

APPROVED
by Resolution No. SK-2014-4-1 of 6 March 2014
of the Senate of Vilnius University

THE STUDY PROGRAMME REGULATION OF VILNIUS UNIVERSITY

1. GENERAL PROVISIONS

1.1. The Study Programme Regulation of Vilnius University (hereinafter ‘the Regulation’) establishes the requirements for the university degree, non-degree and bridging study programmes implemented at Vilnius University and regulates their development, implementation, and quality assurance. Joint, doctoral, residency, and lifelong learning study programmes are regulated by other documents. The Regulation aims to ensure that the study programmes implemented at Vilnius University allow students to acquire general and subject-specific competences necessary for future professional activities, encompassing knowledge, skills and value principles, and to develop a personality who is creative, tolerant, open and capable of critical thinking, ready to constantly learn and develop, able to work meaningfully for themselves and society in the context of a rapidly changing environment.

1.2. The aim of the Regulation is to ensure that study programmes are based on the principle of unity of science and studies, foster long-term traditions of academic life of Vilnius University, and maintain the values of an open, vibrant and democratic university community.

1.3. The Regulation was prepared in accordance with the Statute of Vilnius University, the Republic of Lithuania Law on Higher Education and Research, the Description of the General Requirements for the First Cycle and Integrated Study Programmes, the Regulation on Teacher Education, the Description of the General Requirements for the Master’s Degree Study Programmes, the Standards for Quality Assurance of the European Higher Education Area, and the Quality Assurance Policy and Quality Improvement Strategy for Studies at Vilnius University, the Study Regulations of Vilnius University, and other documents regulating studies.

2. GENERAL CONCEPTS

2.1. *Repealed as of 21 June 2022*

Repeal of the item:

by Resolution of the Senate of Vilnius University No. SPN- of 21 June 2022

2.2. *Repealed as of 21 June 2022*

Repeal of the item:

by Resolution of the Senate of Vilnius University No. SPN- of 21 June 2022

2.3. *Repealed as of 21 June 2022*

Repeal of the item:

by Resolution of the Senate of Vilnius University No. SPN- of 21 June 2022

2.4. *Repealed as of 21 June 2022*

Repeal of the item:

by Resolution of the Senate of Vilnius University No. SPN- of 21 June 2022

2.5. *Repealed as of 21 June 2022*

Repeal of the item:

by Resolution of the Senate of Vilnius University No. SPN- of 21 June 2022

2.6. *Repealed as of 21 June 2022*

Repeal of the item:

by Resolution of the Senate of Vilnius University No. SPN- of 21 June 2022

2.7. *Repealed as of 21 June 2022*

Repeal of the item:

by Resolution of the Senate of Vilnius University No. SPN- of 21 June 2022

2.8. *Repealed as of 21 June 2022*

Repeal of the item:

by Resolution of the Senate of Vilnius University No. SPN- of 21 June 2022

2.9. Each course unit (module) of study is formalised by drawing up a **description of the course unit (module)**. The requirements for the description of the course unit (module) are set out in Annex 3 to this Regulation.

2.10. **Accreditation of the study programme** is a procedure whereby an institution authorised by the Ministry of Education and Science of the Republic of Lithuania acknowledges, in accordance with the procedure established by legal acts, that the study programme meets the requirements set by legal acts.

2.11. **The external evaluation of the study programme** is an analysis of the quality of the study programme and its implementation, carried out in the context of national and international experience, as well as presentation of recommendations for the improvement of the study programme.

2.12. **The internal evaluation of the study programme** is the quality analysis of the study programme carried out by VU and the determination of the measures of improvement of the study programme.

3. FIRST CYCLE STUDY PROGRAMMES

3.1. Upon completion of the first-cycle studies, a bachelor's degree in one field (branch) of study is awarded; and upon completion of additional minor studies, a double bachelor's degree (main field (branch) of study and minor field of study (branch)) is awarded.

