APPROVED
by Resolution No. S-2017-7-6 of 13 June 2017
of the Senate of Vilnius University
(wording of Resolution No. SPN-47 of 22 September 2026
of the Senate of Vilnius University)

# REGULATIONS OF THE FACULTY OF PHILOLOGY OF VILNIUS UNIVERSITY

## CHAPTER I
## GENERAL PROVISIONS

1. The Faculty of Philology (hereinafter the 'Faculty') of Vilnius University (hereinafter the 'University') is the internal organisational structure of the University with the status of a core academic unit, within which all types of the principal activities of the University shall be carried out. The Faculty shall exercise internal autonomy, the limits of which shall be determined by these Regulations.

2. The Faculty shall be established and liquidated, and its Regulations approved, by the Senate of the University (hereinafter the 'Senate') upon proposal from the Rector of the University (hereinafter the 'Rector').

3. The Faculty shall carry out its activities in accordance with the Statute of Vilnius University (hereinafter the 'Statute'); the Regulatory Framework for Research, Artistic Activity and Studies (hereinafter the 'Regulatory Framework'), these Regulations; other legal acts passed by the Senate, the Council of the University, the Rector, and the governing bodies of the Faculty according to their competency; and the laws and by-laws of the Republic of Lithuania.

4. The activities of the Faculty shall be financed from the appropriations from the State budget, the own funds of the University, and other lawfully acquired funds.

5. The Faculty shall possess a Senate-approved Faculty flag, template, logo, and seal that correspond to the traditions of the University and comply with the requirements set out in the Visual Identity Guide of Vilnius University. The Faculty website shall comply with the requirements set out in the Visual Identity Guide of the University. The template and seal of the Faculty shall be used in the Faculty's operational documents attributed to the Faculty's competency.

6. The self-governance of the Faculty shall be implemented by the Council of the Faculty (hereinafter the 'Council'), established under the procedure laid down by the Statute, the Description of the Procedure for the Election of Members of the Councils of Core Academic Units approved by the Senate, and these Regulations.

7. The Faculty shall be headed by and the responsibility for its activities shall be undertaken by the head of the Faculty – the Dean (hereinafter the 'Dean'), who shall be elected and appointed under the procedure laid down by the Statute, the Senate, and these Regulations.

8. The structure of the Faculty shall comprise the governing bodies of the Faculty (the Council and the Dean) and internal organisational structures: branch academic units – institutes (hereinafter the 'Institutes'), branch non-academic units with the rights of an administrative unit and academic structures without the rights of an administrative unit (hereinafter the 'Academic Structures') listed in these Regulations.

9. In accordance with the procedure laid down by the laws and the legal acts of the University, the Faculty may have the right to independently take decisions on public procurement and independently carry out procurement, have a separate budget line for procurement, independently conclude procurement contracts, and use its budget for making payments pursuant to those contracts.

## CHAPTER II
## THE PURPOSE AND OBJECTIVES OF THE ACTIVITIES

10. The activities of the Faculty shall be based on the mission, objectives, and principles of activities of the University set out in the Statute, and the priorities provided for in the Action Plan of the Faculty. The purpose of the Faculty's activities – training highly qualified specialists and researchers; developing scientific and artistic research of a high international level; ensuring the unity of science and studies; ensuring the quality of scientific and artistic research and studies; educating active and responsible citizens and leaders of society.

11. The main objectives of the Faculty shall be the following:

11.1. to initiate, organise, and conduct scientific and artistic research in the areas of humanities and social sciences as well as interdisciplinary research of the international level, to pursue dissemination of scientific, artistic, and technological achievements in the national and international arena;

11.2. to initiate, organise, and conduct studies of all cycles and non-formal studies, train researchers, participate in training teachers, and carry out other educational or teaching (lecturing) activities;

11.3. to join international scientific and artistic research networks and institutions, implement advanced best practices in the area of scientific research and study organisation;

11.4. to participate in national and international scientific, study, and educational programmes and projects, taking into account their relevance to the fields of activities developed by the Faculty;

