

APPROVED

by Resolution No. SPN-44 of 22 September 2020
of the Senate of Vilnius University

REGULATIONS OF ŠIAULIAI ACADEMY OF VILNIUS UNIVERSITY

CHAPTER I
GENERAL PROVISIONS

1. Šiauliai Academy (hereinafter the ‘Academy’) of Vilnius University (hereinafter the ‘University’) shall be the internal organisational academic structure of the University with the status of a *sui generis* core academic unit, within which all types of the principal activities of the University shall be carried out. The Academy shall exercise internal autonomy, the limits of which shall be determined by these Regulations.

2. The Academy shall be established and liquidated, and its Regulations approved, by the Senate of the University (hereinafter the ‘Senate’) upon proposal from the Rector of the University (hereinafter the ‘Rector’).

3. The Academy shall carry out its activity in accordance with the Statute of Vilnius University (hereinafter the ‘Statute’), the Regulatory Framework for Research, Artistic Activity and Studies (hereinafter the ‘Reguliaminas’), these Regulations, other legal acts passed by the Senate, the Council of the University, the Rector, and the governing bodies of the Academy based on their competency, and the laws and by-laws of the Republic of Lithuania.

4. The activity of the Academy shall be financed from the appropriations from the State budget, the own funds of the University, and other lawfully acquired funds.

5. The Academy shall possess a Senate-approved Academy flag, template, logo, and seal that correspond to the traditions and style of the University. The template and seal of the Academy shall be used in the Academy’s operational documents attributed to the Academy’s competency.

6. The self-governance of the Academy shall be implemented by the Council of the Academy (hereinafter the ‘Council’) established under the procedure laid down by the Statute, the Senate, and these Regulations.

7. The Academy shall be headed by, and the responsibility for its activity shall be undertaken by the head of the Academy – the director (hereinafter the ‘Director’), who shall be appointed by the Rector.

8. The structure of the Academy shall comprise the governing bodies of the Academy (the Council and the Director) and the internal organisational structures – the branch academic units (institutes), branch non-academic units, and academic structures without the rights of an administrative unit. The list of branch non-academic units of the Academy shall be approved and amended by an order of the Rector.

9. In accordance with the procedure laid down by the law and the legal acts of the University, the Academy may have the right to independently take decisions on public procurement and independently carry out procurement, conclude procurement contracts, and make payments pursuant to those contracts using funds allocated to the Academy.

CHAPTER II
THE PURPOSE AND OBJECTIVES OF THE ACTIVITIES

10. The activities of the Academy shall be based on the mission, objectives, and principles of activity of the University set out in the Statute, and the priorities provided for in the Action Plan of the Academy. The purpose of the Academy’s activities – training highly qualified specialists and researchers; developing research of a high international level; ensuring the unity of science and

studies; ensuring the quality of research and studies; educating active and responsible citizens and leaders of society.

11. Objectives of the Academy:

11.1. to initiate, organise and conduct research in the areas of natural, technological, health, social sciences, and the humanities, as well as interdisciplinary one at an international level, to pursue dissemination of scientific and arts achievements locally and internationally;

11.2. to initiate, organise, and conduct studies of all cycles, non-formal studies, postdoctoral fellowships, and carry out other educational or teaching (lecturing) activities;

11.3. to join international scientific research networks and institutions, implement advanced best practices of other universities in the field of scientific research and studies organisation;

11.4. to participate in national and international scientific, studies, and educational programmes and projects, taking into account their relevance to the fields of activity developed by the Academy;

11.5. to carry out teacher training, seeking international and national recognition;

11.6. to build state-of-the-art infrastructure for research, experimental, social, cultural, and technological development, artistic creation, and innovation activities, operating on the principles of open access;

11.7. to promote and develop cooperation among science, business, and public sectors, cooperate with Lithuanian and foreign study, science, and business institutions, social partners, and alumni, and represent the University locally and worldwide;

11.8. to carry out and develop service provision, consulting, and expert activities;

11.9. to nurture the values and long-standing traditions of the University, to encourage the participation of members of the Academy's community in general University activities, as well as their socially responsible behaviour and volunteering.