3.2. The scope of the first-cycle study programme, after completion of which the bachelor's degree in the main field is awarded, is no less than 210 and no more than 240 study credits, of which:

3.2.1. no less than 165 study credits must consist of course units (modules) necessary for the degree of qualification of the study field, which are approved by the Study Programme Committee;

3.2.2. no less than 15 study credits must consist of general university studies course units (modules);

3.2.3. no less than 30 study credits must consist of other compulsory or optional course units (modules):

3.2.3.1. course units (modules) for deeper specialisation in the same field (branch);

3.2.3.2. studies in other field (branch), including studies for acquiring teacher qualifications; general university studies course units (modules).

3.2.4. If the student has fulfilled the requirements of another field of study while studying in the first cycle study programme, upon completion of which the bachelor's degree in the main field is awarded, the two (of the main and minor study programmes) committees may grant them a double (main and minor) bachelor's degree.

3.3. The scope of the first cycle study programme, which provides a double degree of bachelor's qualification (main and minor fields (branches) of study), is 240 study credits, of which:

3.3.1. 165 study credits must consist of course units (modules) necessary for obtaining the qualification degree of the main study field, which are approved by the Study Programme Committee;

3.3.2. 60 study credits must consist of course units (modules) necessary for acquiring the qualification degree in the minor field of study;

3.3.3. 15 study credits must consist of general university studies course units (modules).

3.4. Internships are part of the study field. The total scope of these internships must be no less than 15 study credits. Internship may be a separate course unit/module of study or an integral part of the course unit (module).

3.5. No less than 12 study credits are awarded for the defence of the final thesis (project) and final examinations (where provided for in the regulatory legal acts). If a double bachelor's degree is awarded, final theses (projects) of the main field (branch) of study and minor field (branch) of study must be provided for, as well as final examinations (where provided for in regulatory legal acts), with a total allocation of no less than 15 study credits.

3.6. Students, studying in parallel under two study programmes, have the opportunity to

obtain bachelor's degrees in two different fields (branches). In this case, the course units (modules) in the studies of the first field must consist of at least 165 study credits, and the course units (modules) in the studies of the second field which do not coincide with them – at least 135 study credits, if the other course units (modules) in both fields coincide. All other requirements specified in this description shall apply *mutatis mutandis* for each of these programmes.

3.7. At least half of the scope of course units (modules) of the study field (in study credits) must be taught by researchers.

3.8. The studies are implemented according to the full-time, part-time or sessional schedule.

3.8.1. When implementing the full-time study programme, the contact hours of course units (modules) of the study field should be allocated at least 35 per cent and no more than 60 per cent of the study time;

3.8.2. During the course of the part-time study programme, the contact hours of course units (modules) in the study field must be allocated at least 30 per cent and no more than 55 per cent of the study time;

3.8.3. During the course of the sessional study programme, the contact hours of course units (modules) in the study field must be allocated at least 10 per cent and no more than 45 per cent of the study time.

4. SECOND CYCLE STUDY PROGRAMMES

4.1. The scope of the second cycle, or master, degree study programme is no less than 90 and no more than 120 study credits:

4.1.1. at least 60 study credits must consist of course units (modules) of the field, which must be of qualitatively higher problematic or innovative scientific level in terms of content than the corresponding course units (modules) of the first cycle studies based on them;

4.1.2. at least 30 study credits shall be allocated for the preparation and defence of the final thesis or final thesis and, where provided for in the regulatory legal acts, for the final examination;

4.1.3. no more than 30 study credits may consist of other compulsory or optional course units (modules) for a deeper specialisation in the same field (branch) or other field (branch) course units.

4.2. No more than 5 course units (modules) of studies may be studied every semester.

4.3. The student's self-study hours must constitute no less than 30 per cent of the scope of each course unit (module) of studies.

4.4. The final thesis must be based on research work or applied research that reveal the abilities corresponding to the objectives of the programme. In the final thesis, the master student must demonstrate the level of knowledge and understanding, the ability to analyse the chosen topic, evaluate the work done by other researchers in the corresponding field (branch), independently study and carry out research in that field (branch), describe their own research work, clearly formulate and justify the conclusions of the research.