11.5. to participate in discussions on the problematic issues related to philology, linguistics, and literary studies, as well as discussions on the problems and current issues related to language, literature, and culture in public and academic contexts and when adopting relevant expert solutions;

11.6. to build state-of-the-art infrastructure for scientific and artistic research, experimental, social, cultural, and technological development, artistic creation, and innovation activities, based on the principles of open access;

11.7. to promote and develop cooperation among science, business, and public sectors in implementing innovations, cooperate with Lithuanian and foreign study, science, and business institutions, as well as social partners, and represent the University locally and worldwide;

11.8. to carry out and develop service provision, consulting, and expert activities;

11.9. to nurture the values and long-standing traditions of the University, to encourage the participation of members of the Faculty community in University-wide activities, as well as their socially responsible behaviour and volunteering;

11.10. to nurture and develop relations with the Faculty alumni;

11.11. to carry out other activities necessary for the implementation of the University Strategic Plan.

12. The purpose and objectives of the Faculty shall be implemented by the Faculty community.

13. In accordance with the University Strategic Plan, the Faculty shall prepare and implement its Action Plan, which shall identify the priorities, measures for their implementation, time limits, indicators, resources, and persons responsible for the implementation of measures. The Action Plan of the Faculty shall be drawn up for a period of five years, in accordance with the University Strategic Plan and the purpose and objectives of the Faculty.

## CHAPTER III
## THE COUNCIL

14. The Council shall be a collegial self-governance body of the Faculty formed for a period of four years.

15. Members of the Council, with the exception of the *ex officio* member of the Council and student representatives of all study cycles of the Faculty, who are delegated under the procedure laid down by the Students' Representation of the University, shall be elected in a direct election by research and teaching staff of the Faculty (hereinafter the 'electors') meeting the requirements

specified in Article 12(4) of the Statute.

16. The Council shall comprise 25 members:

16.1. seven professors and/or research professors working at the Faculty and conforming to the requirements set out in Article 12(4) of the Statute;

16.2. seven associate professors and/or senior researchers working at the Faculty and conforming to the requirements set out in Article 12(4) of the Statute;

16.3. five other members of the academic community working at the Faculty and conforming to the requirements set out in Article 12(4) of the Statute;

16.4. five student representatives of the Faculty in accordance with the requirements of Article 21(11) of the Statute;

16.5. Dean (*ex officio* member).

17. The general requirements for the procedure for electing and recalling the members of the Council shall be set out in the Description of the Procedure for the Election of Members of the Councils of Core Academic Units approved by the Senate. A Council member may be recalled by the entity that has elected or appointed the said Council member due to a crime, misdemeanour, administrative offence, disciplinary or official misconduct, gross violation of the Statute, the Code of Academic Ethics, or any other breach of legal or moral norms committed by them that is inconsistent with the duties of a Council member. Additional grounds and procedures for recalling student representatives from the Council may be set out by the Students' Representation of the University.

18. Each Institute shall be represented at the Council by at least three representatives (counting in total) indicated in Items 16.1–16.3. In the event that the proportions of Council members established in this Item and Items 16.1–16.3 of these Regulations change due to a Council member taking up another academic position indicated in Items 16.1.–16.3. of the Regulations or upon them taking up an academic position at another Institute, a new Council member election shall not be organised.

19. The Council election (including the registration of candidates) shall be organised and its results established by the electoral commission of the Faculty. The composition of the electoral commission of the Faculty, upon proposal from the Dean, shall be approved, and its chairperson shall be appointed by the Central Electoral Commission. Members of the electoral commission may not stand as candidates to members of the Council. Members of the Council – student representatives – shall be appointed (elected) following the procedure laid down by the Students' Representation of the University in accordance with the requirements laid down in Article 21(11) of the Statute.