12. The purpose and objectives of the Academy shall be implemented by the Academy's community.

13. The Academy shall prepare and implement its Action Plan, which shall identify the priorities, measures for their implementation, time limits, indicators, resources, and persons responsible for the implementation of measures. The Action Plan of the Academy shall be drawn up for a period of five years implementing the University's Strategic Plan, its implementation plan, as well as the Development Plan of the Academy for 2021–2025 and the purpose and objectives of the Academy.

CHAPTER III THE COUNCIL

14. The Council shall be a collegial self-governance body of the Academy formed for a period of four years.

15. The Council shall comprise 11 members:

15.1. two professors and/or research professors working at the Academy and conforming to the requirements set out in Article 12(4) of the Statute;

15.2. two associate professors and/or senior researchers working at the Academy and conforming to the requirements set out in Article 12(4) of the Statute;

15.3. five members of the Council appointed by the Rector, including no less than one being a representative of the social partners, one of whom is appointed from the list of candidates proposed by the Students' Representation of the University;

15.4. one students' representative of the Academy meeting the requirements of Article 21(11) of the Statute;

15.5. Director (*ex officio* member).

16. Members of the Council indicated in Items 15(1)–15(2) of the Regulations shall be elected in a direct election by research and teaching staff members of the Academy meeting the requirements set out in Article 12(4) of the Statute (hereinafter the 'electors'). The general requirements for the procedure for electing and recalling the aforementioned members of the Council

shall be set out by the Senate. A member of the Academy's Council may be recalled by the entity that has elected or appointed the said Council member due to a crime, misconduct, administrative offence, violation of the work duties or official misconduct, gross violation of the Statute or the Code of Academic Ethics, or any other breach of legal or moral norms that is inconsistent with the duties of a member of the Academy's Council. Additional grounds and procedures for recalling students' representatives from the Council may be set out by the Students' Representation of the University. Members of the Council indicated in Item 15(3) may also be recalled by the Rector at their own discretion due to other reasons not detailed in this Item.

17. Each branch academic unit of the Academy shall be represented by no less than one representative of each of the categories indicated in Items 15(1)–15(2).

18. The election (including the registration of candidates) of the Council members indicated in Items 15(1)–15(2) of the Regulations shall be organised and its results established by the electoral commission of the Academy. The composition of the electoral commission of the Academy, upon proposal from the Director, shall be approved and its chairperson shall be appointed by the Central Electoral Commission of the University. Members of the electoral commission of the Academy may not stand as candidates to members of the Council. Members of the Council – students' representatives – shall be appointed (elected) following the procedure laid down by the Students' Representation of the University in accordance with the requirements laid down in Article 21(11) of the Statute.

19. The Council shall elect its chairperson from among its members. Upon proposal from its chairperson, the Council shall approve the deputy chair. The Director, their deputy, and the students' representative shall not be elected the chairperson of the Council or the deputy chair. The chairperson and the deputy chair of the Council shall not work at the same branch unit. In the event that the chairperson of the Council is unable to perform their duties due to illness or other important reasons, their functions shall be performed by the deputy chair of the Council.

20. The activity of the Council shall take the form of meetings. A meeting of the Council shall be deemed lawful if it is attended by at least two-thirds of the members of the Council. In the exercise of its powers, the Council shall adopt resolutions. Resolutions of the Council shall be adopted by a simple majority of the present members of the Council, except in cases when these Regulations or the Rules of Procedure of the Council call for a qualified majority.

21. The Council shall:

21.1. approve its Rules of Procedure;

21.2. upon proposal from the Director, consider the draft action plan of the Academy and submit its opinion to the Rector regarding its approval;

21.3. upon proposal from the Director, consider the draft annual performance report of the Academy and submit its opinion to the Rector regarding its approval;

21.4. submit its conclusion to the Rector regarding the implementation of the Action Plan of the Academy;

21.5. upon proposal from the Director, consider and approve the regulations of branch academic units of the Academy;

21.6. upon proposal from the Director, establish and liquidate branch academic units of the Academy and propose the Rector to submit related amendments to the Regulations of the Academy to the Senate for approval;