4.5. All lecturers who give lectures must hold a scientific degree. No less than 60 per cent (or 40 per cent when the study programme is focused on practical activities) of the academic activities of the lecturers of the course units (modules) of the field must correspond to the course units they teach. If the study programme is focused on practical activities, up to 40 per cent of the lecturers who teach course units in the field may be practitioners who have, within the last 7 years, acquired the professional experience corresponding to the applied course units (modules) of at least 3 years. The experience in professional activities specified in this item is necessary for lecturers of applied course units (modules) indicated in the description of the study programme. No less than 20 per cent of the scope of the course units (modules) must be taught by professors of Vilnius University.

4.6. The Description and Admission Rules of the Master's Degree Programme specify the field(s) (branch(es)) of the university bachelor's degree which is a sufficient condition for the relevant master's studies (in these cases, bridging studies are not required).

5. BRIDGING STUDIES

5.1. Bridging studies are organised for persons who wish to study in a master's or integrated study programme if the competences acquired by those persons do not meet the requirements for admission.

5.2. The list of course units (modules) and the content of the bridging studies shall be determined by the committee of the respective master's or integrated study programme. The bridging study programme shall be approved by the council of the core academic unit where the relevant master's or integrated studies are implemented. The programme is registered in the register of bridging studies. The scope of bridging studies may be as follows:

5.2.1. when the chosen field of master's or integrated studies and the completed first cycle studies belong to the same group of study fields, the scope of bridging studies may not exceed 60 study credits;

5.2.2. when the chosen field of master's or integrated studies belongs to another study field group than the completed field of first cycle studies, the scope of bridging studies may not exceed 90 study credits;

5.2.3. the committee of the master's or integrated study programme, having assessed the content of the completed studies and the competences acquired by the person, may reduce the scope of bridging studies and/or create an individual plan of bridging studies, which is approved by the head of the core academic unit.

5.3. If a person who intends to study in a master's or integrated study programme lacks more competences than bridging studies can provide, they must acquire those competences by studying in a university first cycle or integrated study programme.

6. INTEGRATED STUDY PROGRAMMES

6.1. The scope of the integrated studies is no less than 300 and no more than 360 study credits.

6.2. The total scope of internships must be at least 18 study credits.

6.3. The study programme is completed by the evaluation of the graduate's competence during the defence of the final thesis (project) and final examinations (where provided for in the regulatory legal acts), with a minimum of 15 study credits awarded to them.

6.4. The first part of the integrated study programme (no more than 240 study credits) is assigned to university first cycle studies, while the rest is assigned to second cycle studies. The structure and requirements of both parts of the programme for their implementation are the same as those for the study programmes of the respective cycles (see chapters 3 and 4 of this Regulation).

7. NON-DEGREE STUDIES

7.1. The scope of non-degree study programmes for obtaining a professional qualification must comply with the requirements of the relevant profession regulation approved by the state.

7.2. A non-degree study programme may be implemented as self-studies where persons who have completed university first cycle studies are admitted, or as part of first cycle studies (minor studies).

7.3. A professional qualification and a document of the form established by the state certifying it shall be granted to persons with a university degree and who have completed non-degree studies as a self-study programme.

7.4. Persons who have completed the main studies and minor professional studies are awarded a bachelor's degree and professional qualification and a diploma certifying academic and professional qualifications is delivered to them.

8. UPDATE OF THE STUDY PROGRAMME

8.1. Study programmes are periodically updated. During the programme accreditation period, the procedure established by the Senate of the University may be modified by no more than 20 percent of the course units (modules) of the main studies declared in the first cycle description and no more than 30 per cent of course units (modules) of the main studies declared in the description of the second cycle study programme. The percentages are calculated based on the scope of substantially modified course units (modules) in study credits. A substantial modification shall not be considered to be a revision of the title, content, literature, teaching and assessment methods of a course unit or module without changing the objectives of the course unit or module and the scope of the course unit in study credits. The modifications are published on the University website. If the limits of the modifications are exceeded, it is necessary to conduct an external evaluation of the study programme and re-accredit it. The procedure for accreditation and evaluation of the programme is set out in Annex 2 to this Regulation.