20. The Council shall elect its chairperson from among its members. Upon proposal from its chairperson, the Council shall approve the deputy chairperson. The Dean, the Vice-Dean, and the student representative shall not be elected the chairperson of the Council or the deputy chairperson. The chairperson and the deputy chairperson of the Council shall not be employed at the same Institute. In the event that the chairperson of the Council is unable to perform their duties due to illness or other important reasons, their functions shall be performed by the deputy chairperson of the Council. After the new Council is elected, its first meeting shall be convened and chaired (until a new chairperson of the Council is elected) by the Dean.

21. The activities of the Council shall take the form of meetings. A meeting of the Council shall be deemed lawful if it is attended by at least two-thirds of the members of the Council. In the exercise of its powers, the Council shall adopt resolutions. Resolutions of the Council shall be adopted by a simple majority of the present members of the Council, except in cases when these Regulations or the Rules of Procedure of the Council call for a qualified majority. Minutes of Council meetings, resolutions, and legal acts approved thereby shall be registered in the University document management system and made public following the procedure established by the Faculty.

22. Members of the Council must notify the Council of any potential conflict of interest that may arise from addressing an item on the agenda for a meeting and withdraw from the consideration and resolution of that item. A member of the Council shall have a duty to withdraw in any of the following circumstances, when:

22.1. the matter directly relates to the member of the Council themselves;

22.2. the matter relates to persons with whom the member of the Council is related by a close relationship of consanguinity, affinity, marriage, partnership, or guardianship;

22.3. the member of the Council, their spouse (cohabitant), or their close relatives have a direct or indirect interest in the outcome of the item under consideration;

22.4. there are other circumstances that may call into question the impartiality of the member of the Council.

23. The Council shall:

23.1. approve its Rules of Procedure;

23.2. elect the Dean and submit the candidature to the Rector for appointment;

23.3. express no-confidence in the Dean if it is voted for by at least two-thirds of all members of the Council, or by a simple majority decide on no-confidence in the Dean expressed by the Rector;

23.4. in the event that the Rector, by a reasoned decision, does not appoint the Dean elected by the Council, organise a repeated election for the position of Dean;

23.5. upon proposal from the Dean, approve the Action Plan of the Faculty;

23.6. consider and approve the annual performance report of the Faculty submitted by the Dean and submit the Council's decision and the performance report of the Faculty on the implementation of the Action Plan of the Faculty to the Rector for familiarisation no later than 1 March;

23.7. in the event that the Council does not approve the annual performance report of the Faculty, the Rector is informed thereof and the period of one month is provided within which the Dean is to correct and/or revise the report and present it to the Council for reconsideration; if the Council repeatedly refuses to approve the annual performance report of the Faculty, the Council then issues a vote of expressing no-confidence in the Dean and immediately informs the Rector thereof; in this case, the Rector may also express no-confidence in the Dean;

23.8. upon proposal from the Dean, establish the number of the Vice-Deans, approve the Vice-Deans and their areas of activities;

23.9. upon proposal from the Dean, establish or liquidate Institutes and propose to the Rector that related amendments to the Regulations of the Faculty be submitted to the Senate for approval;

23.10. upon proposal from the Dean, consider and approve the regulations of the Institutes;

23.11. upon proposal from the Dean, approve the heads of the Institutes;

23.12. upon proposal from the Dean, establish and liquidate the Academic Structures;

23.13. upon proposal from the Dean, approve and recall heads of the Academic Structures;

23.14. upon proposal from the Dean, consider and propose to the Rector that amendments to the Regulations of the Faculty be submitted to the Senate for approval;

23.15. upon proposal from the Dean, consider proposals to the Rector on the establishment and liquidation of branch non-academic units;

23.16. upon proposal from the Dean, approve the implementation reports on the annual revenue and expenditure estimates of the Faculty;

23.17. upon proposal from the Dean, approve the fields of scientific and artistic research as well as the topics (programmes) of scientific and artistic research and experimental, social, cultural, and technological development, and artistic creation of the Faculty;

23.18. select and submit to the Rector for approval the composition(s) of the Doctoral Studies Committee(s) for the relevant field(s) of science;

23.19. consider study programmes and submit them to the Senate for approval following the procedure established at the University.

