="mailto:outbound.exchange@sm.ac.kr">outbound.exchange@sm.ac.kr</a> Phone: +82-2-2077-7936
	Contact Person (Asia/Africa/Oceania)	Martin Hwanmo Koo (Mr.) Email: <a href="mailto:outbound.exchange2@sm.ac.kr">outbound.exchange2@sm.ac.kr</a> Phone: +82-2-710-9385

### ☐ APPLICATION REQUIREMENTS

Language Requirements	TOEFL – over 213(CBT)/79(IBT) *Even if the minimum requirements of TOEFL 213, we can accept the students who don't have TOEFL score under the recommendation of the office of home university *Students whose native language is English do not need to submit TOEFL score. For the students who want to take the courses in Korean, recommended Korean Language test score is TOPIK 3 (recommended)
GPA Requirement	Over 3.0/4.3 (Recommended) (2.8/4.0)
Level of Study (Undergraduate/Graduate)	Undergraduate/Graduate *Students are expected to have completed 1 year of a university or college degree program
Faculties/Schools Available to Exchange Students	All courses are open to Exchange Students except LCB Hospitality Management major in undergraduate program *In case of graduate student, we would like you to contact the professor in advance before the application.
Online Syllabus (if available)	<b><u><a href="#">English Taught Course – Undergraduate Program</a></u></b> <a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a> > Academics > Search for Course Time Schedule> Type of lecture > English  <b><u><a href="#">English Taught Course – Graduate Program</a></u></b> *Please find the courses that their language are marked in English. <b>Sookmyung Hospitality MBA – most courses taught in English</b> <a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a> > Academics > Search for Course Time Schedule> Department/Major > Department:SHBS > Search



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	<b>Graduate School of International Relations – 2- 3 courses taught in English</b> <a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a> > Academics > Search for Course Time Schedule> Department/Major > Department:GSPS > Graduate School of International Relations > Search																
Areas of study NOT Available to Exchange Students	LCB Hospitality Management major in undergraduate program and Some courses on Graduate School of Professional Studies are not open to exchange students. Please contact us in advance for the application possibility. Some courses of Economics taught in English are restricted to the exchange students. <b>** International exchange students who wants to take capstone designed courses may require to pay extra fee.</b> <b>** Courses from College of Fine Arts, Music and Dept of Dance may require strict pre-requisite course completion and practical courses of these department are restricted for exchange students.</b>																
Application Deadline	<table><tr><td colspan="2"><b>Spring Semester (March-Mid June)</b></td><td>October 15 – November 30 Nomination list: Nov. 1</td></tr><tr><td rowspan="2"><b>Summer Semester Sookmyung International Summer School</b></td><td><b>Session I</b></td><td>March 1 - April 30</td></tr><tr><td><b>Session II</b></td><td>April 1- May 30</td></tr><tr><td colspan="2"><b>Fall Semester (September - Mid December)</b></td><td>April 15 – May 30 Nomination list: May 1</td></tr><tr><td><b>Winter Semester</b></td><td><b>Winter Beyond Borders Program</b></td><td>October 1 - November 30</td></tr></table>			<b>Spring Semester (March-Mid June)</b>		October 15 – November 30 Nomination list: Nov. 1	<b>Summer Semester Sookmyung International Summer School</b>	<b>Session I</b>	March 1 - April 30	<b>Session II</b>	April 1- May 30	<b>Fall Semester (September - Mid December)</b>		April 15 – May 30 Nomination list: May 1	<b>Winter Semester</b>	<b>Winter Beyond Borders Program</b>	October 1 - November 30
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Required Application Materials (transcripts, recommendation letters, etc.)	1) Online Application & Printed Hard copies 2) Financial Proof Bank statement (Amount US\$ 5,000 per semester) 3) Official Transcript 4) Health Insurance Verification Form & Copy of Health Insurance Certificate 5) Medical Check Up Form( official and personal) 6) 2 Photos (3X4CM or passport-size/name on the back) 7) Passport Copy																
Exchange Application Form (if available online)	<a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a> > Admission > International Programs > “Online Application” Click~!																

**☐ ACADEMIC INFORMATION:**

Semester Dates	Spring Semester : March 2 – June 21, 2018 (Tentative) Fall Semester: Sept 1- Dec 21, 2018 (Tentative)
No. of weeks per semester	16 weeks
2018/19 Orientation Dates	Spring Semester : Feb 26, 2018 (Tentative) Fall Semester: Aug 29, 2018 (Tentative)
2018 Recommended Arrival Dates (Housing Check in)	Spring Semester : Feb 22-23, 26, 2018 Fall Semester: Aug 27-29, 2018



## ☐ HOUSING AND ACCOMMODATION

Sookmyung Women's University



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	<p>limited number of rooms of each type.</p> <p>* Housing fee has to be paid by students upon his/her arrival at once through virtual account system. (Further notice will be given)</p> <p>*<a href="http://e.sookmyung.ac.kr/contents/contents.jsp?cmsCd=CM0333">http://e.sookmyung.ac.kr/contents/contents.jsp?cmsCd=CM0333</a></p> <p><b>* UR SEOUL (Off campus)</b></p> <p>-<a href="http://urseoul.com/ko/residences/triple/">http://urseoul.com/ko/residences/triple/</a></p>
Housing Application (if available online)	The detail dates will be informed again after the nomination finished.
Housing Application Deadline	*If the students would like to live at the private accommodation, please let us know at the time of application.
Housing Deposit Information and Payment Methods	Payment for the 1 semester studying period Deposit – None

#### ☐ OTHER INFORMATION

Total Number of Students	Undergraduate: about 10,000      Graduate: about 3,000
Total Number of International Students (Approximate)	More than 500 international students (Including the students for Exchange, Degree and Korean Language Programs)
Insurance Requirements	It is required that students should prepare their private insurance in their home country.
Visa Requirements	D-2 Student Visa Students should obtain D-2 student visa before they arrive in Korea.
Estimated Living Expenses (per semester/ 5 months) -1 US\$=950KRW	<p>-Accommodation: US\$1,400</p> <p>-Food: US\$1,600</p> <p>-Transportation: US\$200</p> <p>-Other expenses: US\$800</p> <p>=&gt;Grand Total: US\$4,000</p>
Campus Maps (if available online)	<a href="http://e.sookmyung.ac.kr/contents/contents.jsp?cmsCd=CM0347">http://e.sookmyung.ac.kr/contents/contents.jsp?cmsCd=CM0347</a>
Airport Pickup (if available)	<p>Available</p> <p>*SMU buddy will pick you up at ICN international airport or Gimpo airport.</p> <p>Your students should pay the pick-up charge \$50 to the buddy at the airport.</p>
Student Buddy Program (if available)	<p>Available</p> <p>*Each exchange students will be introduced one or two SMU buddies. The buddies will help the exchange students to assimilate into the campus life and Korean Culture. Airport Pick-up Service and other support (helping for the issuance of Alien Registration Card) will be provided by SMU buddies.</p>
Scholarship offered Volunteer Program	Many international students from all around the world can also join to volunteer in English Speaking Spot (ESS) and Second Language Tutoring program(SLT). Through this program, international Students get the chance of teaching their mother language to Sookmyung students and receive small amount of scholarship (KRW10,000 per an hour) throughout the semester.
Other Information Useful for Exchange Students	We offer some Korean culture programs to exchange students