8.2. The change of the title of the study programme, study field (branch) to which the study programme is assigned, the scope of the qualification degree, professional qualification or study programme provided must be discussed and approved by the council of the core academic unit and the Committee of Studies Affairs. Upon approval of these changes, the Directorate of Studies shall inform the processor of the Register of Studies, Training Programmes and Qualifications thereof.

9. TERMINATION OF THE IMPLEMENTATION OF THE STUDY PROGRAMME

9.1. The stages of termination of the study programme:

9.1.1. suspension of admission of new students to the study programme;

9.1.2. deregistration of the study programme.

9.2. The decision on the suspension of admission of new students to the study programme shall be taken by the Senate Commission on the basis of the proposal of the council of the core academic unit when:

9.2.1. an authorised accredited institution takes a decision not to accredit the study programme;

9.2.2. during the external or internal evaluation it was established that the study programme does not meet the requirements;

9.2.3. the study programme is replaced or merged with another study programme;

9.2.4. it is not appropriate to carry out the study programme for objective reasons.

9.3. Under the decision of the Senate Commission, a study programme may be deregistered from the Register of Studies, Training Programmes and Qualifications if it is not implemented for three consecutive years or in other cases provided for by legal acts.

9.4. Information on termination and/or deregistration of the study programme, based on the decision of the Senate Commission and indicating the reason for the deregistration, shall be transmitted to the processor of the Register of Studies, Training Programmes and Qualifications by the Directorate of Studies.

10. QUALITY ASSURANCE AND IMPROVEMENT OF STUDY PROGRAMMES

10.1. The committees of study programmes are responsible for ensuring the quality and continuous improvement of study programmes, which follow the regulations of the Study Programme Committee in their activities. The supervision of quality assurance is carried out by the Directorate of Studies together with the Centre for Quality Management of Studies.

10.2. The quality of studies is ensured and improved in the following ways:

10.2.1. by carrying out an external evaluation of the quality of the study programme (in accordance with items 2 to 18 of Annex 2 to this Regulation), by publicising the results of the external

evaluation of the programme;

10.2.2. by carrying out an internal evaluation of the quality of the study programme in accordance with the procedure laid down in this Regulation (see items 13 to 17 of Annex 2 to this Regulation);

10.2.3. by collecting data on study programmes, analysing them according to the methodology approved by the Senate Commission and publishing the results of the analysis;

10.2.4. by continuous monitoring of feedback in accordance with the feedback procedure approved by the Senate Commission and immediate decision-making;

10.2.5. by ensuring the adequacy and sufficiency of material resources required for studies;

10.2.6. by raising the qualifications and competences of the lecturers (according to the procedure approved by the Senate);

10.2.7. by observing and analysing the progress of studies;

10.2.8. by improving the management of study programmes;

10.2.9. by promoting the application of innovative teaching and result evaluation methods;

10.2.10. by periodically updating study programmes;

10.2.11. by disseminating good practice;

10.2.12. by applying other measures.

11. FINAL PROVISIONS

This Regulation shall enter into force from the academic year 2012/2013, with the exception of item 2.4.1, which shall apply only to programmes intended to be implemented.

ANNEX 1.

THE PROCEDURE FOR PREPARATION AND REGISTRATION OF THE STUDY PROGRAMME INTENDED TO BE IMPLEMENTED

1. The University employee group (hereinafter ‘the study programme developers’) shall have a right to offer the concept of the study programme intended to be implemented to the council of the core academic unit of the University (hereinafter ‘the ACU’) by presenting the concept of the study programme. When developing the mentioned concept, the programme developers may consult with the employees of the Directorate of Studies of Vilnius University if necessary.