23.20. upon proposal from the Dean, approve the committees for study programmes implemented at the Faculty and their chairpersons;

23.21. consider proposals from the Dean regarding student places at the Faculty and the requirements for admission;

23.22. upon proposal from the Dean, approve the legal acts regulating research and studies at the Faculty that do not fall within the competency of the Senate and the Rector or their authorised person;

23.23. get familiarised with the outcomes of the institutional evaluation, comparative expert assessment, and formal assessment of research activities and study fields, the implementation plans of submitted self-analyses and feedback reports or recommendations, and monitor the implementation plans;

23.24. consider proposals from the Dean to the Rector to announce competitions for the positions of professor and research professor;

23.25. consider and submit to the Rector the candidates for the University's pedagogical title and/or the titles (status) laid down in the Regulations on Emeritus, Affiliation and Honours of the University;

23.26. upon proposal from the chairperson of the Council, establish the Academic Ethics Commission of the Faculty and appoint its chairperson;

23.27. upon proposal from the chairperson of the Council, establish the Dispute Resolution Commission of the Faculty and appoint its chairperson;

23.28. upon proposal from the chairperson of the Council, establish the Research Board of the Faculty and appoint its chairperson;

23.29. perform other functions established in the legal acts of the University, as well as exercise powers not directly specified in the legal acts that relate to the purpose of the Council laid down by Article 28(3) of the Statute and Item 6 of these Regulations.

## CHAPTER IV
## THE DEAN

24. A person who conforms to the requirements for a head of a core academic unit specified in the Statute shall be eligible to be appointed the Dean.

25. The Dean shall be responsible and accountable to the Council and the Rector. The Dean shall be an *ex officio* member of the Rectorate and shall participate in the strategic governance of the University. On the matters of the economy and asset management, as well as other matters of the organisation of non-academic activities of the Faculty, the Dean shall also be accountable to the Chancellor.

26. The Dean shall be elected for a period of five years in accordance with the Statute and these Regulations.

27. The competition for the position of Dean shall be announced by the Council at least four months before the end of the term of office of the outgoing Dean. The time limit set out in this Item shall not apply when the mandate of the Dean is terminated before the end of the term of office on other grounds.

28. The competition for the position of Dean and the election (including the registration of candidates) shall be organised and its results shall be established by the electoral commission of the Faculty. Members of the electoral commission may not stand as candidates for the position of Dean.

29. Under the procedure laid down by the Statute and these Regulations, the Dean shall be elected from the candidates to the position by secret ballot by the Council which shall then submit it to the Rector for appointment. The Dean shall be considered elected if the candidate receives more than half of the votes of all members of the Council.

30. If none of the candidates receive more than half of the votes of all members of the Council, a repeated secret ballot shall be organised, in which the candidate who received the highest number of votes during the first round and the candidate who received the second highest number of votes (or more than one if they received an equal number of votes), or two or more candidates who received the highest and equal number of votes shall participate. If the Dean is not elected in the repeated voting, the Council shall announce a new competition for the position of Dean.

31. The results of the election for the position of Dean shall be published by the electoral commission of the Faculty on the website of the Faculty no later than the next working day after the election. The results of the election for the position of Dean, no later than within two working days after they were made public, may be appealed by submitting a complaint to the Central Electoral Commission, which, no later than within five working days, shall examine the complaint and leave the results of the election unchanged or declare the election invalid. Having declared the election invalid, a repeated secret ballot shall be organised with the participation of all candidates.

32. The Council shall inform the Rector in writing of the results of the successful election for the position of Dean no later than the next working day, proposing to appoint the selected candidate as the Dean. If the elected Dean is not appointed to the position under a reasoned decision of the Rector, the Council shall announce a repeated election for the position of Dean. Until the Dean is elected, the Rector shall appoint one of the Vice-Deans to the outgoing Dean to act as a temporary head of the unit, or, in the event that there are none – another employee of the Faculty.

33. The same person shall not serve as the Dean for longer than two consecutive terms of office. This provision shall also apply when the person did not hold the position of Dean for a full term of office (during either of the terms of office).