21.7. upon proposal from the Director, consider and propose the Rector to submit amendments to the Regulations of the Academy to the Senate for approval;

21.8. upon proposal from the Director, consider proposals to the Rector on the establishment and liquidation of branch non-academic units of the Academy; upon proposal from the Director, establish and liquidate academic structures without the rights of an administrative unit;

21.9. upon proposal from the Director, consider the draft revenue and expenditure estimate of the Academy for the current year and the draft report on its implementation and submit its opinion to the Director on their approval; upon proposal from the Director, approve the implementation reports of the estimate;

- 21.10. upon proposal from the Director, approve the Academy's fields of research, as well as the research programmes;
- 21.11. propose to the Rector for approval the composition(s) of the Doctoral Studies Committee(s) for the relevant field(s) of science and its/their chairperson(s), as well as the Regulation(s) for the Doctoral Studies of the relevant field(s) of science;
- 21.12. consider study programmes and submit them to the Senate for approval following the procedure established at the University;
- 21.13. upon proposal from the Director, establish the committees for study programmes implemented at the Academy and approve their chairpersons;
- 21.14. consider proposals from the Director regarding the number of student places at the Academy and the requirements for admission;
- 21.15. upon proposal from the Director, approve rules governing research and studies at the Academy;
- 21.16. carry out quality monitoring of performed research, study outcomes, and the Academy's activities as a whole;
- 21.17. consider proposals from the Director to the Rector to announce competitions for academic positions;
- 21.18. consider and submit to the Rector the candidates for the titles (status) laid down in the Regulations on Emeritus, Affiliation and Honours of the University;
- 21.19. upon proposal from the chairperson of the Council, establish the Academic Ethics Commission of the Academy operating following the Regulations of the Academic Ethics Commission of Core Academic Units approved by the Senate and appoint its chairperson;
- 21.20. upon proposal from the chairperson of the Council, establish the Dispute Resolutions Commission of the Academy operating following the Regulations of the Dispute Resolutions Commission of Core Academic Units approved by the Senate and appoint its chairperson;
- 21.21. perform other functions established in the legal acts of the University, as well as exercise power not directly specified in the legal acts that relates to the purpose of the Council laid down by Article 28(3) of the Statute and Item 6 of these Regulations.

CHAPTER IV **THE DIRECTOR**

- 22. A person who conforms to the requirements for a head of a core academic unit specified in the Statute shall be eligible to be appointed the Director.
- 23. The Director shall be responsible and accountable to the Council and the Rector. The Director shall be an *ex officio* member of the Rectorate and shall participate in the strategic governance of the University. On the issues of the economy and asset management, as well as other issues of the organisation of non-academic activities of the Academy, the Director shall also be accountable to the Chancellor of the University (hereinafter the 'Chancellor').
- 24. The Director shall be appointed by the Rector for a period of five years.
- 25. The same person shall not serve as the Director for longer than two consecutive terms of office. This provision shall also apply when the person did not hold the position of the Director for a full term of office (during either of the terms of office).
- 26. The Director shall have deputies, one of whom shall be responsible for the organisation of studies at the Academy. The Director's deputies shall be subordinate and accountable to the Director. The number of the Director's deputies shall be established and they should be appointed by the Rector or their authorised person upon proposal from the Director.
- 27. The term of office of the Director's deputies shall correspond to that of the Director: upon the appointment of the Director, the terms of office of the deputies to the outgoing Director shall expire. The newly appointed Director may submit a proposal to the Rector to temporarily extend the term of office of the deputies to the outgoing Director until new Director's deputies are appointed following the procedure established in these Regulations.
- 28. The Director shall:

- 28.1. be responsible for the management of the Academy and the implementation of the Action Plan of the Academy in accordance with the Strategic Plan of the University and its implementation plan, and the Development Plan of the Academy for 2021–2025;
- 28.2. be responsible for the compliance of the activities of the Academy with the Statute, other laws, by-laws, and the legal acts of the University;
- 28.3. be responsible for the overall efficiency of study programmes and research as well as the quality of development; ensure coherence between study programmes and research, and the interdisciplinary links;
- 28.4. draft the Action Plan of the Academy and its yearly amendments and submit them to the Council for consideration and to the Rector for approval upon having assessed the opinion of the Council; organise measures, accumulate resources, and create incentives necessary for the implementation of the Action Plan of the Academy; monitor, control, and regulate the implementation progress of the Action Plan as well as take responsibility for the Action Plan's implementation quality;
- 28.5. submit the annual performance report of the Academy to the Council for consideration and to the Rector for approval upon having assessed the opinion of the Council;
- 28.6. submit the number of Director's deputies, their candidatures, and functions to the Rector or their authorised person for approval;
- 28.7. submit proposals to the Council on the establishment and liquidation of branch academic units of the Academy and, upon the approval of the Council, propose the Rector to submit to the Senate the relevant amendments to the Regulations of the Academy for approval;
- 28.8. submit proposals to the Council on the amendments to the Regulations of the Academy;
- 28.9. submit the regulations of branch academic units of the Academy to the Council for consideration and approval;
- 28.10. submit proposals to the Council on the establishment and/or liquidation of branch non-academic units for consideration; upon the approval of the Council, propose the Rector to establish and/or liquidate the aforementioned units and approve their regulations; submit proposals to the Council on the establishment and liquidation of academic structures without the rights of an administrative unit;
- 28.11. in accordance with the University's revenue and expenditure estimate for the current year approved by the Council of the University, submit to the Council for consideration and, upon having assessed the opinion of the Council, approve the annual revenue and expenditure estimate of the Academy and its implementation report;
- 28.12. upon the approval of the Council, submit proposals to the Rector on the research programmes of the Academy;
- 28.13. upon the approval of the Council, submit proposals to the Rector on the number of student places at the Academy and admission requirements;
- 28.14. submit proposals to the Rector on the sizes of the cost of tuition of studies carried out by the Academy, fees not directly related to the implementation of study programmes, and other services provided by the Academy;
- 28.15. submit the rules governing studies and research at the Academy to the Council for approval;
- 28.16. upon the approval of the Council, submit proposals to the Rector to announce competitions for academic positions;
- 28.17. propose the Rector or their authorised person to employ and dismiss employees of the Academy, award them incentives and/or impose disciplinary penalties;
- 28.18. ensure the professional development of the employees of the Academy;
- 28.19. organise and ensure lawful and economical use of the Academy's funds and assigned assets;
- 28.20. take responsibility for public procurement at the Academy;
- 28.21. take responsibility for the international relations of the Academy;

28.22. coordinate the conclusion of contracts necessary for research and studies activities carried out at the Academy and ensure the execution of contracts concluded at the initiative of the Academy;

28.23. perform other functions assigned to the head of a core academic unit following the legal acts of the University and carry out other typical duties of the head of a core academic unit.

29. In implementing the Action Plan of the Academy and the functions and tasks assigned to them, the Director shall, within their competency, issue orders, decrees, and give binding instructions to the academic community and other employees of the Academy.

30. A permanent directorate shall advise the Director on the issues of the organisation of activities. The directorate must comprise Director's deputies, heads of branch academic units of the Academy and the chairperson of the Students' Representation of the University at the Academy. The activity of the directorate shall take the form of meetings and be convened upon the decision of the Director no less than once a month. The meetings of the directorate shall be headed by the Director or a chairperson of the meeting appointed by the Director.

31. The Director may establish activity planning, international advisor, trustee, and other structures to advise them on a temporary or permanent basis.

32. The mandate of the Director shall be terminated at the end of their term of office, upon their resignation, or upon the Rector recalling them.

CHAPTER V **STRUCTURAL UNITS**

33. The structural units of the Academy shall be branch academic units with the rights of an administrative unit (institutes) and branch non-academic units (divisions, etc.), the number and purpose of which shall be determined following the efficient management priorities of the Academy. Organisational structures without the rights of an administrative unit (research groups, etc.) may also be established within the Academy.

34. A branch academic unit shall be a structural unit of the Academy, the principal activities of which shall be research and studies. The number and names of the branch academic units shall be established in the Regulations of the Academy. The name of the branch academic unit, alongside the name of the University, shall be used in the affiliations of scientific publications and other documents related to scientific activity.