2. The following aspects must be disclosed in the concept of the study programme submitted to the council of the ACU¹:

2.1. the aim of the programme and the expected field of professional activity of graduates is presented, the main general and subject-specific competences are identified;

2.2. a preliminary study plan is presented, revealing the links between competences developed, study objectives and course units (modules);

2.3. the need for the programme and its place among existing study programmes in this field are clearly justified;

2.4. the possibilities of implementation of the programme (human and material resources) have been discussed.

3. The council of the ACU shall decide whether to approve the concept of the programme with the participation of the originators of the study programme at the meeting.

4. With the approval of the council of the ACU of the concept of the study programme, the programme developers shall provide the concept and an extract of the minutes of the meeting of the council of the ACU to the Directorate of Studies of the University.

5. After the Directorate of Studies evaluates the formal aspects of the study programme concept and agrees with it, the concept of the programme is presented to the Committee of Studies Affairs of the University. The concept of the programme must be submitted to the Directorate of Studies no later than two weeks before the meeting of the Committee of Studies Affairs where it is planned to be presented.

6. The Committee of Studies Affairs shall make one of the following decisions:

6.1. to approve the concept of the study programme;

6.2. to approve the concept of the study programme with comments;

6.3. not to approve the concept of the study programme.

7. With the approval of the Committee of Studies Affairs, the programme is included in the plan of the study programmes intended to be implemented by the University. This plan shall include only those programmes whose concepts have been submitted to the Directorate of Studies no later than 1 November of the current academic year. If the Committee of Studies Affairs does not approve the concept of the study programme, the updated concept of the study programme shall be considered in the following academic year until 1 November;

8. With the approval of the study programme concept by the Committee of Studies Affairs, the head of the ACU forms a study programme development group, which includes representatives of academic personnel (programme developers and, if necessary, other educators and researchers), as well as representatives delegated by the social partners and Students’ Representation.

¹ It is recommended to use the form of the demo description of the study programme published in the VU Intranet on the page of the Study Programme Division of the Directorate of Studies:
http://www.intranet.vu.lt/images/images/stories/studijos/seminaras/ECTS_projektas_Dalyko_modulio_demonstracinio_apraso_forma.doc

There are also recommendations on how to fill in the description:
http://www.intranet.vu.lt/images/stories/studijos/seminaras/ECTS_projektas_Rekomendacijos_del_studiju_programos_demonstracinio_apraso.pdf

9. The study programme development group prepares a description of the study programme that meets the requirements set by Vilnius University and submits it to the council of the ACU for consideration.

10. If the council of the ACU approves the study programme developed and its description, the description of the study programme, together with the extract of the minutes of the meeting of the council of the ACU, shall be submitted electronically to the Directorate of Studies no later than 1 March of the current academic year;

11. The Directorate of Studies assesses whether the study programme and its description meet the requirements set by Vilnius University, provides comments and suggestions and methodological recommendations if necessary.

12. After the Directorate of Studies confirms that the study programme and its description meet all formal requirements, the Chair of the Committee of Studies Affairs shall appoint at least two reviewers of the study programme to carry out an expert evaluation of the prepared study programme.

13. Reviewers of the study programme evaluate the study programme according to the study programme evaluation criteria prepared by the Committee of Studies Affairs and approved by the Senate Commission for the study programmes intended to be implemented.

14. After receiving reviews, the study programme is considered at the meeting of the Committee of Studies Affairs, where representatives of the programme development group and the head of the ACU are invited to attend.

15. The Committee of Studies Affairs of the University, after considering the developed programme, shall make one of the following decisions by voting:

15.1. to approve the study programme;

15.2. to approve the study programme with comments;

15.3. not to approve the study programme.

16. After the approval of the study programme by the Committee of Studies Affairs, the head of the study programme development group shall submit it to the Directorate of Studies, which shall prepare the documents necessary for the submission of the programme to the Senate Commission of the University.