34. The Dean shall have Vice-Deans, one of whom shall be responsible for the organisation of studies at the Faculty. All Vice-Deans shall be subordinate and accountable to the Dean. Upon proposal from the Dean, the candidatures of the Vice-Deans and their areas of activity shall be approved, and decisions on the dismissal of Vice-Deans, shall be taken by the Council.

35. The term of office of the Vice-Deans shall correspond to that of the Dean: after the election and appointment of the new Dean, the terms of office of the Vice-Deans to the outgoing Dean shall expire. The newly elected and appointed Dean may submit a proposal to the Council to temporarily extend the term of office of the Vice-Deans to the outgoing Dean until new Vice-Deans are appointed following the procedure established in these Regulations.

36. The Dean shall:

36.1. be responsible for the management of the Faculty and the implementation of the Action Plan of the Faculty in accordance with the Strategic Plan of the University;

36.2. be responsible for the compliance of the activities of the Faculty with the Statute, laws and their implementing legal acts, and the legal acts of the University;

36.3. be responsible for the overall efficiency of study programmes, scientific and artistic research as well as the quality of development; ensure coherence between study programmes and scientific and artistic research, and experimental, social, cultural, and technological development, and topics (programmes) of innovation activities;

36.4. draft the Action Plan of the Faculty and its amendments and submit them to the Council for approval; organise measures, accumulate resources, and create incentives necessary for the implementation of the Action Plan of the Faculty; monitor, control, and regulate the implementation progress of the Action Plan as well as take responsibility for the quality of implementation of the Action Plan;

36.5. submit the annual performance report of the Faculty to the Council for consideration;

36.6. submit the candidatures of Vice-Deans of the Faculty and their areas of activity to the Council for approval. The elected and appointed Dean may submit the candidatures of Vice-Deans to the Council for approval before the start of the Dean's term of office;

36.7. submit proposals to the Council on the establishment and liquidation of the Institutes and, upon the approval of the Council, propose to the Rector that the relevant amendments to the Regulations of the Faculty be submitted to the Senate for approval;

36.8. submit proposals to the Council on the amendments to the Regulations of the Faculty;

36.9. submit the regulations of the Institutes to the Council for consideration and approval;

36.10. submit proposals to the Council on the establishment and liquidation of the Academic Structures;

36.11. submit proposals to the Council to approve or dismiss the heads of the Academic Structures;

36.12. submit proposals to the Council on the establishment and liquidation of branch non-academic units; upon the approval of the Council, propose to the Rector that the aforementioned units be established or liquidated;

36.13. submit the implementation reports on the annual revenue and expenditure estimates of the Faculty to the Council for approval;

36.14. submit proposals to the Council on the fields and/or topics (programmes) of scientific and artistic research of the Faculty;

36.15. upon the approval of the Council, submit proposals to the Rector on the student places and admission requirements at the Faculty;

36.16. submit proposals to the Rector or their authorised persons on the sizes of the cost of tuition of studies carried out by the Faculty, fees not directly related to the implementation of study programmes, and other services provided by the Faculty;

36.17. submit the rules governing studies and research at the Faculty to the Council for approval;

36.18. upon the approval of the Council and proposal from the heads of the Institutes, propose to the Rector that competitions for the positions of professor and research professor be announced;

36.19. propose to the Rector that employees of the Faculty be employed, dismissed, or awarded incentives;

36.20. ensure the professional development of the employees of the Faculty;

36.21. organise and ensure lawful and efficient use of the Faculty funds and assigned assets;

36.22. take responsibility for public procurement at the Faculty;

36.23. take responsibility for the international relations of the Faculty;

36.24. coordinate the conclusion of contracts necessary for research and studies activities carried out at the Faculty and ensure the execution of contracts concluded at the initiative of the Faculty;

36.25. implement the quality policy of the University at the Faculty, monitor its execution, and take responsibility for the Faculty reaching the quality indicators;

36.26. perform other functions and characteristic duties conferred on the head of the core academic unit by the legal acts of the University.

