

### ☐ CONTACT INFORMATION

Office Name		Office of International Affairs
		#706 Administration Bldg,
Address		Chengpa-ro 47-gil, 100
		Yongsan-ku, Seoul 140-742, Korea
Telephone/Fax		Tel:+82-2-710-9284/Fax:+82-2-710-9285
Homepage		http://e.sookmyung.ac.kr
Exchange Program Website		http://e.sookmyung.ac.kr
Contact Person(s) for	Contact Person	Ms. Soo Young Song (Ms.)
Incoming Exchange	Email	Inbound.exchange@sm.ac.kr
Students	Phone	+82-2-710-9928
Contact Person(s) for	Contact Person	Soyoung Choi (Ms.)
Outbound Exchange	(North/South	Email: outbound.exchange@sm.ac.kr
Students	America/Europe)	Phone: +82-2-2077-7936
	Contact Person	Martin Hwanmo Koo (Mr.)
	(Asia/Africa/Oceania)	Email: outbound.exchange2@sm.ac.kr
		Phone: +82-2-710-9385

### □ APPLICATION REQUIREMENTS

Language Requirements	TOEFL – over 213(CBT)/79(IBT)
	*Even if the minimum requirements of TOEFL 213, we can accept the students
	who don't have TOEFL score under the recommendation of the office of home
	university
	*Students whose native language is English do not need to submit TOEFL
	score.
	For the students who want to take the courses in Korean, recommended Korean
	Language test score is TOPIK 3 (recommended)
GPA Requirement	Over 3.0/4.3 (Recommended) (2.8/4.0)
Level of Study	Undergraduate/Graduate
(Undergraduate/Graduate)	*Students are expected to have completed 1 year of a university or college degree program
Faculties/Schools Available	All courses are open to Exchange Students except LCB Hospitality Management
to Exchange Students	major in undergraduate program
	*In case of graduate student, we would like you to contact the professor in
	advance before the application.
Online Syllabus (if	English Taught Course – Undergraduate Program
available)	http://e.sookmyung.ac.kr > Academics > Search for Course Time Schedule>
	Type of lecture > English
	English Taught Course – Graduate Program
	*Please find the courses that their language are marked in English.
	Sookmyung Hospitality MBA – most courses taught in English
	http://e.sookmyung.ac.kr > Academics > Search for Course Time Schedule>
	Department/Major > Department:SHBS > Search



	http://e.sookmyung.ac. Department/Major > Department/Major > Departmen	.kr > Academics > Search	2-3 courses taught in English n for Course Time Schedule> uate School of International
Areas of study NOT Available to Exchange Students	Relations > Search  LCB Hospitality Management major in undergraduate program and Some courses on Graduate School of Professional Studies are not open to exchange students. Please contact us in advance for the application possibility.  Some courses of Economics taught in English are restricted to the exchange students.  ** International exchange students who wants to take capstone designed courses may require to pay extra fee.  ** Courses from College of Fine Arts, Music and Dept of Dance may require strict pre-requisite course completion and practical courses of these department are restricted for exchange students.		
Application Deadline	Spring Semeste	r (March-Mid June)	October 15 – November 30 Nomination list: Nov. 1
	Summer Semester Sookmyung	Session I	March 1 - April 30
	International Summer School Fall Semester (Septe	Session II	April 1- May 30
		ember - Mid December)	April 15 – May 30 Nomination list: May 1
	Winter Semester	Winter Beyond Borders Program	October 1 - November 30
Required Application Materials (transcripts, recommendation letters, etc.)	1) Online Application & Printed Hard copies 2) Financial Proof Bank statement (Amount US\$ 5,000 per semester) 3) Official Transcript 4) Health Insurance Vertification Form & Copy of Health Insurance Certificate 5) Medical Check Up Form( official and personal) 6) 2 Photos (3X4CM or passport-size/name on the back) 7) Passport Copy		
Exchange Application Form (if available online)	http://e.sookmyung.ac.kr > Admission > International Programs > "Online Application" Click~!		

### □ ACADEMIC INFORMATION:

Semester Dates	Spring Semester: March 2 – June 21, 2018 (Tentative)
	Fall Semester: Sept 1- Dec 21, 2018 (Tentative)
No. of weeks per semester	16 weeks
2018/19 Orientation Dates	Spring Semester : Feb 26, 2018 (Tentative)
	Fall Semester: Aug 29, 2018 (Tentative)
2018 Recommended Arrival	Spring Semester : Feb 22-23, 26, 2018
Dates (Housing Check in)	Fall Semester: Aug 27-29, 2018