17. The study programme, which was approved by the Committee of Studies Affairs with comments, must be revised and submitted for evaluation by the Directorate of Studies. Having assessed the revisions made to the study programme, the Directorate of Studies shall inform the Committee of Studies Affairs thereof, which may, if necessary, decide to re-apply to the reviewers with a request to evaluate the revised study programme;

18. A study programme that has not been approved by the Committee of Studies Affairs may be submitted for re-evaluation only in the following academic year.

19. After the decision of the Senate Commission to approve the study programme intended to be implemented, the Directorate of Studies shall submit the programme description and accompanying documents for accreditation and registration to the accreditation body authorised by the Ministry of Education and Science no later than 15 May of the current academic year;

20. Upon registration of the study programme in the Register of Studies, Training Programmes and Qualifications, upon the decision of the Senate Commission on the basis of the programme development group, a study programme committee is formed, the activities of which are regulated by the Regulations of the Study Programme Committee.

21. The Study Programme Committee provides the Directorate of Studies with the programme data required for the Register of University Study Programmes.

22. The following items of this Annex shall apply to the development and registration of minor study programmes:

22.1. items 9 to 11, 14 to 18 and 21 if the field (branch) of the programme belongs to those fields (branches) of study where Vilnius University implements accredited study programmes;

22.2. items 1–21 if the field (branch) of the programme belongs to those fields (branches) of study where Vilnius University does not implement accredited study

programmes.

23. After the Senate Commission has made a decision to approve the implementation of the proposed minor study programme, it is registered in the Register of Minor Study Programmes of the University.

ANNEX 2.

PROCEDURE FOR ACCREDITATION, EVALUATION AND IMPROVEMENT OF THE STUDY PROGRAMME

1. Vilnius University implements only study programmes accredited in accordance with the procedure established by the legal acts of the Republic of Lithuania.
2. The Directorate of Studies is responsible for preparing and submitting in a timely manner to the accrediting institution the documents necessary for accreditation of the study programme .
3. Twelve months before the end of the accreditation period of the Study programme, the Directorate of Studies shall inform the core academic unit that the University submits a request to the external evaluation agency to include the Study programme in the external evaluation plan. Six months before the submission of the self-analysis of the Study programme for external evaluation, the Directorate of Studies shall inform the core academic unit about the need to start preparing the self-analysis of the Study programme. At least 1 month before submission of the study programme self-analysis summary, the core academic unit shall send a self-analysis summary in Lithuanian or English to the Directorate of Studies, which shall assess whether the self-analysis summary corresponds to the current external evaluation practice. If the external evaluation is implemented with the help of international experts and the summary of the self-analysis of the study programme is prepared in Lithuanian, its translation into English must be submitted to the Directorate of Studies at least 2 weeks before the deadline for submission of the self-analysis summary. The Directorate of Studies prepares a submission accompanying document for the submission of the self-analysis summary, and self-analysis developers present a summary to the external evaluation agency;
4. At the end of the period of accreditation of the Study programme, the decision on the follow-up of the study programme shall be taken by the council of the core academic unit after hearing the arguments presented by the Study Programme Committee.
5. The Directorate of Studies shall prepare a declaration of the established form for accreditation of the study programme intended for implementation if at least one programme of that study field is already implemented at the University.
6. The study programmes intended to be implemented when no study programme in that field is implemented at the University are accredited only after the external evaluation of the programme (see items 10 to 11 of this Annex).
7. The study programmes submitted for accreditation but not accredited, are analysed in the Committee of Studies Affairs and/or the Senate Commission. The Committee of Studies Affairs provides recommendations to the council of the core academic unit on the further fate of the programme.
8. The decision not to accredit the implemented study programme takes effect after the end of the current semester.
9. The higher education quality assessment agency is selected from the European Quality Assurance Register for Higher Education and approved by the Senate Commission for external evaluation of the study programme .
10. For the external evaluation of the study programme, the self-analysis of the study programme is prepared according to the criteria established by the evaluating institution.
11. The self-analysis of the study programme for external evaluation of programmes is prepared by the Study Programme Committee. The administration of an academic unit concerned and the self-analysis summary preparation team shall be responsible for the smooth implementation of the external evaluation. The administration of the core academic unit shall ensure that the groups representing the Study Programme under evaluation (lecturers, students, graduates and social partners) are properly mobilised during the external evaluation visit. A representative of the Directorate of Studies shall attend a meeting of external evaluators with the self-analysis group of the programme under evaluation;
12. The Committee of Studies Affairs of the University, the Directorate of Studies or

the Centre for Quality Management of Studies can initiate an internal evaluation of the study programme.