37. In implementing the Action Plan of the Faculty, and the functions and tasks assigned to them, the Dean shall, within their competency, issue orders, decrees, and give binding instructions to the academic community and other employees of the Faculty. Decisions taken by the Dean shall be registered in the University document management system.

38. A permanent board – the directorate – shall advise the Dean on the matters of the organisation of activities. The board shall comprise Vice-Deans, the heads of the Institutes, and the chairperson of the Students' Representation of the University at the Faculty. The activities of the board shall take the form of meetings. The meetings of the board shall be headed by the Dean or a chairperson of the meeting appointed by them.

39. The Dean may establish activity planning and organisation, international advisor, trustee, and other structures to advise them on a permanent or temporary basis.

40. The mandate of the Dean shall be terminated at the end of their term of office or upon their resignation. The Dean shall immediately resign in the event that the Council expresses no-confidence in them by a majority of two-thirds of all Council members or that the Council, by a simple majority, approves the no-confidence expressed by the Rector. If the Dean, in whom the Council or the Rector had expressed no-confidence, does not resign immediately following the adoption of the relevant decision by the Council, their employment contract shall be terminated on the grounds of infringement of this Item and Article 28(4) of the Statute, which constitutes gross violation of professional duties. Until a new Dean is elected, the Rector shall appoint one of the Vice-Deans to the former Dean to act as a temporary head of the unit, or, in the event that there are none – another employee of the Faculty.

## CHAPTER V

## STRUCTURAL UNITS

41. The structural units of the Faculty shall be branch academic units with the rights of an administrative unit – Institutes, branch non-academic units with the rights of an administrative unit (e.g. divisions), the number and purpose of which shall be determined following the efficient management priorities of the Faculty. Academic Structures without the rights of an administrative unit may be established at the Faculty (scientific centres, departments, scientific thematic groups, etc.).

42. An Institute shall be a structural unit of the Faculty, the principal activities of which shall be scientific and/or artistic research and studies. The number and names of the Institutes shall be defined in the Regulations of the Faculty. The name of the Institute, alongside the name of the University, shall be used in the affiliations of scientific publications and other documents related to scientific activities. No less than ten per cent of the Faculty's electors shall work at the Institute.

43. The Institute shall have its regulations prepared following the Model Regulations of a Branch Academic Unit and taking into account the Regulations of the Faculty. The regulations of the Institute, coordinated with the Legislative Division of the University Central Administration, shall be approved by the Council upon proposal from the Dean.

44. In accordance with the procedure laid down by the laws and the legal acts of the University, the Institute may have the right to independently take decisions and implement them, while maintaining accountability to the Dean, have a separate budget line for procurement, conclude procurement contracts, and make payments pursuant to them.

45. The branch academic units of the Faculty shall be the Institute for Literary, Cultural and Translation Studies, Vilnius University (*Vilniaus universiteto Literatūros, kultūros ir vertimo tyrimų institutas*, in Lithuanian), the Institute of Applied Linguistics, Vilnius University (Vilniaus universiteto Taikomosios kalbotyros institutas, in Lithuanian), the Institute for the Languages and Cultures of the Baltic, Vilnius University (*Vilniaus universiteto Baltijos kalbų ir kultūrų institutas*, in Lithuanian), the Institute of English, Romance and Classical Studies, Vilnius University (*Vilniaus universiteto Anglistikos, romanistikos ir klasikinių studijų institutas*, in Lithuanian), and the Institute of Foreign Languages, Vilnius University (*Vilniaus universiteto Užsienio kalbų institutas*).

46. The Institute shall have its head – a director of the Institute, elected or appointed following the procedure set out in the Model Regulations of a Branch Academic Unit. The head of a branch academic unit shall be a person with a scientific degree who meets the qualification requirements for the job position.