35. Branch academic units shall have their regulations prepared following the Regulations of the Academy and the Model Regulations of a Branch Academic Unit of a Core Academic Unit of Vilnius University approved by the Senate. The regulations of a branch academic unit shall be approved by the Council upon proposal from the Director. The regulations of the branch academic unit shall establish the procedure for electing or appointing the head of the branch academic unit, their term of office, their accountability, their obligation to organising and ensuring lawful and economical use of the funds allocated and assets assigned to the branch academic unit, and being responsible for public procurement of the unit, the grounds for termination of powers, the procedure for expressing no-confidence in the head of the branch academic unit, and the procedure for the establishment and liquidation of organisational structures without the rights of an administrative unit.

36. The branch academic units of the Academy shall be the Institute of Education of Šiauliai Academy, Vilnius University (in Lithuanian, *Vilniaus universiteto Šiaulių akademijos Edukologijos institutas*) and the Institute of Regional Development of Šiauliai Academy, Vilnius University (in Lithuanian, *Vilniaus universiteto Šiaulių akademijos Regionų plėtros institutas*).

37. Branch academic units shall have their heads. The head of a branch academic unit shall be a person with a scientific degree and pedagogical experience.

38. Only organisational structures without the rights of an administrative unit may operate within a branch academic unit. The posts of the heads of structures without the rights of an administrative unit shall not be considered positions. For the performance in this position, an allowance may be paid in accordance with the procedure established by the legal acts of the University.

39. A branch non-academic unit shall be a structural unit of the Academy, which shall provide services ensuring the academic activities of the Academy and/or its non-academic functions. Branch non-academic units shall be established and liquidated by the Rector upon proposal from the Director. The regulations of branch non-academic units shall be approved by the Director. Heads of branch non-academic units shall be appointed by the Rector or their authorised person upon proposal from the Director.

CHAPTER VI **RESEARCH AND STUDIES**

40. The Academy shall carry out research in the areas of natural, technological, medical and health sciences, social sciences, and the humanities, as well as interdisciplinary one, of a high international level.

41. Organisational structures without the rights of an administrative unit may be established at a branch academic unit for organising and carrying out research.

42. Degree-awarding studies of three cycles – first (Bachelor), second (Master), and third (Doctoral studies) – shall be carried out at the Academy. The Academy shall also implement professional studies designed to award a qualification in pedagogy as well as non-formal studies. The studies shall be implemented in the full-time or part-time form according to the full-time or sessional schedule. The studies shall be implemented according to the procedure established by the legal acts of the Republic of Lithuania and the University.

43. The studies of the first and second cycle shall be coordinated and administered by the Director's deputy responsible for the organisation of studies and the Studies Office that is subordinate to the Director.

44. The study programmes of the first and second cycle shall be coordinated, their implementation supervised and reported to the Council by study programme committees. Study programme committees shall be formed and act following the procedure set out in the legal acts of the University.

45. The chairpersons of the study programme committees of the Academy and a delegated person of the Students' Representation of the University shall form a study board which shall advise the Director's deputy responsible for the organisation of studies.

46. Following the procedure set out in the legal acts, for the purpose of organising and implementing Doctoral studies, a Rector-approved Doctoral studies committee(s) for the relevant field(s) of science shall be formed, its/their Chairperson(s) appointed, and the regulations of Doctoral studies in the field(s) of science approved. A school of Doctoral studies may also be established.

CHAPTER VII **FINAL PROVISIONS**

47. For the performance of its activities, the Academy shall utilise the funds allocated to the Academy that are provided for in the revenue and expenditure estimate of the University for the current year that is approved by the Council of the University, as well as other assigned assets.

48. The control of the financial and economic activities of the Academy shall be exercised by the Chancellor or their authorised employees following the procedure established at the University.

49. The control of the implementation of the Action Plan of the Academy shall be exercised by the Rector based on the conclusion submitted to the Rector by the Council.

50. *Repealed.*

Amendments to the Item:

wording of Resolution No. SPN-60 of 16 December 2025 of the Senate of Vilnius University.