13. The internal evaluation of the study programme shall be carried out by the Committee of Study Affairs on the basis of the data provided by the Study Programme Committee.

14. The following criteria are analysed in the internal evaluation of the study programme:

- 14.1. results of student surveys;
- 14.2. graduate career monitoring results;
- 14.3. the state of the material resources and their use;
- 14.4. qualifications of lecturers and their workload;
- 14.5. the schedule;
- 14.6. other criteria developed for a specific study programme.

15. The head of administration of the core academic unit shall be responsible for the timely submission of data for the internal evaluation of the study programme and their reliability.

16. On the basis of the conclusions of the working group, the Committee of Studies Affairs shall draw up and publish the conclusions of the evaluation of the study programme and recommendations for its improvement.

17. Based on the recommendations received, the Study Programme Committee shall prepare a plan for the improvement of the study programme, which is approved by the council of the core academic unit. The head of the core academic unit is responsible for the implementation of the plan.

ANNEX 3.

REQUIREMENTS FOR THE COURSE UNIT (MODULE) DESCRIPTION

1. The description of the course unit (module) shall include the following information: course unit (module) title, code, lecturer(s), unit where the course unit (module) is implemented, cycle, course unit (module) type (compulsory, optional), mode of implementation (contact hours, e-learning), implementation period (semester or period), teaching language, requirements for students, course unit (module) scope in study credits, student contact hours and self-study hours, purpose of the course unit (module) (competences to be developed) and learning outcomes (expected results), methods of study and assessment, content of the course unit (module) (breakdown of topics), assessment strategy and criteria, compulsory and optional literature and sources, date of approval.

2. The description of the course unit (module) is prepared by the lecturer coordinating its teaching, approbated by the department (centre), and approved by the committee of the respective study programme. The approved descriptions are published in the Vilnius University Study Information System in accordance with the procedure established by the University.

A form for a description of the course unit (module) is provided below. It is available at:
http://www.intranet.vu.lt/images/stories/studijos/programos/Dalyko_modulio_aprao_forma_LT.doc
http://www.intranet.vu.lt/images/stories/studijos/programos/Dalyko_modulio_aprao_forma_EN.doc

Recommendations on filling in the course unit (module) description form are provided at:
http://www.intranet.vu.lt/images/stories/studijos/seminaras/ECTS_projektas_Rekomendacijos_del_dalyko_modulio_apraso.pdf

COURSE UNIT (MODULE) DESCRIPTION

Course unit (module) title		Code	

Lecturer(s)	Unit(s)
Coordinator:	
Other(s):	

Study cycle	Type of the course unit (module)

Mode of delivery	Period when the course unit (module) is delivered	Language(s) of instruction

Requirements for students	
Prerequisites:	Additional requirements (if any):

Course (module) scope in credits	Total student's workload	Contact work hours	Self-study hours

Objective of the course unit (module): programme competencies to be developed		
...		
Learning objectives of the course unit (module)	Teaching and learning methods	Assessment methods

Topic s	Contact work hours							Self-study work: time and assignments	
	Lectures	Consultations	Seminars	Workshops	Laboratory work	Internship/work placement	Total contact Work	Self-study Work	Assignments
1.									
2.									
3.									
4.									
5.									
...									
In total									

Assessment strategy	Weight, %	Deadline	Evaluation criteria

Author	Year of publication	Title	Issue of a periodical or volume of a publication	Publishing place and house or web link
Compulsory reading				
Optional reading				