47. Academic Structures: departments, scientific centres, scientific thematic groups (STG), etc. without the rights of an administrative unit may operate within Institutes. An Academic Structure shall operate in the field of philology or on an interdisciplinary basis. The Institutes or individual scientists shall have the right to initiate the establishment of a new Academic Structure. The Council shall, upon submission of the head of the Institute and proposal from the Dean, take decisions on the establishment of Academic Structures. The composition of the Academic Structure shall be approved and updated by the Dean in the form of an order.

48. The duties of the head of the Academic Structure shall not be considered a positions. For the performance of these duties, an allowance may be paid in accordance with the procedure established by the legal acts of the University.

49. In cases when required by national legal acts and/or contracts and when targeted funding is available, units having the rights of an administrative unit may be established and liquidated, subject to the Council's approval upon proposal from the Dean, with approval from the Senate, following the Rector's decision.

50. A branch non-academic unit shall be a structural unit of the Faculty, which shall provide services ensuring the academic activities of the Faculty and/or perform other non-academic functions of the Faculty. Branch non-academic units shall be established and liquidated by the Rector upon proposal from the Dean. The regulations of a branch non-academic unit shall be approved by the Dean.

## CHAPTER VI
## RESEARCH AND STUDIES

51. The Faculty shall carry out scientific and artistic research in the science field of philology in the areas of humanities and social sciences, as well as interdisciplinary research, of a high international level.

52. Academic Structures without the rights of an administrative unit – departments, science centres, scientific thematic groups, etc. may be established at the Institute to organise and carry out scientific research.

53. The Faculty shall organise full-time and part-time studies. In accordance with the procedure laid down by the law and the legal acts of the University, studies of three cycles – first (Bachelor), second (Master and professional (special)), and third (Doctoral studies) – shall be carried out, as well as minor field, and bridging, pedagogical specialisation, module studies of teaching a school discipline, and non-formal studies.

54. The studies of the first and second cycle shall be coordinated and administered by the Vice-Dean, who is responsible for the organisation of studies, and the Studies Office, which is subordinate to the Dean.

55. The study programmes of the first and second cycle shall be coordinated, their implementation supervised, and reported to the Council by study programme committees. Study programme committees shall be formed and act following the procedure
set out in the legal acts of the University.

56. The chairpersons of the study programme committees of the Faculty and a person delegated by the Students' Representation of the University shall form a board of studies, which shall advise the Vice-Dean responsible for the organisation of studies.

57. For the coordination of research activities carried out at the Faculty, upon resolution of the Council, a Research Board shall be formed consisting of the heads of the Institutes *ex officio* and, when needed, other members of the Faculty community may be involved.

58. Following the procedure set out in the legal acts, for the purpose of organising and implementing doctoral studies, a Rector-approved doctoral studies committee for the philology science field shall be formed. A school of Doctoral studies may also be established following the Regulations of the Schools of Doctoral Studies approved by the Senate.

## CHAPTER VII
## ASSETS OF THE FACULTY

59. The funds of the Faculty shall comprise:

59.1. the share of appropriations from the State budget received by the University, which, following the procedure established in the legal acts, is intended to finance first- and second-cycle studies, Doctoral studies, and research at the Faculty, after the allocation of part of the funds established at the University to cover general expenditures of the University;

59.2. own funds and endowment funds received by the Faculty for studies and educational services, as well as for implementing scientific, educational, cultural, social, and other activities, after the allocation of part of the funds established at the University to cover general expenditures of the University;

59.3. funds received as support to the Faculty, and other lawfully obtained funds, after the allocation of part of the funds established at the University to cover general expenditures of the University.

60. The assets managed and used by the Faculty shall be part of the University assets assigned to it for the purpose of implementing the activities established in these Regulations, following the procedure set out in the legal acts of the University. The assets of the CAU shall be accounted following the procedure established at the University.

## CHAPTER VIII
## INTERNAL ADMINISTRATION CONTROL OF THE FACULTY

61. The control of the financial and economic activities of the Faculty shall be exercised by the Chancellor or their authorised employees following the procedure established at the University.

62. The monitoring and control of the implementation of the Action Plan of the Faculty shall be exercised by the Rector or their authorised person based on the conclusion submitted to the Rector by the Council.

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