	* For housing check-in: Only available during the week day and check in dates
	are firmly fixed.
Course Load	Minimum: 9 credits Maximum: 19 credits
	Yearly total credit maximum: 36 credits
Language Courses	We offer Korean Language Courses (Level I-VI: Beginner to Advanced level)
(if available)	to Exchange Students on regular semester. The credits (3 credits/each) can
	be transferable to your university.
Required Courses for	There are no mandatory courses but we suggest the students to take Korean
Exchange Students (if any)	Language Courses for the life in Korea.
Other Academic Information	*Regular Semester
Useful for Exchange Students	We offer the courses taught in English for exchange students, so they can
	take the courses with the other international and SMU students.
	English Course List:
	http://e.sookmyung.ac.kr > Academics > Search for Course Time Schedule
	Type of Lecture: English
	*If Course List for Semester is not available yet, please refer to the list of
	Semester of last year for your reference.
	*Sookmyung International Summer School
	http://summer.sookmyung.ac.kr/
Special Courses on Korean	We offer 5 special courses on Korean Studies every semester to a better
Studies (Taught in English)	understanding of Korea, its history and its culture.
	Modern Korean History / 3 credits
	The Beauty of Korean Cuisine / 2 credits
	An Introduction to Korean Traditional Dance / 2 credits
	Taekwondo & Korean Sports Culture / 2 credits
Transcript Issue Date	Semester 1 – Mid July / Semester 2 – Mid January
Explanation of Credit/Grading	*Credit
System	The total class hours of 1 credit course are 15 hours.
	*Grading Scale
	A+(4.3, 97-100), A(4.0, 94-96), A-(3.7, 90-93),
	B+(3.3, 87-89),B(3.0, 84-86),B-(2.7, 80-83),
	C+(2,3, 77-79),C(2.0, 74-76), C-(1.7, 70-73), D+(1.3, 67-69),D(1.0, 64-66),D-(0.7, 60-63),
	F(0, 00-59)
	Pass/Fail
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### ☐ HOUSING AND ACCOMMODATION

Housing Information	Sookmyung InternationI House I,IV, 6F, Professional Center (On Campus)
	-Fee: KRW1,040,000 (including utility fee)/ semester(4months)
	-Double Occupancy, Triple Occupancy
	Western style Room with bed/desk/closet
	-Private Bathroom (except for 6F)/ Communal Kitchen (except for
	Professional Center), Laundry Room(Coin-operated)
	-Each Room is equipped with internet connection.
	-There is no meal plan, so students have to prepare their own meals.
	* The room type could be different from the preference since there is



	limited number of rooms of each type.  * Housing fee has to be paid by students upon his/her arrival at once through virtual account system. (Further notice will be given)  *http://e.sookmyung.ac.kr/contents/contents.jsp?cmsCd=CM0333  * UR SEOUL (Off campus)  -http://urseoul.com/ko/residences/triple/
Housing Application (if available online)	The detail dates will be informed again after the nomination finished.
Housing Application Deadline	*If the students would like to live at the private accommodation, please let us know at the time of application.
Housing Deposit Information and Payment Methods	Payment for the 1 semester studying period Deposit – None

### ☐ OTHER INFORMATION

Total Number of Students	Undergraduate: about 10,000 Graduate: about 3,000
Total Number of International	More than 500 international students
Students (Approximate)	(Including the students for Exchange, Degree and Korean Language
	Programs)
Insurance Requirements	It is required that students should prepare their private insurance in their home
	country.
Visa Requirements	D-2 Student Visa
	Students should obtain D-2 student visa before they arrive in Korea.
Estimated Living Expenses	-Accommodation:US\$1,400
(per semester/ 5 months)	-Food: US\$1,600
-1 US\$=950KRW	-Transportation: US\$200
	-Other expenses: US\$800
	=>Grand Total: US\$4,000
Campus Maps	http://e.sookmyung.ac.kr/contents/contents.jsp?cmsCd=CM0347
(if available online)	
Airport Pickup (if available)	Available
	*SMU buddy will pick you up at ICN international airport or Gimpo airport.
	Your students should pay the pick-up charge \$50 to the buddy at the airport.
Student Buddy Program	Available
(if available)	*Each exchange students will be introduced one or two SMU buddies. The
	buddies will help the exchange students to assimilate into the campus life and
	Korean Culture. Airport Pick-up Service and other support (helping for the
	issuance of Alien Registration Card) will be provided by SMU buddies.
Scholarship offered Volunteer	Many international students from all around the world can also join to
Program	volunteer in English Speaking Spot (ESS) and Second Language Tutoring
	program(SLT). Through this program, international Students get the chance of
	teaching their mother language to Sookmyung students and receive small
	amount of scholarship (KRW10,000 per an hour) throughout the semester.
Other Information Useful for	We offer some Korean culture programs to exchange students
Exchange Students	